

Upper Rissington Parish Council

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT
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APPROVED Minutes of the Parish Council Meeting held on Monday 2nd April 2012 at Upper Rissington Village Hall

Present: Cllr Timms, Cllr Harrison, Cllr Carpenter (Chair), Cllr Arnell, Siân Cassie (RFO),

In attendance: District Cllr Crosbie-Dawson and 3 members of the public.

1. **Apologies:** Apologies were accepted from Cllr Aspinall and Cllr Flint.
2. **Declarations of Interest:** There were none.
3. **Minutes:** The minutes of the Parish Council meeting held on 27th March 2012 were approved as a correct record.
4. **Public Session:** There were no comments.
5. **District / County Councillors Reports:** Cllr Crosbie-Dawson reported that our application for funding had not made it into the last round but will be entered in the next round in April. There will be plastic collection from the roadside from August this year. She reported that there was an appeal against the felling of the Horse Chestnut at 5 Bristol Rd and will look into the planning issues that were raised:
The erection of a 2nd wind turbine in Wyck Rissington
The over large shed in the garden of 6 Harris Gardens
6. **GRCC - Mo Griffiths** the Village Agent came to meeting and explained that her role is to provide older people in Gloucestershire's rural communities with easier access to information and services. She was also willing to offer help with the new Social Committee. See notice in the noticeboard for more information.
7. **Planning:**
 - (1) **To consider the following planning applications:**
There were no new applications at the time of drawing up the agenda but the following was received afterwards:
12/01192/TPO: 28 Sopwith Rd, Upper Rissington, GL54 2NS - T141. Silver Birch - reduce height of tree by approx 3ft, finished height approx 32ft. Reduce branching from wire approx 3 ft, reduce branching from house approx 3ft. The reduction in the height would include most of the reduction from the wires and the house.
The Parish Council agreed to object to this application.
 - (2) **To note the decision for the following planning applications:**
12/00780/TPO: Silver birch. Fell. 37 Hawker Square, Upper Rissington, Glos., GL54 2NT.
Application Refused.
12/00850/TPO: Horse chestnut. Fell. 9 Avro Road, Upper Rissington, Glos., GL54 2NU.
Application refused but going to appeal.
12/00387/TPO: 268 T. 288 Norway maple - Fell. 28 Snipe Road, Upper Rissington Glos., GL54 2NJ. **Application refused.**
It was agreed that in future all planning applications received between the drawing up of the agenda and the actual meeting would be reviewed at the meeting. The applicant should be

notified so that they can attend the meeting. Standing Orders is to be amended to reflect this.

8. **Parish Council domain name and email service:** All agreed to the renewal of the domain name registration and the email service.
9. **Refurbishment of the play park:** If the funds are released from the grass cutting contract then the long term goal of the Parish Council is to undertake extensive refurbishment of the play park. Eventually they would like to incorporate facilities for a wider age range than is currently served. Cllr Carpenter has started researching the matter to get a view of the potential cost. It may be necessary to apply for funding to facilitate the project. Cllr Harrison commented that people are taking their dogs inside the fenced off area of the play park. All agreed that another pictorial sign should be put up which makes it obvious that dogs are not allowed inside the play area.

What about the current and more urgent repairs that are required, we didn't actually discuss them. Has anything been done?

10. **Maintenance:** H & S reports on selected trees were passed to the RFO for filing. Cllr Carpenter will contact Pete Wilkinson to arrange for the PAT testing to be done on the items in the Village Hall. He will also contact a plumber to look at the broken toilet and the knocking pipes in the VH. Cllr Arnell will contact Chris Adams to arrange for servicing of the boiler in the VH. It was reported that Cllr Aspinall will contact a NEBOSH contractor to seek advice re fulfilling the council's Health & Safety/Risk Assessment requirements. Cllr Harrison has made adjustments to the fences and hedges around the VH as a temporary measure to try and prevent children from climbing on the roof of the VH. When the new clerk is employed further more permanent measures will be considered. It was reported that there is an area of subsidence in the grassed area adjacent to the VH. Cllr Timms will report it to Reland.
11. **GAPTC subs:** All agreed to pay the annual subs to the GAPTC.
12. **Clerk vacancy:** All agreed to appoint Cllr Carpenter, Cllr Aspinall and Cllr Timms to be the panel for interviewing for the clerk's post. They are given the authority to review, interview and appoint a new clerk. Interviewing will commence later this week.
13. **Asset Register:** This matter is ongoing but must be settled before 1st October 2012 when the insurance is due for renewal.
14. **Jubilee garden:** As part of the Jubilee garden it was agreed to go ahead with the purchase of 3 specimen Silver Birch trees to go on the green in between Bristol Rd and Hawker Square. All agreed for the cost of these to come out of the tree budget. Following a discussion it was decided that it would be preferable to keep to the stated budget of £1000 for the flower beds. All agreed that half of the amount would come from the sale of land in Smith Barry Crescent and half out of reserves. Cllr Harrison will discuss the matter with Polly Sayers.
15. **Social Committee:** Cllr Arnell reported that a draft constitution has now been circulated for consideration. Charity status and the opening of a bank account will be looked into. The next meeting will be on 10th April at a time and venue to be advertised. The profit from the Firework Display and the Sport Relief event will be given to the Social Committee to start them off.
16. **Standing Orders:** Although adopted there will be ongoing consideration of any changes required.

17. **Repairs to De Havilland Road:** It was agreed that any complaints about road surfaces should be directed to Glos Highways via their website or by calling 08000 514514.
18. **Garden of Remembrance:** This matter is ongoing.
19. **Allotments:** Cllr Carpenter will talk to Reland to move this issue along otherwise the council will be forced to take action to compulsorily purchase or compulsorily rent some land.
20. **Annual litter picking dates:** The date of Sunday 29th April was set for this event. The RFO will contact CDC to arrange it.
21. **Finance: Signatories** - The resolution was read out regarding changing the signatories on the council's bank accounts and the form was duly signed.
Summary of Finances - Nothing has changed since the last meeting and there were no cheques to sign.
22. **Progress Reports:** Cllr Carpenter reported:
 He has started investigating getting a fish and chip van to visit the village.
 He asked some of the youths of the village to come along to the meeting to present their comments on their requirements but no-one came.
 He is hoping to get the newsletter out in the near future. Some of the comments made to be **reinforced** by the newsletter are:
 Make parents aware that some of the children of the village are damaging property owned by the Parish Council.
 Also children are climbing onto the Village Hall roof on a regular basis- this is not only causing damage but is also **EXTREMELY DANGEROUS** for the children themselves. It was agreed that although the councillors do talk to the people involved if anyone else sees someone causing damage or dangerous acts occurring like climbing on the VH roof - **please report it to the police - Call 999 if it is happening or 101 after the event.**
 Other items to go into the newsletter are:
 Annual Spring Clean of the Village on Sunday 29th April 2012 at 10am.
 The Annual Parish Meeting on 14th May at 7pm
 Information about the Social Committee - next meeting 10th April 2012.
 The RFO reported:
 The shed in Sopwith Rd has been refused by CDC and they will be asking them to take it down.
 The Police would like to communicate more with Upper Rissington. They are aware of the children on the VH roof and have asked to be kept informed. PC Brewer would like to come to the next meeting.
 Although the application for funding for Play Rangers was completed it missed the deadline. It will go in to the April round.
 The clerk contacted CDC about dog mess. They are going to send some stickers etc to help raise the awareness of cleaning up after your dog.
 The new contractor has started cutting the grass. Cllr Carpenter will talk to him and invite him to the next meeting to report on his progress.
 There is a blocked drain outside the Village Hall that needs looking into.
23. **Correspondence for Information:**
 A signed contract for the grass cutting has now been received.
 CDC requested for 2 hall bookings for polling stations. They have asked to leave the screens in between bookings - a period of 6 months. All agreed this would be OK.
 A new training schedule was received from GAPTIC. Cllr Carpenter is meeting with GAPTIC this week and will discuss the matter with them.

24. Items for the future agenda: Obstructive parking in Avro Road.

25. The next meeting will be the Annual Parish Meeting followed by the Annual Parish Council Meeting then the normal Parish Council Meeting. They will be held on Monday 14th May 2012 and will start at 7pm.

Chairs Signature:

Date: