

Upper Rissington Parish Council

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT
Telephone: 01451 810839 - Mobile: 07866 738623 - Email: clerk@upperrissington.net

Confirmed Minutes of the Parish Council Meeting held on Monday 3rd September 2012 at Upper Rissington Village Hall

Present: Cllr Harrison, Cllr Timms, Cllr Arnell, Cllr Flint, Cllr Aspinall and Helen Parry (Clerk/RFO)

In Attendance: Cllr David Thorpe, Cllr Venetia Crosby-Dawson 10 members of the public.

1. **Election of a New Chairman:** Cllr Harrison was elected unanimously as the new Chairman. The council recorded their thanks to Mark Carpenter for the 5 years he spent as a councillor and for his time as the chairman.
2. **Apologies:** No apologies required.
3. **Declarations of Interest:** There were none.
4. **Minutes:** The Minutes' of the Parish Council Meetings held on 2nd and 31st July 2012 were approved as correct records.
5. **Matters Arising:**
 - 1) Play Rangers sessions were successfully held over the school holidays.
 - 2) A letter to 41/41A Hawker Square was being drafted.
6. **Public session:** Cllr Thorpe (GCC) stated that the plans for the new school had been developed and a Planning permission would be sought. Details of the plans were to be sent to the URPC for information. The clerk was to forward a list of road repairs required to adopted roads on the estate to Cllr Thorpe.
Cllr Crosby-Dawson (CDC) stated that CDC were currently reviewing the Planning Applications from Bovis/Linden Homes to ensure accuracy before placing them onto the website for consultation. The Planning Case Officer was Deborah Smith.
Cllr Crosby-Dawson was to investigate the progress of the enforcement notice against the shed at 22 Sopwith Road.
The clerk was to investigate Planning Application 12/03313/TPO and pass council comments to the Tree Officer and Cllr Crosby-Dawson.
7. **Vacancy on the Parish Council:** Volunteers are still sought to fill the 2 vacancies on the Parish Council. Volunteers should contact the clerk for further information.
8. **Planning:** The Council noted the planning decisions made.
9. **New Code of Conduct:** The Council agreed to implement the new Code of Conduct. Copy attached to the minutes
10. **Parish Council Website:** It was agreed to use the Parish Council website to pass information to residents (<http://upperrissington-pc.gov.uk/>). The site would need to be set up to have 2 distinct areas; one for information and another for Parish Council items.
11. **Grass Cutting:** It was agreed that the clerk would start to advertise for Expressions of Interest for the new contract.
12. **Play Park:** A monthly check had been undertaken in accordance with the ROSPA checklist which highlighted various issues with the play park. It was agreed that a further check would be undertaken by the clerk and councillors and repairs would be undertaken to ensure the continued safety of children using the park.
13. **Outstanding Jobs:** A spreadsheet had been distributed to councillors and would be used to track work needed in the village.
14. **Standing Orders:** It was agreed that councillors would pass any comments or proposed amendments to Standing Orders to the clerk.
15. **Football Field:** It was agreed that the council would pay for paint, up to a value of £50,

Action

Clerk

Clerk

Clerk

Clerk

Clerk

Clerk
Cllrs

Clerk
Cllrs

Cllrs

Upper Rissington Parish Council

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT

Telephone: 01451 810839 - Mobile: 07866 738623 - Email: clerk@upperrissington.net

for the marking out of the football field by volunteers.

16. **Steering Group:** An update was received from a member of the Steering Group.
17. **Social Committee:** An update of future events was presented. More volunteers for the committee would be welcome, either as organisers or helpers. Requests for assistance in funding from the Parish Council needed to be presented to be considered at the next meeting.
18. **Finance:-**
 - 1) It was agreed to re-instate broadband into the clerk's office on a 2yr contract with BT, finances would come from the contingency fund Clerk
 - 2) Following a summary of the finances, the Parish Council took a vote on whether to pay the full Invoice (cuts 8&9) for the grass-cutting.
Yes - 4
No - 0
Abstain - 1
 - 3) The Parish Council signed the cheques presented by the RFO (copy available).
19. **Progress Reports:**
 - 1) **Reports from Councillors:**
 - a) Kids had been on the Village Hall roof again and smashed some more tiles and one of the cubicles in the gents toilets needed to be repaired. Clerk
 - 2) **Reports from the Clerk:** Nothing to report.
20. **Correspondence for Information:** No material matters to report.
21. **Items for future agenda:** The following items are to be on the agenda of the next Parish Council meeting:
 - 1) Update from the Social Committee with request for funding for functions/equipment.
 - 2) Payment of additional hours to previous RFO.
 - 3) Authorisation for Parish Clerk to apply for Funding for the Parish.
 - 4) Replanting of replacement trees.
 - 5) Election of Vice-chairman.
 - 6) Lowering g of kerb on parking area by Jubilee Garden.
 - 7) Update on Jubilee Garden.Clerk
18. **Date of next meeting:** To confirm that the next meeting will be held on Monday 1st October 2012 at 7.30pm at the Village Hall.

Chair's Signature:



Date: 8 Oct 2012