

[Upper Rissington Parish Council](#)

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT  
Telephone: 01451 810839 – Mobile: 07866 738623 – Email: [clerk@upperrissington.net](mailto:clerk@upperrissington.net)

Minutes of the Parish Council Meeting  
held on Monday 5th November 2012 at Upper Rissington Village Hall

**Present:** Cllr Harrison, Cllr Arnell, Cllr Barber, Cllr Flint, Cllr Laird, Cllr Timms and Helen Parry (Clerk/RFO)

**In Attendance:** Councillor Venetia Crosby-Dawson and 23 members of the public.

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| <p>1. <b>Apologies:</b> No Apologies.</p> <p>2. <b>Declarations of Interest:</b> Cllrs Harrison and Arnell expressed an interest in items 18 &amp; 23 as they are also members of the Social Committee.</p> <p>3. <b>Minutes:</b> The Minutes' of the Parish Council Meeting held on 8<sup>th</sup> October were approved although required an amendment to Longmead Avenue, which should read Longmore Avenue. Note from 1<sup>st</sup> and 22<sup>nd</sup> October 2012 were approved as a correct record.</p> <p>4. <b>Matters Arising:</b></p> <ul style="list-style-type: none"><li>1) A newsletter from Bovis/Linden Homes had been distributed, via Royal Mail, to all households in Upper Rissington.</li><li>2) <b>12/03810/REM:</b> A council meeting to discuss this planning application was still to be arranged, along with a separate meeting to discuss highways issues with the developers and GCC.</li><li>3) The clerk was in the process of changing electricity suppliers as agreed on 8<sup>th</sup> October.</li></ul> <p>5. <b>Public session:</b> There was a high level of concerns over item 13 regarding the path between Harris Gardens and Lancaster Drive. The majority of the comments were against the closure of any pathways, especially one that allows access between one end of the village with the other without the need to travel on the main road.</p> <p>6. <b>District/County Councillors Reports:</b> Cllr Crosby-Dawson reported that the planning applications were still due to be put before the CDC planning Committee on 12<sup>th</sup> Dec 12. She encouraged all present to make their comments on the applications directly to the CDC planning department so that they could be considered prior to 12<sup>th</sup> Dec 12. Cllr Crosby-Dawson would also like to be involved in any discussions with GCC and the developers over highways issues.</p> <p>7. <b>Election of a new Vice-Chairman:</b> Cllr Flint was voted into the position of Vice Chair with the following votes:</p> <ul style="list-style-type: none"><li><b>Votes for</b> – 4</li><li><b>Abstain</b> – 1</li></ul> <p>Standing Orders were suspended whilst the Cllr Flint signed a declaration of interest form.</p> <p>8. <b>Resignation of Councillor Mark Aspinall:</b> The chairman notified the meeting that Cllr Aspinall had tendered his resignation due to pressures on his time from work and family.</p> <p>9. <b>Vacancy on Parish Council:</b> A notice of Vacancy had been posted on the Notice Board with an end date for elections to be called of 9<sup>th</sup> November 2012.</p> <p>10. <b>Planning:</b></p> <ul style="list-style-type: none"><li>(1)<ul style="list-style-type: none"><li>a) <b>12/04478/FUL:</b> 26 Sopwith Road, Upper Rissington – Erection of detached garage –</li></ul></li></ul> | <p>Action</p> <p>Clerk</p> <p>Clerk</p> |
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Concerns were raised over the proposed use of render for the garage as the buildings around it were of brick construction. Safety concerns were also raised about reversing from the garage directly onto the road with parked cars along the road. Cllrs were to visit the location and provide comments to the clerk for action as required.

Cllrs

b) **12/03896/REM:** Land Parcel, Upper Rissington - Reserved matter application for Community Centre. To be discussed at Item 11.

c) **12/04506/TPO:** 1 Sopwith Road, Upper Rissington - Fell 1 Cherry Tree. No Decision was made following a vote:

For - 0

Objections - 2

Abstains - 4

(2) The Council noted the following planning decision made:

a) **12/03909/TPO:** 12 Smith Barry Road, Upper Rissington - To prune trees back to previously created pruning point. **Application Permitted.**

11. **Update on the Position of the New Community Centre and School:** The meeting were updated on the outcome of a meeting held with the Architect, GCC, Great Rissington School Head and Parish Council held on 29<sup>th</sup> Oct 2012, copy of notes from the meeting attached. The landscaping plan for the Community Centre was yet to be received from the developers. There was discussion over the possibility of sharing one sports hall between the Hall and the school, rather than each building having its own. This would restrict the time the hall was available to the community, but may give more flexibility to the location of the 2 buildings. However, as this was different to the outline planning permission, and was not the option that was agreed in the S106, residents were encouraged to write direct to the CDC Planning Officer with their requests for this to be investigated. Additionally, the car parking in the area was a concern as the car park and the road around it would be used for overspill parking due to the lack of parking for the houses that will be developed in the Officers Mess. This would be worse when the hall was in use.

12. **Update from Bovis/Linden:** A reply to some of the queries from the Parish Council had been received. Water charging and supply continues to be discussed with no progress to report at this time, along with information on Gas and Broadband supply to the village. This is unlikely to be progressed any further until Planning permission has been agreed as the companies involved are reluctant to put resources into the activity whilst there is still uncertainty. A question was raised by a resident as to the location of the Calor Gas tanks currently providing the majority of the village with gas for heating and cooking, as it wasn't shown on any of the plans submitted for planning. The clerk was to investigate this and report back at the next meeting.

Clerk

13. **Pathway between Harris Gardens and Lancaster drive:** A resident from Lancaster Drive had requested that consideration be given to closing this pathway due to safety concerns from poor lighting and cyclists entering Lancaster Drive at speed from the pathway straight into the road and possibly into a car. The pathway is on the developers land and therefore the Council and Highways have no authority to decide whether to close the path or not. Following lengthy discussions, and from correspondence received by the clerk prior to the meeting, it appeared that the majority of residents find the pathway useful and did not wish to see it closed. It was agreed that any safety aspect could probably be alleviated with some kind of barrier that would slow cyclists down, and repairs to the lights that weren't working. The clerk was to contact the developers with a request for this work

Clerk

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to be carried out.

14. **Cycle Paths:** The current planning applications see the path at the end of Dodds Drive that runs along the back of Hawker Square and Bristol Road, being closed off due to the development of houses behind the Officers Mess. The council and residents were keen to see this path/cycle way kept open to encourage easier movement between the old and new parts of the village. The developers have stated that they would close the pathway due to concerns over it not being an open path (6 foot fence on one side for a small amount) which could encourage unsociable behaviour as it wasn't overlooked by houses. The clerk was to investigate the possibility of reducing the height of the fence to alleviate this issue. Clerk
  15. **Allotments:** There were approximately 20 residents who had expressed an interest in having an allotment once they were available, It was agreed that work should start on developing a policy for the allotments and a meeting could be arranged to discuss a way forward.
  16. **Repairs to Play Park:** Quotes had been received for the repair to the large tower and walkway and for replacement of the platforms on each tower. It was agreed to proceed with the work. Clerk
  17. **Replacement of Road Signs:** A request had been submitted for new signs for Avro, Vickers and De Havilland Roads, along with a request for a dead end sign for the top of Sopwith Road.
  18. **Insurance Policy:** There would be no additional cost to adding the Social Committee to the Parish Council's Insurance Policy, but would provide much needed cover for events to be held for the benefit of the community. It was agreed that the Social Committee would be added to the Parish Council's insurance for a maximum of 2 years whilst the Committee developed and established itself fully. However, the decision would be reviewed after one year to confirm the requirement. Clerk
- Vote:**  
Abstain - 2 (2 Members also on the Social Committee)  
For - 4
19. **Bar Venture:** The clerk had received some legal advice on the situation with the previous Bar Venture, but more investigation was required to ensure that the matter was dealt with correctly. Clerk
  20. **Planting of Replacement Trees:** There had been no progress.
  21. **Jubilee Garden:** Polly was still looking for a display case to allow a plan of the garden to be displayed for residents to look at how the garden was to be developed over the next few years.
  22. **Steering Group:** Numerical analysis of the questionnaires had been completed with the comments still to be completed. It was hoped that results would be available by Christmas.
  23. **Social Committee:** A request for a £500 donation from the Parish Council had been received to assist in paying for the Firework display. Although the Social Committee had some money it had raised from events held already during the year, if they had to pay for the display itself funds would be depleted for any further events. It was agreed to make a donation of £500 towards the cost of the Fireworks. Clerk
- Vote:**  
Abstain - 2 (2 Members also on the Social Committee)  
For - 4

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**24. Finance:-**

- 1) Following a summary of Finances, the Parish Council required confirmation of what dates the Grass Cutting had been carried out in October before payment was made. All other payments were authorised.

Clerk

**25. Progress Reports:**

**1) Reports from Councillors:**

- a) Cllr Harrison advised the meeting that he had replied directly to an e-mail from a resident regarding the proposed Community Hall and School, on behalf of the council.
- b) Cllr Harrison also reported that there were some missing and damaged roof tiles on the Village Hall which required attention.

**2) Reports from the Clerk:** There was nothing to report.

**26. Correspondence for Information:** No material matters to report.

**27. Items for future agenda:** The following items are to be on the agenda of the next Parish Council meeting:

- 1) To discuss the Clerks Hours.
- 2) To discuss the Precept for FY 2013/2014.

Clerk

**18. Date of next meeting:** To confirm that the next meeting will be held on Monday 3rd December 2012 at 7.30pm at the Village Hall.

Chair's Signature:

Date: 3<sup>rd</sup> December 2012