

Upper Rissington Parish Council

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT

Telephone: 01451 810839 - Mobile: 07866 738623 - Email: clerk@upperrissington.net

CONFIRMED Minutes of the Parish Council Meeting held on Monday 3rd December 2012 at Upper Rissington Village Hall

Present: Cllr Harrison, Cllr Flint, Cllr Timms, Cllr Arnell, Cllr Laird and Helen Parry (Clerk/RFO)

In Attendance: Councillor Venetia Crosby-Dawson and 12 members of the public.

Action

1. **Apologies:** Cllr Barber sent his apologies.
2. **Declarations of Interest:** There were no interests declared.
3. **Minutes:** The Minutes' of the Parish Council Meeting held on 5th November 2012 were approved.
4. **Matters Arising:**
 - 1) **12/03810/REM:** A council meeting to discuss this planning application was held on 20 Nov 12 and concerns had been forwarded to the CDC Planning Officer.
 - 2) Bovis/Linden were contacted about the potential danger of cyclists exiting the pathway from Harris Gardens directly onto the road in Lancaster Drive as the path belongs to them.
 - 3) The Calor Gas tanks were not on the plans for the development as they were outside the scope of the planning applications. However, it had been confirmed to the council by Bovis/Linden and the CDC Planning Officer that the tanks would remain in situ and continue to provide a gas service to homes in the village as they were under a long lease to do so.
 - 4) Discussion of the Precept for 2013/2014 had been delayed due to the uncertainty of funding levels by central and local government. Further advice was expected during the early part of January 2013.
5. **Public session:** CUR:ve advised that there would be Carol Singing around the village in the week prior to Christmas as well as a Xmas Carol Singing Service to be held in the village hall at 4.30pm on Sunday 23rd December 2013. All residents were welcome to join in.
6. **District/County Councillors Reports:** Cllr Crosby-Dawson reported that Youth Funding would be available again in the next financial year if the Parish Council wished to apply for it.
7. **Co-opting of New Councillor:** The council considered a letter of application for the vacant position on the council, however, following a secret ballot, the application was unsuccessful.
8. **Planning:**
 - (1)
 - a) **12/03895/REM:** Minor Amendments to Primary School Application. This amendment showed the access arrangements for Waste Removal vehicles.
 - (2) The following planning applications were submitted after the writing of the Agenda:
 - a) **12/05220/FUL:** Land Off Sandy Lane, Upper Rissington, Gloucestershire.
Proposal: Installation of a 20m high lightweight lattice mast with 6 No. Equipment cabinets and ancillary equipment. This was the re-siting of the mobile telephone mast from the business park to land behind the Reclamation Yard.
 - b) **12/03896/REM:** Land Parcel, Upper Rissington - Reserved matter application for Community Centre. Parking places have been increased from 20 to 30. Additionally there was confusion over whether there was a high fence surrounding the whole of the Community Centre or just between it and the School. The clerk was to confirm with CDC

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Planning. The location of the entrance to the car park was also of concern for some residents as it was close to a very sharp bend on Wellington Road and directly between to driveways.

Clerk

(3) Cllr Crosbie-Dawson updated the meeting on the following Planning matters:

a) **12/04478/FUL:** 26 Sopwith Road - Erection of Detached Garage. The planning officer disagreed with the comments made by the URPC regarding the use of render for the garage as although the house is of brick construction, there is some render in the surrounding houses. The application had been permitted.

b) **Removal of Shed** - 22 Sopwith Road. The planning officer had been in contact with the resident and had allowed the resident extra time to remove the shed, but should be completed by mid December 2012.

c) **Bovis/Linden Planning Applications:** The CDC planning Committee would review these applications in January 2013. Gloucestershire highways still had concerns over certain aspects and recommended refusal of planning because of them. There would now be only one attenuation pond for the plans. GCC have stated that they would not consider combining the Community Centre with the new School.

9. **Update from Bovis/Linden:** No update had been received.
10. **Village Hall Rental:** The council voted unanimously to keep the current rates for hire of the village for the following year. It was agreed the Mother and Toddlers group and the Youth Club would continue to use the hall free of charge as they were non-profit making and offered a service to the community. Requests for reduced rates for use of the hall were to be considered on a case-by-case basis as to their benefit to the community.
11. **Use of Village Hall Car Park:** It was agreed that the village hall car park could be used by businesses (such as a fishmonger/grocer/fish and chip van etc) as long as they were properly licensed by CDC and were offering a service to the village. Applications should be forwarded to the clerk for checks and to prevent clashes.
12. **County Council's Budget Strategy:** The council agreed not to return a combined response to GCC.
13. **Winter Preparations:** Polly Sayers volunteered to act as Snow Warden for the adopted roads in the village. The clerk would act as Snow Warden for the unadopted roads of the village and was to contact Bovis/Linden as to how Snow Clearance would happen on those roads. Grit Bins were to be inspected and the clerk was to be advised whether they required topping up. There were already some volunteers who were willing to help with the spreading of grit on dangerous corners within the village, but if anybody felt there was an area that required special attention they were requested to let the clerk know.
14. **Jubilee Garden:** A display case had been purchased; green wood preservative would be required to help it blend in to its surroundings. Spring bulbs had been planted and there had been some positive feedback received.
15. **Steering Group:** The information received from the questionnaires was still being processed.
16. **Social Committee:** The Fireworks/Bonfire event had been a huge success. A bank account had now been successfully opened and a constitution was in place.
17. **Finance:**
 - (1) **Clerk Training:** The council agreed to the clerk undertaking a Clerks Networking Day with GAPTC.
 - (2) **Clerks Hours:** The council agreed to pay for any extra hours that the clerk had

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accrued if it was not taken as Time Off In Lieu over the Xmas period.

(3) **SLCC:** The Council agreed to renew the SLCC membership.

(4) **Aikido Invoice:** Following discussion over reduced rates for the hire of the village hall (Item 10 above) the council agreed that the following rates would be paid by the Aikido group:

No charge would be made for the Monday and Thursday sessions; resident rates would apply for the Saturday class. These rates were to be backdated to the start of the classes in September 2012 and would be reviewed in 6 months (June 2013 Meeting).

(5) Following a summary of the finances the Parish Council signed the cheques presented by the RFO (copy available).

18. **Progress Reports:**

1) **Reports from Councillors:**

a) Cllr Timms was keen to get a group of volunteers together to plant some replacement trees in the village. The clerk was asked to contact the Tree Officer at CDC to try and arrange a meeting to discuss locations and species.

2) **Reports from the Clerk:** There had been a number of reports of street lights not working in the village. The majority of these were on unadopted roads and had been reported to the Rissington Management Office.

19. **Correspondence for Information:** No material matters to report.


20. **Items for future agenda:** The following items are to be on the agenda of the next Parish Council meeting:

1) Lines of Communication with Bovis/Linden and sub contractors during construction if planning permission is granted.

2) Use of Reserves from reduced Grass Cutting contract in 2012.

3) Precept for FY 2013/2014.

18. **Date of next meeting:** To confirm that the next meeting will be held on Monday 7th January 2013 at 7.30pm at the Village Hall.



Chair's Signature:

Date: 7th January 2013

Clerk

Clerk