

**Upper Rissington Parish Council**

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT  
Telephone: 01451 810839 – Mobile: 07774 357802 - Email: [clerk@upperrissington.net](mailto:clerk@upperrissington.net)

**CONFIRMED Minutes of the Parish Council Meeting  
held on Monday 4<sup>th</sup> March 2013 at Upper Rissington Village Hall**

**Present:** Cllr Harrison, Cllr Flint, Cllr Timms, Cllr Arnell, Cllr Barber, Cllr Laird and Helen Parry (Clerk/RFO)

**In Attendance:** Councillor Venetia Crosbie-Dawson and 9 members of the public.

**Action**

1. **Apologies:** Apologies were received from.
2. **Declarations of Interest:** There were no interests declared.
3. **Minutes:** The Minutes' of the Parish Council Meeting held on 4<sup>th</sup> February 2013 were approved.
4. **Matters Arising:**
  - 1) Information on how to report noise issues from the development to CDC is on the PC website.
  - 2) The replacement carpet for the village hall was still ongoing.
  - 3) 2 additional grit bins have been ordered.
  - 4) Clerk is waiting for formal quote from contractor regarding the lowering of the kerb on parking on Hawker Square.
  - 5) Weed spraying signs have been made and the play area will be sprayed when the weather is more appropriate.
  - 6) The bid for Youth Funding was being prepared and would be forwarded to CDC once complete.
  - 7) Notices regarding petrol driven vehicles have not yet been posted.
5. **Public session:** No comments made.
6. **District/County Councillors Reports:** Cllr Crosbie-Dawson reported that there will be a 5% reduction in the CDC element of Council Tax for FY 13/14. Following notification that work was still ongoing on the development despite an enforcement notice being issued, Cllr Crosbie-Dawson would refer the matter back to the Planning Department at CDC.
16. **Standing Orders:** Item brought forward. The council wished to make an amendment to the Standing Orders to allow Co-option to be carried out by Secret Ballot before Item 7 was discussed. As this hadn't been proposed on the agenda, it was agreed that a decision could not be made. The council therefore agreed that when they discussed item 7 they would suspend standing orders for the duration and re-instate them once the item had been dealt with.
7. This item was moved to be discussed at the end of the meeting.
8. **Planning:**
  - (1) To discuss the following planning applications:  
**12/038011/REM:** Land Parcel, Upper Rissington. **Proposal:** Reserved matter application for Business Park. New details and drawings to be considered.  
**The council agreed the following comments were to be forwarded to CDC:**
    1. Bldg 43 is now only partly 2 storey, but why is cladding being used on it as it is not in keeping with the rest of the building.
    2. The extension to Bldg 44 is not in keeping with the main bulk of the building and hides the existing building when viewed from the east.
    3. The view of the estate from the Barrington Road is too industrial and doesn't give a

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good impression.

4. Too much cladding is being used and the buildings seem to be too much of a contrast in materials to the retained buildings and the new houses being built opposite the Business Park.

5. There seems to be insufficient car parking for the number of units being proposed.

(2) The council noted the following planning decisions:

**12/03895/REM:** New Primary School - **Application Permitted.**

**12/03896/REM:** New Community Centre - **Application Permitted.**

9. **Request for Fundraising Assistance:** The council agreed to the use of the Village Hall and the playing fields free of charge for raising funds for a minibus to be used by Great Rissington School. However, insurance was to be covered by the school.

10. **Litter Picking:** The dates for Litter Picking in the village are:

20<sup>th</sup> April 2013 - 2pm-4pm

12<sup>th</sup> October 2013 – 1pm-3pm

11. **Annual Parish Meeting:** It was agreed to hold the meeting on 20<sup>th</sup> April 2013 at 4pm.

**Note from Clerk: New date and time to be agreed at next meeting as it cannot be held before 6pm.**

12. **Annual Parish Council Meeting:** To be held at 7pm on Monday 13<sup>th</sup> May 2013 in the Village Hall.

13. **41/41a Hawker Square:** The clerk was to write a letter to the owner, by the next meeting, asking if they had any interest in purchasing the land, if not, then it should be returned to the council. (Clerks note: Amended at the meeting of 13<sup>th</sup> May 2013)

14. **Tree Works in the Village.** The CDC Tree Officer had agreed to visit the village on 4<sup>th</sup> April to discuss work to be undertaken.

15. **Being A Good Councillor Course:** Cllr Barber gave a small talk on the merits of the course, and raised the issue of Dispensation for Councillors. The clerk was to investigate and report at the next meeting on how dispensation is authorised for the URPC.

16. **Standing Orders:** Discussed after Item 6 above.

17. **Grass Cutting Contract:** The Clerk was to arrange for 3 of the contractors to meet with Cllrs to confirm suitability for the contract, before a final decision was made.

18. **Update on the Development:** An enforcement notice had been issued to the developers as they had not complied with some of the planning conditions. However, work was still ongoing and delivery drivers were getting lost on the estate, this had been reported to CDC. There was concern over the lack of water bills so far for 2013. The clerk had been advised that RMCL were hoping to have the bills out to households by Easter.

19. **Steering Group:** No Update.

20. **Social Committee:** An Easter Egg Hunt has been organised for 30<sup>th</sup> March 2013. There will be free entry for residents and a pay bar will be open. Other events are being organised and will be advertised by the Social Committee.

21. **Finance:**

(1) **GAPTC:** The council agreed to renew the GAPTC membership.

(2) Following a summary of the finances the Parish Council signed the cheques

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presented by the RFO (copy available).

**22. Progress Reports:**

**1) Reports from Councillors:**

- a) Cllr Barber reported that he is about to embark on identifying who owns the land surrounding the village to see if he can contact them about opening up access for public paths.
- b) Cllr Timms reported that the posts around the grass area on Hawker Square are being removed and vehicles driving over the grass. The clerk was to investigate the cost of replacing the posts with permanent metal posts.

Clerk

**2) Reports from the Clerk:**

A letter had been received from the solicitors dealing with the claim by S Leven confirming that the claim had been settled and the insurance company would inform the council of the settlement in due course.

**23. Correspondence for Information:**

- 1) The Village Hall would be used as a Polling Office on 2<sup>nd</sup> May 2013 for County Council Elections.

Standing Orders were suspended.

7. **Vacancy on Parish Council:** Following a secret ballot, Brian Hanks was successful in his application to fill the vacant position on the council. Brian Hanks signed his Declaration Of Interest form.

Standing Orders were re-instated.

**24. Items for future agenda:** The following items are to be on the agenda of the next Parish

Council meeting:

- 1) Dog Mess.
- 2) Reclamation Yard
- 3) Bus Routes.

18. **Date of next meeting:** To confirm that the next meeting will be held on Monday 8<sup>th</sup> April 2013 at 7.30pm at the Village Hall.



Chair's Signature:

Date: 13<sup>th</sup> May 2013