

# Upper Rissington Parish Council

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT  
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## To Members of the Parish Council

You are summoned to attend a meeting of the Upper Rissington Parish Council to be held on Monday 8<sup>th</sup> April 2013 at 7.30pm in the Village Hall.

## Agenda

1. **Apologies:** To receive apologies of absence.
2. **Declarations of Interest and Dispensation:**
  - (i) To receive declarations of any pecuniary or non-pecuniary interests from councillors on items on the agenda (councillors with pecuniary interests must leave the room at the relevant time if no dispensation has been granted).
  - (ii) To receive written requests for dispensations for disclosable pecuniary interests (if any).
  - (iii) To consider the grant of any requests for dispensations as appropriate.
  - (iv) To note dispensations granted by the clerk.
3. **Minutes:** To approve the minutes from the Parish Council Meetings held on 4<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup> March 2013.
4. **Matters Arising:** To report on progress from previous meetings not covered under agenda items.
5. **Public Session:** To provide members of the public/press the opportunity to comment on items on the agenda or raise issues for future consideration.
6. **District/County Councillors Reports:** For information. Items raised for decision will be on the next Agenda.
7. **Planning:** There are no planning applications to be reviewed or decisions to be noted.
8. **Amendment to Standing Orders:** To approve proposed amendments to the URPC Standing Orders in respect of voting on the Co-option of new councillors.
9. **Annual Parish Meeting:** To decide on format of the meeting and allocate any funds required.
10. **Resident Award:** Consideration to setting up some sort of Award to a resident who has contributed the most to the village
11. **Open Spaces:** To identify Parish Council obligations in respect of open spaces and covenants taken over from previous developers
12. **Jubilee Garden Parking:** To discuss the requirement for a fence to be erected between the Parking Spaces and the shrubs on the edge of the Jubilee Garden.
13. **Miniature Castle on Business Park:** To decide on whether to retain the miniature castle and if so where to re-site it.
14. **Bus Routes:** To identify what additional bus routes, to be provided by the developer, would best suit the residents.
15. **Steering Group:** To receive an update.
16. **Social Committee:** To receive an update.
17. **Bovis/linden Development:** Proposal to write to CDC highlighting dissatisfaction over the lack of notice of commencement and the upgrade works plan required under the S106.
18. **Finance:**
  - (1) **Audit:**
    - (i) To consider a proposal to employ Iain Selkirk as the Internal Auditor for FY 12/13.
    - (ii) To agree the fees for the internal auditor for 2012/13 of £175.

**(2) Clerk Overtime:** To consider payment of overtime to the clerk for extra hours worked in March 2013.

**(3)** Following a summary of the finances the Parish Council are requested to consider payments as detailed in the schedule (copy available).

**18. Progress reports:**

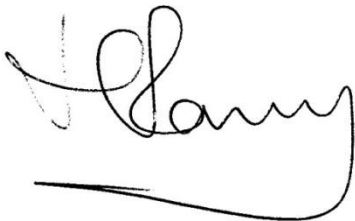
**(1)** Reports from Councillors.

**(2)** Report from the Clerk:

**19. Correspondence for Information:** To review correspondence received since the last meeting (details available from the clerk).

**20. Items for future agenda:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**21. Date of next meeting:** To confirm that the date of the next meeting will be Monday 13<sup>th</sup> May 2013 at 7.30pm.

A handwritten signature in black ink, appearing to read 'Helen Parry', with a long horizontal flourish underneath.

**Helen Parry**

**Date: 3rd April 2013**

**Clerk to Upper Rissington Parish Council**