

Upper Rissington Parish Council

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT
Telephone: 01451 810839 – Mobile: 07774 357802 - Email: clerk@upperrissington.net

CONFIRMED Minutes of the Parish Council Meeting
held on Monday 8th April 2013 at Upper Rissington Village Hall

Present: Cllr Harrison (Chair), Cllr Timms, Cllr Barber, Cllr Laird, Cllr Arnell, Cllr Hanks and Helen Parry (Clerk/RFO)

In Attendance: 4 Members of Public.

1. **Apologies:** Apologies were received from Cllr Flint and Cllr Crosbie-Dawson.
2. **Declarations of Interest:**
 - (i) All Cllrs present declared an interest in item 17 on the agenda.
 - (ii) Nil.
 - (iii) Nil.
 - (iv) The clerk notified the meeting that dispensation had been granted to Cllrs Timms and Laird to enable them to discuss and vote on all planning applications relating to 08/03697/OUT for a period of one year.
3. **Minutes:** The Minutes of the Parish Council Meetings held on 4th, 18th & 25th March 2013 would be confirmed at the next monthly meeting on 13th May 2013 following amendments.
4. **Matters Arising:**
 - 4th March 2013: (8) Additional comments regarding the Business Park Planning Application were forwarded to CDC.
 - (10) Litter Picking equipment had been organised for 20th April 2013.
 - (13) Advice being sought about how to proceed with selling Parish Council Land.
 - (14) Meeting held with Tree Officer on 4th April very productive and a copy of all tree Planning Applications authorised had been received.
 - 18th March 2013: (8) Grass Cutting contract awarded to Bibury following receipt of insurance certificate. Waiting for warmer weather before first cut.
5. **Public session:** (i) A resident enquired whether there was a map that showed what land the Parish Council owned. (see item 11 below)
 - (ii) Some residents asked if the URPC had a plan to provide more facilities for the older children in the village.
 - (iii) There was an enquiry as to whether they would be additional funding for the Jubilee garden in the new FY 13/14?
6. **District/County Councillors Reports:** No update had been received.
7. **Planning:** No Planning Applications or decisions to be considered.
8. **Amendment to Standing Orders:** Cllr Barber proposed an amendment to Standing Orders to allow a secret ballot to be used in the process of co-opting new councillors onto the Parish Council. The proposal was seconded by Cllr Hanks and the council voted unanimously in favour. Standing Orders were to be amended.
9. **Annual Parish Meeting:** The council unanimously agreed to move the meeting to coincide with a Social Committee event. Cllr Arnell agreed to investigate and advise the clerk on any changes to the date. Reports were to be invited from: County and District Councillors, Gloucestershire Police, Youth Club, CUR:ve and Bovis/Linden.

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10. **Resident Award:** It was agreed that the council would collectively decide on who the award would be presented to at the Annual Parish Meeting this year. However, arrangements would be made for it to be rolled out as a community award for following years to allow residents to nominate people.
11. **Open Spaces:** Although there is a map and various deeds held in the Council office, it was agreed that it would be beneficial for the council to start a file system detailing the obligations on the Parish Council in respect of open spaces, covenants etc. Cllr Timms agreed to take the lead on this project as he had the historical knowledge of the transfers etc.
12. **Jubilee Garden Parking:** The council unanimously agreed to spend up to £200.00 from Village Maintenance to erect a substantial post and rail fence between the Jubilee Garden and the Parking Spaces next to it to prevent damage to the garden from vehicles.
13. **Miniature Castle on Business Park:** The council voted unanimously to keep and relocate the Miniature Castle from the Business Park if it was possible to identify a suitable location and they had the power to do so.
14. **Bus Routes:** The clerk was to write to GCC to identify what is happening to the bus route that is due to be introduced under the S106 under the new development.
15. **Steering Group:** No update received
16. **Social Committee:** The Easter Egg Hunt had been a very successful event for the village. A Quiz and Curry Night was planned for May 2013 along with a Summer Fete and Barn Dance later in the year.
17. **Bovis/Linden Update:** Cllr Hanks proposed that the council write to CDC Planning Department expressing their dissatisfaction over the lack of notice of commencement and the upgrade works plan required under the S106. The proposal was seconded by Cllr Barber and the council voted in favour as follows:
For: 5
Against: 0
Abstain: 1

Clerks Note: Cllr Arnell abstained from any involvement in the discussion or decision on this item as no dispensation had been granted to him.

18. **Finance:**
 - (1) **Audit;**
 - (i) The council agreed to employ Ian Selkirk as the Internal Auditor for FY12/13 subject to seeing his PI and an Audit Plan.
 - (ii) The council authorised the fees of £175 for the internal auditor for FY12/13.
 - (2) **Clerk Overtime:** The council agreed to pay the clerk £107 in overtime. Funds to be taken from the Salary budget.
 - (3) Following a summary of the finances the Parish Council signed the cheques presented by the RFO (copy available).
19. **Progress Reports:**
 - (i) Cllr Barber reported that work on footpaths to/from the village was still ongoing.
 - (ii) A meeting had taken place with a Utilities Consultant regarding the provision of all utilities (natural gas, Broadband, Upgrade to water/sewerage). As soon as there is sufficient information available a meeting will be arranged with residents to discuss these plans further.
 - (iii) As no planning details had been received for the Watch Tower or Farman Crescent/Co-op, the

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council would like to find out whether restrictions would still be placed on the development of them. The clerk was to seek advice from Cllr Crosbie-Dawson.

20. Correspondence for Information:

(i) A Police and Crime Commissioner Fund was available to apply for funds to support outcome-based projects that support the PCC priorities.

(ii) CDC had provided 100% relief for Council Tax on the Village Hall.

(iii) The council have been asked for their assistance in some way from some residents about the concerns they have regarding the potential overcharging of residents for Water/Sewerage by Bovis/Linden.

(iv) Concerns over the playing of golf on the playing fields and the potential of damage to be caused to properties by stray Golf Balls. The clerk was investigating whether a Byelaw exists to prevent the playing of golf on the fields.

(v) British Gas is to hold an event in the Village Hall about renewable energy in May 2013.

21. Future Agenda Items:

(i) Provision of additional Youth Facilities in the village.

22. Date of Next Meeting: To confirm that the next meeting would be held at 7.30pm on Monday 13th May 2013 in the village hall.



Chair's Signature:

Date: 13th May 2013