

Upper Rissington Parish Council

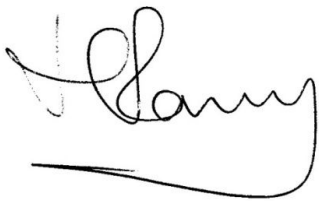
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To Members of the Parish Council

You are invited to attend the Annual Parish Council Meeting of Upper Rissington Parish Council at 7.30pm at the Village Hall on Monday 13th May 2013 for the purpose of transacting the following business. To be followed by the monthly Parish Council Meeting.

AGENDA OF ANNUAL PARISH COUNCIL MEETING

1. **Elect a Chair of the Council:** To consider nominations for Chair and elect one.
2. **Declaration of Acceptance of Office:-** To accept the Declaration of Acceptance of Office from the Chair.
3. **Elect a Vice-Chair of the Council:** To consider nominations for Vice-Chair and elect one.
4. **Declaration of Acceptance of Office:-** To accept the Declaration of Acceptance of Office from the Vice Chair.
5. **Apologies:** To receive apologies for absence.
6. **Minutes:** To approve as a correct record the Minutes of the Annual Parish Council Meeting held on Monday 14th May 2012 (copy available).
7. **Declarations of Interest and Dispensation:**
 - (i) To receive declarations of any pecuniary or non-pecuniary interests from councillors on items on the agenda (councillors with pecuniary interests must leave the room at the relevant time if no dispensation has been granted).
 - (ii) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - (iii) To consider the grant of any requests for dispensations as appropriate.
 - (iv) To note dispensations granted by the clerk.
8. **Register of Members' Interests:** Instruction from Clerk to complete the Register of Interests form.
9. **Complete mandates for change of signatories on the bank account:** Finish paperwork and read resolution for changes to the signatories on the bank account.
10. **Programme of meetings for the year:** Agree the dates of the meetings for the forthcoming year.
11. **Annual Subscriptions:** Consider payment of annual subscriptions for GAPTC, GPFA, GRCC and SLCC and insurance.
12. **Financial Summary:** To consider a summary of the previous year's finances and a forecast of spending in the coming year.



Signed: Helen Parry
Clerk to Upper Rissington Parish Council

Date 7th May 2013