

[Upper Rissington Parish Council](#)

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT  
Telephone: 01451 810839 – Mobile: 07774 357802 - Email: [clerk@upperrissington.net](mailto:clerk@upperrissington.net)

**CONFIRMED Minutes of the Parish Council Meeting  
held on Monday 13<sup>th</sup> May 2013 at Upper Rissington Village Hall**

**Present:** Cllr Harrison (Chair), Cllr Flint, Cllr Timms, Cllr Barber, Cllr Laird and Helen Parry (Clerk/RFO)

**In Attendance:** Members of Public.

1. **Apologies:** Apologies were received from Cllr Hanks and Cllr Arnell.
2. **Declarations of Interest:**
  - (i) All Cllrs present declared an interest in item 8 on the agenda, and it was agreed to defer this item.
  - (ii) Nil.
  - (iii) Nil.
  - (iv) Nil.
3. **Minutes:** Handwritten amendments were made to item 13 of the minutes from the 4<sup>th</sup> March 2013 prior to the council confirming the minutes The Minutes of the Parish Council Meetings held on 18<sup>th</sup> & 25<sup>th</sup> March 2013 and 8<sup>th</sup> April 2013 were confirmed.
4. **Matters Arising:**
  - (i) Work had started on a map of the land owned by the council. Investigation into additional layers on the Get Mapping Site was needed to allow additional labels to be added.
  - (ii) Cllr Crosbie-Dawson had provided feedback on the lack of a planning application for the development of the Watch Tower and the Co-op. Further feedback was to be requested regarding the land identified as Public Open Space at Farman Crescent.
  - (iii) Details of the Audit Regime and PI held by the Internal Auditor had been requested by the clerk, but had not yet been received.
  - (iv) Standing Orders had been amended in accordance with the motion agreed at the last meeting.
5. **Public session:** Nil
6. **District/County Councillors Reports:** No update had been received.
7. **Planning:**
  - (1) **13/01598/TPO:** 27 Wright Road, Upper Rissington, GL54 2NP  
**Proposal:** T.1- Sycamore - overall reduction by 25%, raising over road and garden; T.2 - Horse Chestnut - reduce by 20% and reduce branches towards house. **Application already permitted.**  
**13/1744/TPO:** 15 Hawker Square, Upper Rissington, GL54 2NT.  
**Proposal:** Sliver birch T400 – fell. No council comments – Defer to decision by the CDC Tree Officer.
  - (2) **NIL.**
8. **Water Charges to Residents:** Item to be deferred to the next meeting.
9. **Play Rangers:** The council agreed to fund 4 x 3hr Play Sessions (up to £350 per session) by Gloucestershire Play Rangers during the summer holidays for the benefit of the children in the village.
10. **Lowering of the Kerb on the Parking Area by the Jubilee Garden:** Following a long discussion on whether the council should be liable for the costs of lowering the kerb, it was agreed that 2 additional quotes should be obtained to compare with the quote already received; along with a review of all parking areas owned by the council in the village to identify any other area that may require similar work. This would need to be done before a decision could be made.

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11. **Viability of Parish Land:** The council agreed to review the land it owns and identify what its purpose is to assist in future decisions about its use.
12. **Funding for Youth Club Socials:** This item was deferred to the next meeting.
13. **Status report on Youth Shelter Working Group progress:** Cllrs Barber and Laird updated the meeting on the investigations made so far into the possible provision of a youth shelter in the village.
14. **Playground Management Seminar:** The council agreed to Cllr Barber attending the Playground Management Seminar with funds coming from the training budget.
15. **Jubilee Garden:** This item was deferred to the next meeting.
16. **Great Rissington School Fete:** The council agreed that the Great Rissington School Fete could be held in the Village Hall and its surrounding fields subject to receiving confirmation that parking will be on the business park and the production of satisfactory Risk Assessments.
17. **Dog Fouling:** It was agreed that more dog bins and increase signage informing people of the fines associated with Dog Fouling may help the situation. Locations to be decided upon and quotes to be sort.
18. **Reclamation Yard:** Highways were to be contacted to identify whether any action can be taken to prevent parking on the verges by the Reclamation Yard, and if so, whether it is the responsibility of Highways or URPC to initiate any action.
19. **Finance:** Following a summary of the finances the Parish Council signed the cheques presented by the RFO (copy available).
20. **Progress Reports:** Nil.
21. **Correspondence for Information:**
  - (i) The Annual Play Park Safety Inspection Report had been received and would be distributed to Cllrs for their information. The majority of issues were classed as low or very low risk, although some work is required on the junior swings frame.
21. **Future Agenda Items:**
  - (i) End of Year/Audit.
  - (ii) Formal report on Progress of Youth Shelter Project.
  - (iii) Allocation of Funds for Youth.
22. **Date of Next Meeting:** To confirm that the next meeting would be held at 7.30pm on Monday 10<sup>th</sup> June 2013 in the village hall.

Chair's Signature:



Date: 10<sup>th</sup> June 2013