

Upper Rissington Parish Council

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT
Telephone: 01451 810839 / 07773 526735 – E-mail: clerk@upperrissington.net

To Members of the Parish Council

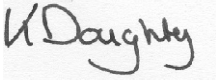
You are summoned to attend a **meeting of the Upper Rissington Parish Council** to be held on **Monday 7th October 2013** at **7.30pm** in the **Village Hall** for the transaction of the business stated below.

Agenda

1. **Apologies:** To receive apologies of absence.
2. **Declarations of Interest and Dispensation:**
 - (i) To receive declarations of any pecuniary or non-pecuniary interests from Councillors on items on the agenda (Councillors with pecuniary interests must leave the room at the relevant time if no dispensation has been granted).
 - (ii) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - (iii) To consider the grant of any requests for dispensations as appropriate.
 - (iv) To note dispensations granted by the Clerk.
 - (v) To note that Register of Members' Interest forms are to be published on the Parish Council's website.
3. **Minutes:** To approve the minutes from the Parish Council Meeting held on 2nd September 2013.
4. **Minutes:** To approve the minutes from the Extra Parish Council Meeting held on 20th September 2013.
5. **Matters Arising:** To report on progress from previous meetings not covered under agenda items.
 - (i) 41A Hawker Square update.
 - (ii) To review the Action Log that details actions completed or outstanding from previous meetings.
6. **Public Session:** To provide members of the public/press the opportunity to comment on items on the agenda or raise issues for future consideration.
7. **District/County Councillors Reports:** To receive a report on matters of public interest.
8. **Upper Rissington Social Committee:** To receive a report on matters of public interest.
9. **Planning:** To review and consider planning applications, decisions, appeals and enforcements.
10. **To review street name proposals by Cotswold District Council for the Victory Fields development:**
To review the street names proposed by Cotswold District Council and propose additional names for their consideration.
11. **Update report on trees owned by the Parish Council:** To consider parishioner's tree enquiries and receive an update on tree related matters by the Clerk, Ms Polly Sayers (Tree Warden) and Cllr Edward Timms (Tree Representative).
12. **To consider installing new benches in the Parish.**
13. **Upper Rissington Village Hall:**
 - (i) To review and amend the Hall hire terms and conditions.
 - (ii) To review and amend the free of charge hire policy.
 - (iii) To review and amend the hire fees for the Hall.
 - (iv) To receive quotes for pest control services at the Hall.
 - (v) To receive the Clerk's recommendations and resolve further cleaning actions.
14. **Finance:**
 - (i) To consider and authorise payments due.
 - (ii) To receive financial information for the period 1 April – 17 September 2013.
 - (iii) To receive Grant Thornton's (external auditors) report and adopt an Audit Action Plan 2013/14 as proposed by the Clerk/RFO.
 - (iv) To receive Cllr Hanks' Internal Check report.
 - (v) To agree an Extra Parish Council meeting date to set the 2014/15 Precept.
 - (vi) Any other financial matters.

Continued

15. **Correspondence for Information:** To review correspondence received since the last meeting (details available from the Clerk).
16. **'Around the Village':** Matters not covered by other agenda items that need addressing or noting. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
17. **Date of next meeting:** To confirm that the date of the next meeting.



Katherine Doughty
Clerk to Upper Rissington Parish Council

Date: 30th September 2013