

## Upper Rissington Parish Council

Village Hall, Hawker Square, Upper Rissington, Gloucestershire, GL54 2NT  
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### **Parish Council Meeting Monday 1<sup>st</sup> September 2014 at 7.30pm Upper Rissington Village Hall**

For the transaction of business as stated in the Agenda.

Members of the public and press are welcome to attend.



**Mrs Sharon Henley**  
**Clerk to Upper Rissington Parish Council**

22<sup>nd</sup> August 2014

## **Agenda**

### **Meeting of Upper Rissington Parish Council**

**To be held at 7.30pm on Monday 1<sup>st</sup> September 2014**

- 1. Apologies:** *To receive apologies of absence.*
- 2. Declarations of Interest and Dispensation:**
  - (i) *To receive declarations of any pecuniary or non-pecuniary interests from Councillors on items on the agenda (Councillors with pecuniary interests must leave the room at the relevant time if no dispensation has been granted).*
  - (ii) *To receive written requests for dispensations for disclosable Pecuniary interests (if any).*
  - (iii) *To consider the grant of any requests for dispensations as appropriate.*
  - (iv) *To note dispensations granted by the Clerk.*
- 3. Minutes:** *To approve the minutes of the Extraordinary Parish Council Meetings held on 1<sup>st</sup> and 6<sup>th</sup> August 2014.*
- 4. Matters Arising:** *To report on progress from previous meetings not covered under Agenda items.*
- 5. Public Session:** *To provide members of the public/press the opportunity to comment on items on the Agenda or raise issues for future consideration.*
- 6. District/County Councillors Reports:** *To receive a report on matters of public interest.*
- 7. Tree Work on Sopwith Road:** *To discuss amended TPO application and quote for trees 170, 189 and 159. New quote for felling of tree 159.*
- 8. Play Areas:**
  - (i) *Update on quotes/work required by Annual Risk Assessment*
  - (ii) *Update on proposed refurbishment*
- 9. Village Hall**
  - (i) *To consider quotes and select suitable electrical contractor for remedial works*
  - (ii) *Update on Hire Agreement*
  - (iii) *Current Hirers*
  - (iv) *Progress on forming new Community Hall Committee (report by Wayne Fisher)*
- 10. Allotments**  
*Progress on forming a Committee and Terms of Reference (report by Polly Sayers/Zoe Branch)*
- 11. Maintenance of Jubilee Gardens – to discuss ongoing arrangements**
- 12. Grant Funding**
  - i) *Active Together Fund Application (report by Cllr Nigel Moor)*
  - ii) *Update on Play Rangers Grant Funding*
- 13. Complaints Procedure – to review draft document and adopt as Council procedure**
- 14. Letters from Mr B Hanks – report on correspondence received**
- 15. Planning:** *To review and consider planning applications, decisions, appeals and enforcements.*
- 16. Finance:**
  - (i) *Update on bank signatories*
  - (ii) *To agree new bank signatories*
  - (iii) *To consider and authorise payments due (including transfer of fund across budgets where necessary)*
  - (iv) *To consider retrospective approval of payments.*
- 17. Correspondence:** *To review correspondence received since the last meeting.*
- 18. ‘Around the Village’:** *Matters not covered by other agenda items that need addressing or noting.*
- 19. Date of next meeting:** *To confirm date of the next meeting.*