

Minutes of Extraordinary Parish Council Meeting
held on Monday 19th January 2015 in 7.00pm in Upper Rissington Village Hall

Present: Cllrs Edward Timms (Chairman), Margaret Flint (Vice Chairman), Caroline Maclean and Stuart Hepburn (up to 20.15hrs)

In attendance: 4 members of public arrived at 19.45hrs and a further 1 member of public arrived at 20.35hrs

The Meeting started at 19.20 hours.

1. **Apologies:** Apologies were received from Cllr Michael Triggs and District Cllr Crosbie-Dawson.
2. **To Receive Declarations of Interest and consider Applications for Dispensation:** There were none.
3. **Public Session:** There were no members of public in attendance for this item.
4. **Finance**
 - (i) **To agree 2015/16 Precept:** After discussion, Councillors resolved to set the 2015/16 precept request at £48,711. This was on the basis that the Council Tax base for Upper Rissington has increased to 392.9 due to an increase in households, therefore the cost per household would remain at £123.98 as per 2014/15.
 - (ii) **To agree 2015/16 Budget:** This item was discussed after point 5 during which agreement was reached on funding for the new community hall. A final budget was discussed and agreed with the above precept requirement, to include a year 1 set-up fee payment to the Community Hall Committee of £14,000 and a 10% Contingency budget. Budget information is at Appendix A.
5. **New Community Hall**
 - (i) **To agree amount and duration of set-up funding for new community hall:** Councillors discussed 3 and 5 year funding options for Village Hall Set Up monies to be paid to the Community Hall Committee. The Committee will set up a charitable incorporated organisation to run the hall under a full repair and maintenance lease.

Funding was agreed for a 3 year duration as follows:

Current Year (2014/15): Payment of legal fees to negotiate terms of lease on behalf of Committee, legal costs to set up Charitable Incorporated Organisation, insurance, marketing, advertising (upon prior agreement, orders to be placed for goods and services and invoiced direct to the Parish Council)
– up to £5,000

Year 1 (2015/16):	£14,000
Year 2 (2016/17):	£12,000
Year 3 (2017/18):	£9,000
Total	£35,000

Years 4 and 5: The Parish Council will earmark a budget up to £5,000 which would only be made available if the Village Hall Management Committee are able to provide good, valid reasons for any shortfall in funds available to meet its financial commitments.



Upper Rissington Parish Council

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(ii) To agree terms of draft lease for new Community Hall Committee

The Chairman suspended Standing Orders in order for an open discussion with members of the Committee present on mutually agreeable terms for the lease.

After completion of the discussion, Standing Orders were reinstated for the remainder of the meeting.

Councillors agreed draft wording to be submitted to the solicitor to create a lease agreement. As in point 5(i) it was confirmed that the Committee can incur costs for solicitor's fees of up to £5,000 through the Clerk.

6. Planning:

i) To consider new Applications received

Ref No	Address	Proposed	Deadline Comments	for Submission	for
14/05461/OUT	Glebe Cottage GL54 2NX	Outline application (all matters reserved) for demolition of existing dwelling & replacement with two dwellings	28 th Jan		General Comment: Property may overshadow neighbouring property Whitebeams as very close on their South side.
15/00031/TPO	2 Vickers Road GL54 2PA	Works to trees for horse chestnut and maple in garden. Prune back branches overhanging property boundary with 3 Vickers Rd to a height of 10m	29 th Jan		No objection
14/05393/FUL	637 Volunteer Gliding Squadron, RAF Little Rissington GL54 2LR	Full application for 56 bed sleeping accommodation and catering facilities for 637 gliding squadron	5 th Feb		Development is not in the interests of the community as too much additional traffic. Construction traffic will create difficulties for the village (as previous comment submitted by URPC).
14/02786/FUL	Land off Smith Barry Circus	Erection of one dwelling and two bay garage including access	21 st Jan		No objection as now within the building line

i) To note Decision Notices received - None

10. Date of next meeting: To confirm date of the next full Parish Council meeting – Monday 2nd February 2015 at 7.30pm

The meeting closed at 21.40 hours.



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Edward Timms – Chairman
Minute 07/2015

2nd February 2015
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Appendix A to Parish Council Minutes 19th January 2015				
Upper Rissington Parish Council Precept/Budget 2015/16 - Final				
	Budget	Budget	Earmarked Reserves	Budget
	2013/14	2014/15	2015/16	2015/16
	£	£		
Receipts				
Precept	37,500	42,500		48,711
Other Receipts				
vb Village Hall bookings	2,500	3,000		0
va VAT	500	4,000		2000
co Contingency				0
ba Bank interest/charges	25	0		12
Total Other Receipts	3,025	7,000	-	2,012
Payments/Budgets				
vl Village Hall licences	-70	-120		0
vf Village Hall fire equip	-700	-900		0
vm Village Hall maintenance	-2,200	-3,600		0
cs Village Hall Cleaner's salary	-2,521	-2,200		0
ut Telephone	-550	-580		0
ug Gas	-2,600	-3,100		0
ue Electricity	-1,800	-2,000		0
uw Water/sewerage	0	-500		0
vr Rates	0	0	-1,100	0
vg Vegetation grass cutting	-10,000	-11,000		-8,000
vt Vegetation trees	-3,000	-3,000	-3,000	-5000
ma General village maintenance	-2,000	-500		-2000
vi Village improvements	-1,500	-3,500		-3500
ps Parking spaces	0	0	-13,441	0
pp Play park	-1,500	-2,000		-2000
gr Grants	-300	-1,500		-1500
ta HMRC	0	0		0
el Election	0	0	-1,000	0
pu Publications	-150	-100		-100
su Subscriptions	-500	-500		-500
st Statutory/legal	-3,050	-3,000		-3000
ct Courses/training	-650	-500		-850
of Office expenses	-800	-800		-900
sa Clerk's salary	-8,750	-13,000		-13800
cm Clerk's mileage	0	-300		-150
oa Clerk's office allowance	0	-100		0
ca Chairman's allowance	-50	-150		-150
yo Youth	0	0		0
ev Events	0	0		0
co Contingency	-1,500			0
cc Cuts Contingency Earmarked Fund	0	0	-1,000	0
Allotments				-3000
Village Hall Set-Up Year 1				-14000
Expenditure Total	-44,191	-52,950		-58,450
Less Other Receipts Total	3,025	7,000		2,012
Net Expenditure	-41,166	-45,950		-56,438
10% Contingency		-4,595		-5644
Total	-41,166	-50,545	-19,541	-62,082
Money drawn from General Funds	3,666	8,045		13,371
Precept Required	-37,500	-42,500		-48,711
Reserves Accounts	£			
Savings Account -	19259			
Reserves Account -	13464			
	32723			