

Meeting of Upper Rissington Parish Council
Monday 2nd February 2015 at 7.30pm in the Village Hall

For the transaction of business as stated in the Agenda. Members of the public and press are welcome to attend.



Mrs Sharon Henley
Clerk to Upper Rissington Parish Council

26th January, 2015

Agenda

- 1. Apologies:** *To receive apologies for absence.*
- 2. To Receive Declarations of Interest and consider Applications for Dispensation**
- 3. Minutes:** *To approve and sign the Minutes of the Parish Council Meeting on 5th January and the Extraordinary Meeting of the Parish Council on 19th January 2015.*
- 4. Matters Arising:** *Clerk's report on progress from previous meetings not covered under Agenda items – for information only.*
- 5. Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes.*
- 6. District/County Councillors' Reports:** *To receive reports for information.*
- 7. Planning:**
 - i) To consider new Applications received*
 - ii) To note Decision Notices received*
- 8. Grass Cutting Tender:** *To confirm appointment of contractor and terms and conditions of contract*
- 9. Victory Fields:** *Report on update meeting with Linden Homes by the Clerk*
- 10. Tree Works:** *To discuss and agree the initiation of the first 6 month rolling tree programme to be completed this financial year, followed by a 1 year tree programme to be completed in financial year 15/16 – report and information to be circulated by Cllrs Hepburn and Flint*
- 11. Highways**
 - (i) Footpath between Grebe Square & Lancaster Drive:** *To discuss and agree suitable options to ensure safety of pedestrians*
 - (ii) Replacement Road Signage:** *Update on progress of replacement signage*
- 12. New Community Hall:** *Update on construction progress, new Committee & Lease*
- 13. Grant Funding:** *Update on funding for Sports Committee and arrangements for administration of grant*
- 14. Finance:**
 - i) Correspondence with HSBC Bank*
 - ii) To consider and authorise payments due*
 - iii) To consider and authorise transfer of funds across budgets*
 - iv) Review of Financial Regulations – Agree suitable method of review following GAPTC advice*
 - v) Internal Auditors – Discuss and agree option to use GAPTC internal auditors – Clerk to report*
- 15. CILCA:** *Clerk to update on on-going training*
- 16. Correspondence:** *To review correspondence received since the last meeting*
- 17. Date of next meeting:** *To confirm date of the next meeting – Monday 2nd March 2015 at 7.30pm*