

**Meeting of Upper Rissington Parish Council**  
**Monday, 2<sup>nd</sup> March 2015 at 7.30pm in the Village Hall**

For the transaction of business as stated in the Agenda. Members of the public and press are welcome to attend.



**Mrs Sharon Henley**  
**Clerk to Upper Rissington Parish Council**

23<sup>rd</sup> February, 2015

**Agenda**

- 1. Apologies:** *To receive apologies for absence.*
- 2. To Receive Declarations of Interest and consider Applications for Dispensation**
- 3. Minutes:** *To approve and sign the Minutes of the Extraordinary Parish Council Meeting on Monday 19<sup>th</sup> January and the Ordinary Parish Council Meeting on Monday 2<sup>nd</sup> February 2015.*
- 4. Matters Arising:** *Clerk's report on progress from previous meetings not covered under Agenda items – for information only.*
- 5. Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes.*
- 6. District/County Councillors' Reports:** *To receive reports for information.*
- 7. Planning:**
  - i) To consider new Applications received*
  - ii) To note Decision Notices received*
- 8. Victory Fields:** *Footpath access to new school*
- 9. Tree Works:**
  - (i) To discuss and agree to work in quote NS8422 (attached) being completed and paid this financial year at a cost of £2,160 inc VAT as part of a three year rolling contract with TC Trees.*
  - (ii) To agree an hourly rate for TC Trees to attend to emergency works, as required, at a cost of £46 per hour ex VAT.*
- 10. Village Hall:** *Report on vandalism and related actions*
- 11. New Community Hall:**
  - (i) Update on progress with lease*
  - (ii) Discuss and agree arrangements for move to new hall*
  - (iii) Agreement to purchase wall mounted metal post box at an approx cost of £15-30*
- 12. Bus Shelters:** *Discuss and agree actions following vandalism to Barrington Road bus shelter; remove and scrap.*
- 13. Metal Bollards Sopwith/Siskin Road:** *Agreement to installation of two metal bollards matching existing at a cost of £317.40 ex VAT.*
- 14. Clearance of Broken Wall, Farman Crescent:** *Agreement to removal of fallen brickwork and making safe of area adjacent to 2 Farman Crescent at a cost of £50 ex VAT.*
- 15. Defibrillator:** *Discuss and agree possible funding sources and location of defibrillator at a cost of £1,600 ex VAT + delivery for complete installation and training package from Community Heartbeat Trust.*
- 16. Litter Pick:** *Discuss and agree suitable timing for village litter pick (Clr Flint).*
- 17. Review of Statutory Documents:** *Review of draft updated documents (circulated) and agree to adopt*
  - (i) Standing Orders*
  - (ii) Financial Regulations*
  - (iii) Annual Risk Assessment*
  - (iv) Grants Policy*

## Upper Rissington Parish Council

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- 18. Advertising for New Councillors:** *Discussion and agreement on ways of attracting new members in run-up to Parish Council elections.*
- 19. Finance:**
  - i) *NPower credit for existing village hall and arrangements for new community hall invoice payment*
  - ii) *HSBC Bank correspondence and compensation*
  - iii) *To consider and authorise payments due*
  - iv) *To consider and authorise transfer of funds across budgets*
- 20. Correspondence:** *To review correspondence received since the last meeting*
- 21. Date of next meeting:** *To confirm date of the next meeting – Monday 6<sup>th</sup> April 2015 at 7.30pm*