

Meeting of Upper Rissington Parish Council
7.30pm on Monday 13th April 2015 in the Village Hall

For the transaction of business as stated in the Agenda. Members of the public and press are welcome to attend.



Mrs Sharon Henley
Clerk to Upper Rissington Parish Council

7th April, 2015

Agenda

- 1. Apologies:** *To receive apologies for absence.*
- 2. To Receive Declarations of Interest and consider Applications for Dispensation**
- 3. Minutes:** *To approve and sign the Minutes of the Parish Council Meeting on Monday 2nd March 2015.*
- 4. Matters Arising:** *Clerk's report on progress from previous meetings not covered under Agenda items – for information only.*
- 5. Resignation of Chairman, Edward Timms**
- 6. Resignation of the Clerk:** *Confirmation of Clerk's resignation and agreement to advertise Clerk's post*
- 7. Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes.*
- 8. District/County Councillors' Reports:** *To receive reports for information.*
- 9. Planning:**
 - i) To consider new Applications received*
 - ii) To note Decision Notices received*
- 10. New Village (Community) Hall:**
 - (i) Resolution that new hall will be managed by a Committee on a leasehold basis, subject to Council taking ownership of the hall*
 - (ii) Resolution that new hall will be managed by the Upper Rissington Village Hall Trust (the "Committee") on behalf of the community*
 - (iii) Discussion on proposed 'Road Map' produced by Village Hall Trust*
- 11. Metal Bollards Sopwith/Siskin Road:** *Discussion/Agreement to revised quotation for installation of three metal bollards matching existing at a cost of £739.35 ex VAT.*
- 12. Play Park:** *Agreement to annual risk assessment by Play Inspections in May for £100 ex VAT*
- 13. Review of Statutory Documents:** *Review of draft updated documents (circulated) and agree to adopt*
 - (i) Annual Risk Assessment*
 - (ii) Fixed Asset Register*
- 14. Finance:**
 - i) Appointment of external auditor*
 - ii) HSBC Bank correspondence and compensation*
 - iii) To consider and authorise end of financial year payments*
 - iv) To consider and authorise payments due*
 - v) To consider and authorise transfer of committed funds to 2015/16 budget*
 - vi) To consider and authorise new Earmarked Reserves*
- 15. Correspondence:** *To review correspondence received and agree on suitable actions*
- 16. Date of next meeting:** *To confirm date of the next meeting –Thursday 14th May 2015 – Annual Meeting 7.00pm and Ordinary Parish Council Meeting 8pm*