

Upper Rissington Parish Council

Village Hall, Hawker Square Upper Rissington, Gloucestershire, GL54 2NT

Telephone: 01451 810839 - Email: clerk@upperrissington-pc.gov.uk

Minutes of Extraordinary Parish Council Meeting **held on Monday 3rd August 2015, 7.30pm at Upper Rissington Village Hall**

Present: Cllrs Caroline Maclean (Chairman), Brian Hanks (Vice Chairman), David Arnold, Dawn Laird, Hans Ziebeck

In attendance: 5 members of public, District Cllr Mark McKenzie-Charrington, Debbie Hill (Clerk/RFO)

- 1. Apologies:** Cllrs Jason Corban , Andrew Maclean
- 2. To Receive Declarations of Interest and consider Applications for Dispensation:** Cllr Ziebeck declared an interest in the planning application for 10 Smith Barry Crescent, being a neighbour. Cllr Arnold declared an interest in the Children's Activity Fund Application being the spouse of a committee member.
- 3. Public Session:**
 - Update on the provision of a Defibrillator requested for September agenda
 - A question was raised as to why the public were excluded from agenda item 10
 - Activity at RAF Little Rissington
 - Question concerning a rumour that the Parish Council has declined the offer of a cricket field and bowling green under the s.106 agreement
 - It was queried whether consideration would be given to the inclusion of a community forum outside of the regular Parish Council meeting
- 4. Planning: To consider new Application received** – Cllr Ziebeck left the room.

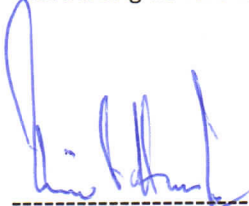
Ref No	Address	Proposed	Deadline for comments	PC Comment
15/03178/TPO	10 Smith Barry Crescent	Works to trees with a TPO	18.08.15	No objection

Cllr Ziebeck returned to the room.

- 5. New Village (Community) Hall:**
 - i) *Update on progress to date and to agree action to be taken* – There are no outstanding issues on the surrender of lease. Confirmation of the Latent Defects Period is still outstanding. Five critical issues (mostly related to conditions within s.106 agreement) have been raised with Linden/Bovis. There are also other less serious outstanding issues that can be worked around if assurances to rectify are given from the Developers prior to occupation of the Village Hall. Regarding the lease to the Village Hall Trust, the Parish Council is awaiting feedback from the Solicitor after 10th August.
 - ii) *Discussion on whether to instruct Solicitor to undertake Searches* – The Councillors considered the merits of obtaining surveys. Cllr McKenzie-Charrington said that Councillors needed to consider due diligence and suggested it would be best practise to obtain the Searches. The Councillors agreed that if Searches were not obtained then the VHT and Councillors could be put at risk. It was unanimously agreed that the Solicitor will be instructed to undertake Searches. Cllr Hanks proposed and Cllr Ziebeck seconded.
- 6. Gloucestershire County Council Children's Activity Fund Application: Discussion/Agreement for Clerk to sign application form** – Cllr Arnold left the room. The Clerk talked through the application and explained the revisions made and the outstanding issues to be resolved with regards to eligibility due to age of children benefitting from the grant. Cllr Ziebeck offered to liaise with the Youth Club to see if they could benefit from part of this fund. It was unanimously agreed that once the detail had been amended the Clerk should sign and submit the application. Cllr Arnold returned to the room.

- 7. Street Cleaning & Environmental Fund:** *To agree request for funding to be submitted* – Cllr McKenzie-Charrington explained that the £2k fund was entirely in his control with regards to distribution. The Councillors discussed what application should be made and it was unanimously agreed that a dog bin may be beneficial in Sandy Lane and that some roads could benefit from gully cleaning. It was felt that two men for three full days would enable this work to be completed. Cllrs Hanks and Ziebeck offered to check which roads would benefit most and feed back to the Clerk, who would then forward to Cllr McKenzie-Charrington once they had completed the task.
- 8. Winter Maintenance and Adverse Weather:** *Review winter maintenance contacts and requirements for the coming winter season* – The storage of salt at the new Village Hall was discussed. The Village Hall Trust do not wish to store bagged salt in the storage room as it is very corrosive and messy and is better suited to outdoor storage. The Village Hall Trust will consider whether an area can be made available in the refuse gated area. Due to the current lack of confirmed storage space no further bagged salt will be ordered until the situation is finalised. It was noted that there may be assistance available to help with compiling a winter action plan. The Clerk will follow this up and Cllr Arnold agreed to assist with this.
- 9. Finance:**
- i) *To consider and authorise payments due* – The payments were unanimously approved and cheques duly signed. Refer to payments list on page 3.
 - ii) *To consider and authorise transfer of committed funds to 2015/16 budget* – The transfer of funds were unanimously approved. Refer to payments list on page 3.
- 10. At 22:05 the meeting moved to Separate Business: Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 11a, the public and press left the meeting during the consideration of:**
- i) *To discuss computer and IT provision* – It was agreed to move the Parish Council website hosting to Nettl, Gloucester.
 - ii) *To authorise the Clerk to purchase new equipment and services as agreed* – It was agreed that the Clerk could spend up to £250 on website hosting and website changes.

There being no further business the meeting closed at 22:45hrs.



Cllr Brian Hanks (Vice Chairman)

12th October 2015

Payments List for Parish Council Meeting – 3rd August 2015

<u>Payee</u>	<u>Details</u>	<u>Invoice Date</u>	<u>Amount</u>	<u>Cheque No.</u>	<u>Power to Spend</u>
GAPTC	Councillor course	21/07/2015	£95.00	100001	LGA 1972 s.111
GAPTC	Chairmanship Training	10/07/2015	£190.00	100002	LGA 1972 s.111
Robin J Perry Ltd	Cast Iron Bollards** & Removal of Wall	07/07/2015	£946.80 (£886.80 & £60.00)	101094	LG&RA 1997 s.30 / HA 1980 s.274A & LGA 1894 s.8(1)(i)
Robin J Perry Ltd **	Replacement Window Panes V Hall	07/07/2015	£171.12	101095	LGA 1972 s.133
The Play Inspection Company Ltd	Annual Inspection	13/08/2015	£120.00	101096	LG(MP)A 1976 s.19(3)
BT **	Phone & Broadband	09/07/2015	£164.18	101097	LG(FP)A 1963 s.5
SLCC	SLCC Membership	July 2015	£149.00	101098	LGA 1972 s.143
ICO	ICO Registration	August 2015	£35.00	101099	LGA 1972 s111
D Hill	Postage & Key Cutting	August 2015	£21.30	101100	LGA 1972 s111
		Total	£1,892.40		

** = Money to meet payment transferred from contingency funds

** = Money to meet payment transferred from earmarked reserves