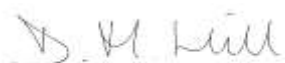


Upper Rissington Parish Council

Notice of Parish Council Meeting

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, on **Monday 12th October 2015 at 7.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.



Debbie Hill
Clerk to Upper Rissington Parish Council

6th October 2015

Agenda

1. **Apologies:** *To receive apologies for absence.*
2. **To Receive Declarations of Interest and consider Applications for Dispensation**
3. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes.*
4. **District/County Councillors' Reports:** *To receive reports for information.*
5. **Minutes:** *To approve and authorise the chair to sign the Minutes of the Parish Council Meetings on:*
 - (i) *Monday 3rd August*
 - (ii) *Monday 7th September*
 - (iii) *Monday 21st September*
6. **Clerk's Report:** *Clerk's report on progress from previous meetings not covered under Agenda items – for information only.*
7. **Payments:** *To consider and authorise payments due (including vires as necessary).*
8. **Planning:**
 - (i) *To consider new Applications received and agree the Council's response*
 - (ii) *To note Decision Notices received*
9. **New Village Hall:**
 - (i) *To receive an update on taking on building from Developer*
 - (ii) *To confirm that major s.106 issues relating to the building have been dealt with*
 - (iii) *To agree actions following result of Searches*
 - (iv) *Update on lease to VHT*
 - (v) *To agree to remit £9000 to Kendall and Davies, such funds to be held in their client account; and authorise two councillors to sign the cheque*
10. **Grant Requests:** *To agree to extend the deadline for grant applications to Friday 5th November and consider all applications at the meeting on 2nd December.*

Upper Rissington Parish Council

- 11. Complaints Policy:**
 - (i) *To review and approve the policy*
 - (ii) *To agree the Terms of Reference for the Complaints Committee*
 - (iii) *To appoint Members to the Complaints Committee*
- 12. Unreasonable Complaints Policy:** *To review and approve the policy.*
- 13. Communications Policy:** *To review and approve the policy.*
- 14. Land:**
 - (i) *To agree to appoint Simon Escreet to complete project to identify land ownership in Village at cost of £350*
 - (ii) *To agree that the Clerk should attend the Get Mapping course at a cost of £35*
- 15. Hedgerows:**
 - (i) *To receive an update on ownership of the hedgerow*
 - (ii) *To agree the next steps regarding the overgrown hedge*
- 16. Dog Mess:** *To discuss options available and agree to ask the Environmental Warden to give a presentation to the Council.*
- 17. Noticeboards:**
 - (i) *To discuss noticeboard provision in Village (numbers and positions)*
 - (ii) *To agree to replace the "Co-op" noticeboard at a cost not exceeding £500*
- 18. Finance:**
 - (i) *To review and approve summary of spend to date, and estimates of full year spend compared to budget*
 - (ii) *To review and approve summary of bank balances*
 - (iii) *To review and approve NPower electricity contract*
 - (iv) *To approve deleting H Ziebeck and B Hanks from the list of approved bank signatories*
 - (v) *To approve instructing HSBC to provide the RFO with account information and statements at her request*
 - (vi) *To review and agree the proposed plan to arrive at a budget and precept for 2016/17*
- 19. Correspondence:** *To review correspondence received and agree on suitable actions.*
- 20. Date of next meeting:** *To confirm date of the next meeting.*
- 21. Separate Business:** **Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 19a, the public and press should leave the meeting during the consideration of:**
Staffing Matters