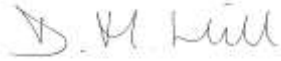


# Upper Rissington Parish Council

## Notice of Extraordinary Parish Council Meeting

I hereby give notice that an Extraordinary Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on **Monday 18<sup>th</sup> July at 7.30pm.**

**Members of the Council** are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.



**Debbie Hill**  
Clerk to Upper Rissington Parish Council

12<sup>th</sup> July 2016

### Agenda

1. **Appointment of temporary Chairman to preside over the meeting**
2. **Appointment of Chairman and to receive Declaration of Acceptance of Office**
3. **Appointment of Vice Chairman and to receive Declaration of Acceptance of Office**
4. **Apologies:** *To receive apologies for absence*
5. **To Receive Declarations of Interest and consider Applications for Dispensation**
6. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes and three minutes per person.*
7. **Finance:**
  - (i) *Review receipts and payments for the year to date*
  - (ii) *Review and sign off bank reconciliations for May 2016*
  - (iii) *Agree to open a new bank account with an alternative bank to HSBC to ensure URPC fully covered under the Financial Services Compensation Scheme*
8. **Review of Grant application received** – *To consider additional supporting information and to decide whether to approve the Grant Application received*
9. **Review of the council's procedures for handling requests made under the Freedom of Information Act 2000**
10. **Review and approve the council's policy on recording meetings**
11. **New Village Hall:** *To consider and agree whether to install a telephone line giving access to broadband and a landline for the office with BT on a two year contract with an additional one off installation cost.*
12. **Date of next regular meeting:** *To confirm the date of the next meeting – Monday 1<sup>st</sup> August*
13. **To Resolve to Move into a Closed Session**

# Upper Rissington Parish Council

- 14. Separate Business: Pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 19a:** *The public and press should leave the meeting during the consideration of:*
- Staffing Matters:**
- (i) *To agree the Clerk's objectives for the year from 1<sup>st</sup> April 2016*
  - (ii) *To agree two Councillors to undertake the Clerk's annual appraisal*