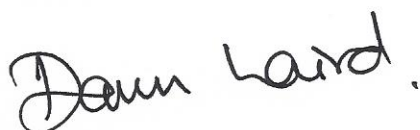


Upper Rissington Parish Council

Notice of Extraordinary Parish Council Meeting

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on **Tuesday 20th September 2016 at 7.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.



Dawn Laird
Deputy Clerk to Upper Rissington Parish Council

14^h September 2016

Agenda

1. **Appointment of temporary Chairman to preside over the meeting**
2. **Appointment of Chairman and to receive Declaration of Acceptance of Office**
3. **Appointment of Vice Chairman and to receive Declaration of Acceptance of Office**
4. **Apologies:** *To receive apologies for absence.*
5. **To Receive Declarations of Interest and Consider Applications for Dispensation**
6. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda. In accordance with Standing Orders this will not exceed 15 minutes and three minutes per person.*
7. **Parish Council Insurance:** *To agree and approve acceptance of quote received for renewal of insurance policy starting 1st October 2016.*
8. **Assistant to Deputy Clerk:** *To discuss and approve appointment of a temporary assistant to the Deputy Clerk during the Clerk's period of absence.*
9. **Village Hall:**
 - (i) **Emergency Lights:** *To discuss and authorize replacement of faulty emergency lights.*
 - (ii) **Keysafe Boxes:** *To discuss and authorize the purchase and installment of keysafe boxes.*
10. **Finance:**
 - (i) *To consider and authorize payments due.*
 - (ii) *To consider and authorize vires from Contingency/Reserves.*
11. **Date of next meeting:** *To confirm the date of the next regular meeting*