

Upper Rissington Parish Council

Notice of Parish Council Meeting

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on **Monday 3rd October 2016 at 7.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.

Dawn Laird

Dawn Laird
Deputy Clerk to Upper Rissington Parish Council

27th September 2016

Agenda

1. **Appointment of temporary Chairman to preside over the meeting**
2. **Appointment of Chairman and to receive Declaration of Acceptance of Office**
3. **Appointment of Vice Chairman and to receive Declaration of Acceptance of Office**
4. **Apologies:** *To receive apologies for absence.*
5. **To Receive Declarations of Interest and Consider Applications for Dispensation**
6. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes and three minutes per person.*
7. **District / County Councillors' reports:** *To receive reports for information.*
8. **Minutes:** *To approve and authorize the Chairman to sign the minutes of the Parish Council Meetings held on Monday 8th August, Friday 26th August, and Tuesday 20th September 2016.*
9. **Outstanding Actions from previous meetings:** *Report on progress from previous meetings not covered under agenda items – for information only.*
10. **Planning:**
 - (i) *To consider new applications received and agree the Council's response:*
 - 16/03562/TPO – Works to trees with a TPO for Maple (T1) – Fell due to close proximity to house and neighbours, causing excessive shading at 33 Hawker Square, Upper Rissington, GL54 2NT
 - (ii) *To note decision notices received:*
 - 16/01196/FUL - Proposed nursery building – The Rissington School, Mitchell Way, GL54 2PL – Application Permitted
 - 16/00075/FUL – Conversion and change of use of existing airfield control tower into single dwelling – Control Tower at Rissington Airfield, upper Rissington – Application Permitted
 - 16/02892/FUL - Replacement single storey rear extension and alterations to garage to create an office – Application Permitted
 - 16/02922/TPO- Sycamore – fell- 12 Bleriot Road – Application Permitted

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- 16/03457/TPO – Conifer – fell – 4 Pelican Walk – Application Permitted
 - 16/03424/TPO – Silver Birch – fell – 8 Hawker Square – Application Refused
- (iii) To note applications with expired deadline:
- 16/03338/FUL – Full application for Proposed single store side extension at 5 Blenheim Close, Upper Rissington, GL54 2QX – deadline for comments 14th September 2016

11. Finance:

- (i) To consider and authorise payments due
- (ii) To consider and authorise vires from Contingency / Reserves
- (iii) Review receipts and payments for the year to date and compare actual to budget
- (iv) To note the expenditure / payments made by the Deputy Clerk under Emergency Powers.

12. New Village Hall:

- (i) To provide update on incident with Fire Exit door.
- (ii) To discuss and approve application for a Premises Licence.
- (iii) To discuss and consider arrangements for the maintenance of the borders/areas around the Village Hall.

13. **Marking of the Pitches on the Field:** To discuss and approve marking the football pitches on the field.

14. **Play Park repairs:** To receive the recent Play Park Inspection report and approve any necessary repairs.

15. **Dog Bin:** To discuss and approve the re-siting of the dog bin on Mitchell Way, near its junction with Delphin Way.

16. **Correspondence:** To inform councillors of any correspondence received throughout the month.

17. **To resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 19a:** The public and press should leave the meeting during the consideration of:

18. **Confidential Minutes from 20th September 2016:** - To approve and authorize the Chairman to sign the minutes of the Confidential Session of the Parish Council Meeting held on 20th September 2016.

19. **Clerk's continued absence:** To discuss and agree any actions necessary as a result of the continued absence of the Clerk.

20. **Clerk's Spinal Point Increase:** To discuss and retrospectively approve a spinal Point Increase to the Clerk's salary.

21. **Date of the Next Meeting:** To confirm the date of the next regular meeting.