

Upper Rissington Parish Council

Village Hall, Wellington Road, Upper Rissington, Gloucestershire, GL54 2QW

Email: clerk@upperrissington-pc.gov.uk

Minutes of Parish Council Meeting held on Friday 28th April 2017, 7.30pm at Upper Rissington Village Hall

Councillors Present: Brian Hanks (BH), Dawn Laird (DL), David Arnold (DA)

In attendance: Nine members of the public, Clerk Debbie Hill

1. **Apologies:** None.
2. **To Receive Declarations of Interest and consider Applications for Dispensation:** None.
3. **Public Session:** No comments were made.
4. **New Village Hall:**
 - (i) *To review and authorise two Councillors to sign the*
 - *Agreement to Lease* – proposed by DL, seconded by DA. **Motion carried.**
 - *Lease* – proposed by DA, seconded by DL. **Motion carried.**
 - *Deed of Variation* – proposed by BH, seconded by DL. **Motion carried.**
 - (ii) *To authorise the Proper Officer to instruct Kendall & Davies to transfer £7,000 to the Village Hall Trust on completion of the Lease* – the Proper Officer was authorised to instruct Kendall & Davies to transfer £7,000 on completion of the lease. Proposed by DA, seconded by DL. **Motion carried.** DA requested the Clerk to negotiate with the Village Hall Trust in relation to a suitable contribution for the purchase of the assets as agreed in August 2016.
5. **Open Spaces:** *To review the draft Heads of Terms with Grainger plc regarding the Open Spaces owned by them and authorise the Proper Officer to progress with the Council' solicitor* – the Clerk was asked to check the Stamp Duty Land Tax (SDLT) clause and to ascertain what sum might be payable. It was agreed to authorise the Proper Officer to proceed on the basis that the liability for SDLT was no greater than £5k. Any amount greater than £5k would need to be referred back to a Parish Council meeting. Proposed by DL, seconded by DA. **Motion carried.**
7. **Payroll Services:** *To appoint PATA (UK) to provide payroll services to Upper Rissington Parish Council* – it was agreed to appoint PATA (UK). It was clarified that Councillors would still sign cheques and the monthly submissions to PATA would be approved by a nominated Councillor. Proposed by BH, seconded by DL. **Motion carried.**
8. **Date of the Next Meeting:** *To confirm the date of the next meeting* – date to be advised on the website.

The meeting closed at 19:48.

Signature of Chairman upon approval of Minutes

22nd May 2017

Copies of Minutes to:

County Councillor Nigel Moor
District Councillor Mark Mackenzie-Charrington