

Upper Rissington Parish Council

Notice of Parish Council Meeting

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on **31st July 2017 at 7.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.

Dawn Laird

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Acting Clerk to Upper Rissington Parish Council

25th July 2017

Agenda

1. **Apologies:** *To receive apologies for absence.*
2. **To Receive Declarations of Interest and Consider Applications for Dispensation**
3. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes and three minutes per person.*
4. **Minutes:** *To approve and authorize the Chairman to sign the Minutes of the Parish Council Meeting held on 12th July 2017.*
5. **Outstanding Actions from Previous Meetings:** *Report on progress from previous meetings not covered under agenda items – for information only.*
6. **Co-option:** *To receive an update from the clerk following communication with Cotswold District Council.*
7. **Declaration of Acceptance of Office:** *To accept the Declaration of Acceptance of Office from co-opted Members.*
8. **Planning:**
 - (i) *To review and consider new applications received, appeals and enforcements and agree the Council's response*
 - *None received*
 - (ii) *To note applications with an expired deadline:*
 - *17/02015/FUL – Full application for single storey rear extension at 7, Cranwell Road, Upper Rissington, GL54 2PG*
 - (iii) *To note decision notices received:*
 - *17/00940/TPO – 20 Bristol Road, Upper Rissington – works to Maple (T1) in front garden – APPLICATION PERMITTED*
 - *17/01384/TPO – 11 Vickers Road, Upper Rissington – Cherry thin out crown by approx. 20% and reduce spread of the crown – APPLICATION PERMITTED*
 - *17/01605/TPO – Land at Upper Rissington – Works in submitted report – APPLICATION PERMITTED*

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- 17/01940/TPO - Cherrywood, 2 Avro Road, Upper Rissington – works to Norway Maple, Horse Chestnut, two Purple Plums, Crab Apple and Cotoneaster - APPLICATION PERMITTED
- 17/02140/TPO – 23 Godfrey Place, Upper Rissington – works to three Maples- APPLCIATION PERMITTED
- 17/02177/ENQ – The Rissington School, Mitchell Way, Upper Rissington – Reposition the building forward by 7m – application 16/01996/FUL – REPLIED TO ENQUIRY

9. Finance:

- To review and approve receipts and payments to date
- To review and approve Bank Reconciliations
- To retrospectively authorize urgent payments made prior to the meeting (Appendix 2.1)
- To consider and authorize vires for payments in 11(iii)
- To consider and authorise payments due (Appendix 2.2)
- To consider and authorise vires for payments in 11(v)
- To consider and authorize the opening of a bank account with Unity Trust Bank.
- To review the number of cheque signatories and authorize the addition of the co-opted members to the bank mandate.

10. Emergency Power: To note expenditure incurred using emergency powers.

- To note the repair works at the play park.
- To note the tree works authorised by the Clerk.
- To note the re-instatement of the cancelled insurance cover for the office contents.
- To note the number of keys ordered for the Village Hall.

11. Village Hall:

- To consider the request made by the Village Hall Management Trust to install an access gate in the existing picket fence to enable access to the field on the east side of the village hall.
- To consider the request made by the Village Hall Management Trust to extend the picket fence in the same style along the west side of the land from its current termination point to approximately the current position of the dog bin at the entrance.

12. Locum RFO: To discuss and approve the appointment of a temporary/ locum RFO.

13. Clerk:

- To authorize the Acting Clerk to liaise with GAPTC to determine the pay scale and number of hours needed for the Clerk's role.
- To authorize the Acting Clerk to produce a short-list of candidates for consideration by Councillors following advertisement of the vacancy.

14. Annual Play Park Inspection: To approve the Annual Play Park Inspection.

15. Play Park Monthly Inspection Sheets: To receive the monthly inspection sheets for the Play Park and agree any actions necessary.

16. Notice Board: To discuss and approve the purchase, installation and location of a notice board.

17. Concrete Table Tennis Table: To discuss and agree the purchase and installation of a concrete table tennis table in the Play Park.

18. Marking of the Pitches on the Sports Field: To discuss and approve line painting on the football pitches on the sports field.

19. Siskin Road Tree: To note complaint received and to authorize the clerk to obtain a report to ascertain the extent of the damage to the property.

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20. **Review of Grant Applications received:** *To consider and approve applications received for grant funding.*
21. **Training Courses:**
 - (i) *To authorize co-opted Councillors to attend a GAPTC 'Being a Better Councillor' Training course.*
 - (ii) *To authorize GAPTC to deliver a bespoke Councillor training course.*
22. **Tour of Britain:** *To note details of the event and agree how to support the occasion, including any expenditure.*
23. **World War I Commemoration Funding:** *To agree a response to the funding opportunity.*
24. **Correspondence:** *To inform Councillors of correspondence received since the last meeting.*
25. **Date of the Next Meeting:** *To confirm the date of the next meeting.*
26. **To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 19a:** *The public and press should leave the meeting during the consideration of:*
27. **Minutes:** *To approve and authorize the Chairman to sign the confidential minutes of the Extraordinary Meeting held on Thursday 25th May 2017.*
28. **Finance:** *To retrospectively authorize confidential payments made prior to the meeting – Appendix 2.3*
29. **HR Matters:** *To receive an update regarding the Clerk.*
30. **Breach of the Lease:** *To review legal advice from the solicitor and agree next steps.*