

Upper Rissington Parish Council

Minutes of Parish Council Meeting

held on 7 February 2018, 7:30pm at Upper Rissington Village Hall

Councillors present: Marc Buffery (Vice Chairman) (MBu), Martin Johnstone (MJ), Dawn Laird (DL), and Amos Peek (AP).

In attendance: County Councillor Nigel Moor, District Councillor Mark MacKenzie-Charrington, Pauline Rigby (Clerk) and 11 members of the public at the start of the meeting.

In the absence of the Chairman, the Vice Chairman chaired the meeting.

1. **Apologies:** Cllrs Brian Hanks and Matt Barley sent their apologies.
 2. **Declarations of Interest and Applications for Dispensation:** Cllr Peek declared an interest in the Neighbourhood Plan, but the Clerk advised that being part of the group did not represent a conflict of interest as the group was a working party of the Parish Council.
 3. **Public Session:** The following questions and comments were received.
 - What S106 monies has the Parish Council requested from the new planning application for 24 houses and 2 business units? [17/03740/FUL] The District Councillor said he has not seen a draft S106 agreement yet, so the Parish Council would not have had that opportunity to respond, but it is a good question and he will follow up. A resident asked whether a S106 agreement or Community Infrastructure Levy will be sought.
 - How much affordable housing will be provided? The District Councillor responded that 50% will be “affordable”, as defined by Government. There are 24 units in total: 12 market houses (4 x 3 bed, 8 by 4 bed), and 12 so-called “intermediate houses” (8 x 2 bed and 4 x 3 bed). [Note: The NPPF defines [intermediate housing](#) as “homes for sale and rent provided at a cost above social rent, but below market levels ... These can include shared equity..., other low-cost homes for sale, and intermediate rent, but not affordable rented housing.”]
 - Cllr Buffery asked, does moving the houses to Delfin Way mean the developer will not want to build the business units in the future? The District Councillor said it was made clear in the negotiations [between the local planning authority and the developer] that housing on Delfin Way would not be considered unless they also provided business units on the two plots either side of the shopping centre.
 - Meanwhile, the building on the right-hand side as you enter from the roundabout was recently sold to a veterinary wholesaler, which will create employment in the village.
 - Returning to the 24 houses, a resident commented that there are 3 different plans in the application, and it’s not clear how the trees will be affected. The tree survey states only one tree will be felled, but the plan of the buildings implies they’re going to cut them down.
 - Will the Liaison Committee be discussed later in the meeting?
- 3 more members of the public arrived at 19:40.
- A resident raised concerns about the play park still being out of order. Children would love to have a better facility, and what is the Parish Council doing? Cllr Buffery explained the problems identified in the safety inspection: on the 2 slides, the metalwork could cause injury, and the supporting wooden posts are rotten; also, a child has already hurt themselves on the walkway. The plan is for the Parish Council to remove the 2 ‘high risk’ items and replace them, because a repair is not considered cost effective.

- Regarding the application for Delfin Way, will pressure be applied to the developers to complete what they started? The resident said she has lived here for 4 years, is still waiting for playground equipment, and considers it unfair for the developer to put in further applications to build more houses without having to provide the amenities that were promised under previous applications. Cllr MacKenzie-Charrington said the Liaison Committee will deal with these issues, and hopes to get undertakings from the developer that they will do what they said they will do. However, while morally he utterly agrees, in planning law the planning authority must consider only the application in front of them, regardless of what has gone on around it, and the current application is not an amendment to a previous application, it is a completely fresh planning application.
 - Cllr MacKenzie-Charrington commented that the developers had an option to build business units on Delfin Way but couldn't get any take up. Residents responded that the S106 agreement reads as though the units were required, not optional. There were businesses on those sites originally, which have now moved away, and the new business units were meant to replace those that were knocked down.
4. **Police Report:** Cllr Johnstone has spoken with PCSO Mel Olivieria about police attendance at Parish Council meetings. Unfortunately, no police were available to attend this evening, but they will attend when they can. Cotswold Police sent a crime report in the style that is produced for the larger parishes, and the Clerk was asked to post it on the parish website. The Clerk explained that the Parishes with the highest crime levels automatically receive these reports every month; the fact that Upper Rissington does not receive one means that crime levels are low.

At this point, the S106 agreement for the outline consent was inspected, which requires the developer to provide "1500 (one thousand five hundred) square metres of floorspace to shell and core for Employment Uses, prior to occupation of the 300th Residential Units." The S106 agreement is available to view on the planning portal. The Clerk was asked to add a copy to the parish website.

5. **County Councillors Report:** Cllr Moor reported:

- You may have read in press about one or two County Councils getting into serious financial difficulties; Cllr Moor is pleased to say that is not the case in Gloucestershire. The budget that is going to Council for confirmation next week has a final figure of just under \$418 million, which is based on a council tax increase of 4.49%. Of this increase, 2.49% is ringfenced for adult care. When inflation is considered, a 2.5% increase means in real terms the County Council is protecting the budgets for adult care, children and families, public health, communities and infrastructure. The County Council has also negotiated some business rates retention with central government, so the money will come to them directly. The capital budget is £504 million and will be used to build a new secondary school in Cheltenham, and includes £150 million spending on Highways.
- The Children's Activity Fund is being replaced by the 'Growing Our Communities Fund', which County Councillors will help deliver. The only stipulation is that it can't be used for property. However, it can be used to assist groups that want to use the facilities.
- He is aware that Bristol Road, Wright Road and Wright Close need restoration and repair.
- The consultation on the A417 Missing Link was highlighted. There is a consultation on the possible route options between 15 February and 29 March. Details can be found in Cirencester library or more conveniently online, on The Highways England website. [Note: details of the consultation are also available on the parish website.]

- The County Council is procuring 3 contracts for highways work: the first is for routine maintenance such as pothole repairs, patching, gritting, grass cutting, gully emptying, and so on; there is larger contract for resurfacing work, and a third contract for professional services. For the highway maintenance contract, they have shortlisted 5 companies and, bearing in mind what's happened with Carillion, they will be putting those prospective contractors through the mill. The intention is to award the contract in the autumn. Amey will continue to deliver highway maintenance services until its contract ends in March next year. Amey will be bidding for the professional services contract but is not tendering for the structural maintenance or resurfacing contracts.
- In terms of resurfacing for the coming year, Cllr Moor is going to press for work to Barrington Road from the A424 towards Great Rissington. He walked the village recently with Bruce Simmons, to identify the associated roadworks that are necessary before adoption. Bruce Simmons will be coming to the Liaison Committee to tackle the developers about their programme for getting the roads finished. One of the things they will consider is the adoption of the existing footpath from Barrington Road to Lancaster Drive, and Lancaster Road itself. Only if the road is adopted can they put barrier across to stop children running into the road.
- In terms of winter resilience, Cllr Moor has asked Bob Skillern to consider extending the gritting route along Barrington Road to the second junction into Mitchell Way and Bob has promised to look into this. The Clerk will follow up.
- The Police and Crime Commissioner (PCC) has been consulting on a 5.6% increase on council tax, principally to increase funding for neighbourhood policing in rural areas.
- When Cllr Moor met with Nigel Adams [Head of Democratic Services at Cotswold District Council] before Christmas, he said he would share the legal advice he had obtained on Parish Council governance. However, he has received no reply from Nigel at all and is considering making a Freedom Of Information request to CDC. [The Clerk later mentioned that, following the Parish Council's decision in January, she had written to Nigel Adams to formally request a Community Governance Review, but it had not been acknowledged.]
- The Burford Weight Restriction project meeting, which was due to take place in Oxford, has been put off again. The outcome is obvious: more traffic will come past Stow on the Wold. Cllr Moor has asked officers if they can set up a meeting at a senior level, rather than waiting on more modelling exercises. They are also considering the possibility of a weight restriction on Sheep Street in Stow.
- A resident thanked Cllr Moor for his support in setting up Upper Rissington Beaver group. There are 12 children in the group that opened only 3 weeks ago.
- Cllr Buffery asked, was it sensible for the County Council to contract out all Highways maintenance and close all the police stations? Cllr Moor said that perhaps it was not, but the County Council had learned a lot from the experience. It has set up a collaboration with the Fire Service, the PCC and Chief Constable, and South West Ambulance service, and held the first meeting. The priority is Cirencester, where they have secured government money to carry out a feasibility study on a new tri-service station on the current Fire Service site in Cirencester. The other areas being reviewed are Northleach, Moreton and Lydney in the Forest of Dean, with a view to creating new tri-service stations at each location. The PCC may also wish to review provision at Stow.

6. **District Councillors Report:** Cllr MacKenzie-Charrington reported the following:

- There will be no increase in CDC's element of council tax. They have not been able to reduce council tax as they have done in previous years, because of inflationary pressures. They are being prudent enough to put money in reserves, and the view is that if they can put seven-figure sums into reserve, then they shouldn't be raising council tax.
- In Cirencester, the Bathurst Estate / Chesterton application has been granted outline consent. It will be at least a 20-year program. Cirencester is the capital of the Cotswolds, and the proposal is that it should be developed sensibly and carefully. Feeding out from that, the District Council has started a group to create a long-term masterplan for the town centre, which hopes to bring a plan forward in 6-9 months. Cirencester Town Council is part of the committee, as well as the Chamber of Commerce and other stakeholders.
- The Local Plan 2011-2031 enquiry has been completed. The inspector made a number of minor recommendations, most of which have been accepted. Though it has taken long time, the Local Plan should be formally signed off by the end of Spring or early summer.
- The application for 26 houses on the land at Sandy Lane/Southgate Court, that is on the back of an outline consent, is fresh full detailed consent. He has been discussing access, which is of great concern, bearing in mind the proximity of the site to the roundabout.
- The building that is going to a veterinary wholesaler had already been discussed; by sheer coincidence the old Co-op is to become a veterinary practice. This will put minds at rest, as it means there will not be yet another application to demolish it to build more houses.
- Of interest to those who live near Greens Close in Great Rissington, the inspector looked at the potential travellers' site there and deemed it inappropriate, so it has been struck out of the Local Plan. The district has enough travellers' sites to meet its requirements.
- The Liaison Committee is meeting next Friday, 16 February. Unfortunately, Sir Geoffrey Clifton-Brown is not available, but the group will crack on. Two residents, the Parish Council, and the County and District Councillors are on board along with representatives from Linden Homes and Bovis Homes. The chair will be Phillipa Lowe, CDC's Head of Planning.
- People may not be aware of CDC's Community Projects Fund, which provides capital for projects that demonstrate clear community need; it can't go towards maintenance and staffing costs. Examples include village halls, equipment including IT, and renewal of plant. It can also include youth shelters, skate parks, disabled access, benches, indoor and outdoor play equipment. The grants are up to a maximum of £10,000, not exceeding 25% of the total cost of the project. The project must be in excess of £3,500 to be eligible.
- The youth activities funding is continuing. Each District Councillor has £1,400 to spend in the Ward on activities for the 11-19 year age group. In the past the funds have been given to Upper Rissington to arrange summer activities that children from Little, Great, and Wyck Rissington can join in with. The application form is on CDC's website.
- Has Upper Rissington taken a defibrillator under CDC's scheme? The scheme will be rolled over into the next year, because the £30,000 allocated has not been spent, but applications prior to 1 April can take advantage of lower prices; after that, prices will go up by £150. The District Councillor urged the village to consider it, but he can only contribute £500 out of a total cost of about £1,600 plus installation costs. The new veterinary surgery and an old telephone box at the end of Wright Road were suggested as possible sites.

At this point, it was agreed that Andrew McClean, Chairman of the Neighbourhood Plan Steering Group, could give an update. Following a call for interest, 3 new volunteers had joined the group, all from the newer side of the village, which balances out the team. They had a useful walk on Sunday 4 February, to identify “green spaces” and their importance to the village. The time for comments on the Neighbourhood Area designation has closed, and a decision is expected on the 22 February.

7. **Minutes:** The minutes of the Parish Council meeting held on 10 January 2018 were approved as a true record, with one correction. Under Item 7, District Councillors report, 2350 had been mistyped as 3250; the manuscript was corrected, and Cllr Buffery duly signed the minutes. Proposed by DL, seconded by MJ; **motion carried** (Cllr Peek abstained as he was not present at the 10 January meeting).

8. **Clerk’s Report:** The Clerk reported the following matters arising:

- McCracken is due to cut the perimeter hedge on Thursday 8th February.
- The Clerk has received new keys for Village Hall for the use of the Parish Council; these can be signed out by arrangement with the Clerk.
- A statement about the winter weather has been published on the Parish website, under “Parish Services”. This describes who has responsibilities for keeping roads and paths clear, and what residents can do to help themselves and others in cold weather.
- Information about the Road Safety Community Hub has also been added to the website, under a new “Report a Problem” section.
- Cllr Moor wrote to Highways to request that Barrington Road is added to the County’s gritting routes. Bob Skillern will meet the Clerk later in the week to discuss a Winter Action Plan for the Parish.
- CDC’s Local Enforcement Plan was added to the website under “Parish Services”.
- The period for electors to request an election has ended; more than 10 signatures were received, so CDC intends to run the election on 29 March provided the village hall is free. The notice of election is due to be published on 22 February.
- The budget has been published on the notice board and website.
- The precept request has been submitted to and received by CDC.
- The Clerk has formally requested that CDC carry out a Community Governance Review though is still waiting for acknowledgement that this has been received.
- Correspondence from the previous meeting that required action was circulated to councillors by email. Cllr Johnstone attended World Jungle’s Youth forum, Cllr Buffery attended the opening event for the Churcham affordable housing project, and the Burford Weight Restriction Project meeting planned for 1 February was later cancelled. In addition, DCLG responded to the Parish Council’s letter about planning concerns; this has been posted on the Parish website. Also received: an offer of internal audit services.

9. **Planning:**

- a) The following planning decisions were noted.

Application no.	Details	Status
17/04585/FUL	Demolition of single storey side extension and erection of two storey side extension - 4 Bleriot Road Upper Rissington Cheltenham Gloucestershire GL54 2NN	Application Permitted
17/05102/TPO	T.1 - Beech in front garden - Reduce crown by approx 20%, 8 Smith Barry Road Upper Rissington Cheltenham Gloucestershire GL54 2QT	Application Permitted
17/05048/FUL	15 De Havilland Road Upper Rissington Cheltenham Gloucestershire GL54 2NZ	Application Permitted

b) To consider new planning applications received and agree the Parish Council's response.

- 17/04950/FUL, Variation of condition 3, to regularise the materials used in the development (stone, brick, etc), was discussed. The District Councillor explained that the site had been inspected, to see whether it was built within the Cotswold Design Code, and he understands that, while what has been built conflicts with the planning consent, it is acceptable in the main and would have been acceptable had it been in the original application. The situation is tricky because, if the application is overturned, enforcement action would have to be taken against the property owners, not the developer. They could in turn sue the developer; however, this would put the homeowner into legal difficulties, as planning breaches must be registered as a charge against the property and it could be hard to sell a house with enforcement action pending. Cllr Johnstone asked, if the Parish Council didn't put in an objection, and the application was passed, would that stop homeowners having a case against the developer? The District Councillor said no, and suggested that in our response, we say that we are led to believe that if this consent wasn't granted then any enforcement would be against the title owners. Cllr Buffery commented that the Parish Council sympathises fully with owners that are not living in the house they expected to live in, and is disappointed that the developers cannot be held to account by the local authority. Proposed by MJ, seconded by AP; **motion unanimously carried.**
- 17/05200/FUL, for the change of use to veterinary surgery (D1) was discussed. Bearing in mind its previous use, which saw numerous vehicles parked on the street outside, councillors were concerned that the proposed parking provision would be insufficient. Double yellow lines around Farman Crescent were suggested. Councillors had no objections to the application providing that parking is controlled effectively. Proposed by MBu, seconded by AP; **motion unanimously carried.**
- Councillors discussed 17/03740/FUL, to build 24 dwellings on Delfin Way, and 2 x B1 business units. Councillors asked, what happens if they can't find businesses to occupy the units? Could we create a condition to retain the B1 space? The District Councillor said the occupation of residential units could legitimately be tied to the occupation of the business units. It was noted that Upper Rissington is a principal settlement in CDC's emerging Local Plan, although the planned infrastructure is slow to arrive, and the school is over-subscribed. The District Councillor agreed that the village is "playing catch up" in terms of infrastructure, but where anomalies are seen, the planning system can try to correct them by providing funding. Councillors resolved to object to the application, citing concerns about the strain on local infrastructure (hospital, doctor, and local amenities), and commented that the business units should be on Delfin Way as per the original application. If this new application is passed,

then councillors request that the occupation of residential units is tied to the occupation of 75% of the business units. Proposed by MJ, MBu; **motion unanimously carried.**

- c) [Post-meeting note: Planning application 18/00408/DD to fell 2 Cockspur Thorns in Upper Rissington TPO Group G27 was received after publication of the agenda. The Clerk had submitted the application on behalf of the Council; it was discussed under Item 16.]

10. **External Auditor's Report:** Councillors noted the external auditor's report for the year ending 31 March 2017. The Clerk had written to the External Auditor, asking them to identify the failure in the Parish Council's accounting process. The response received was that "If the Accounting Statements are approved after the 30th of June they have not been prepared in accordance to relevant legislation therefore deemed not to having proper arrangements in place. There is nothing in our audit report relating to the Council not having a process in place". Though not present at the meeting, Cllr Hanks had previously indicated that he would like to follow up the matter, and this was approved. Proposed by AP, seconded by MJ; **motion unanimously carried.**

11. **Neighbourhood Plan:**

- a) Printing costs for the Neighbourhood Plan survey were discussed. Cotswold Web Design had obtained multiple quotes, but the printing had gone ahead without authorisation from the Parish Council, and the final cost of printing was double as the survey filled 2 sheets of A4 rather than one. The invoice wasn't in the name of the Parish Council, but as a resident had already settled the bill, it would have to take the form of an expenses claim. Cllr Buffery said it was unfortunate the correct process wasn't followed, but as the survey had already been completed, councillors agreed to pay the printing costs, on condition that an expenses claim was submitted. Proposed MBu, seconded by MJ, **motion carried** with one vote against.
- b) SurveyMonkey costs were discussed. Councillors felt that the use of SurveyMonkey was justified, but were concerned about the degree of overspend. The group had bought what they thought was £408 subscription but incurred a further £800 in fees by activating more users. This was a mistake, and they had challenged SurveyMonkey on the obscure nature of the process that exposed them to uncontrolled billing. Though some councillors were content to reimburse the initial subscription fee, others felt they did not have enough information to authorise the spend. Councillors agreed to defer the decision until a proper account could be obtained. Cllr Peek agreed to speak to the member of the group concerned and ask him to submit an expenses claim. Proposed by AP, seconded by MJ; **motion unanimously carried.**

12. **Communications and Website:**

- a) The renewal of the domain name was noted. The Clerk explained that there was currently no reason to change supplier, as prices were similar everywhere.
- b) A motion to provide .gov.uk email addresses for all councillors was considered. This had been suggested as a way for councillors to separate personal email from Council business. However, this separation can also be achieved by using free Gmail addresses, which several councillors already have. Some councillors were happy with their current email arrangements, and did not want to make changes. The Clerk advised that setting up .gov.uk email addresses would incur additional costs with no clear benefit to the Council. Personal email can also be subject to FOI requests, when it is about official Council business. It was noted that the councillor who brought forward the motion was not present; however, councillors decided not to adopt .gov.uk email addresses. Proposed by AP, seconded by MBu; **motion carried** with one abstention.

13. Finance:

- a) The payments list was reviewed. The Clerk explained that the payroll hadn't been run until earlier the same day, and that a credit note was due to be issued for one of the play park inspections, so circulated an updated payments list to councillors. It was suggested that the credit note be applied against a future bill. Councillors then resolved to pay the bills presented. Proposed by AP, seconded by MBu; **motion unanimously carried**. The updated payments list is appended.
- b) Income of £26, a belated payment for Hall Hire in 2017, was noted.
- c) The bank reconciliation was reviewed and accepted. Proposed by MBu, seconded by MJ; **motion unanimously carried**.
- d) Councillors reviewed expenditure for the year to date, and had no comments.
- e) The Internal check list was discussed. Cllr Laird pointed out that the Council had reviewed its Financial Regulations in November 2017; the Clerk agreed, but said the document needs to be altered to include the Public Contracts Regulations 2015. Cllr Laird asked whether the Council still held deposit cheques, as it was no longer managing the hall. Cllr Peek pointed out that the Council held cheques waiting to be banked, so this section was still required. Fireproof storage was discussed, and will be reviewed as part of the Council's Risk Assessment. The check on 'payments within budget' had not been carried out; this section will be completed in future.
- f) Councillors resolved to add Cllr Buffery and Barley as signatories to the bank mandate. Proposed by AP, seconded by DL, **motion unanimously carried**. It was noted that the Clerk had not yet been authorised on the bank account to act on the Council's behalf.

14. **Grounds Maintenance Tender:** Six bids had been received before the deadline. The tender analysis showed that one bidder led by a clear margin, scoring 1st in terms of overall price while also scoring highly in terms of professional capacity and experience. The Clerk explained that suppliers would not necessarily hold bids for the individual Lots; though most would hold the price for the grass cutting and hedge cutting, only one would hold the price for tending to the Jubilee Garden as a single Lot. Councillors considered the tender analysis and resolved to award all Lots to Contractor A [later named as Ubico (West Division)] for an annual cost of £8,019 plus VAT. Proposed by AP, seconded by MBu; **motion unanimously carried**.

15. Children's Play Park:

- a) The monthly play park inspection did not reveal any new concerns; no actions required.
- b) Having previously decided not to repair the 'high risk' items of equipment, the equipment has been taped off to prevent it from being used, but this is not a long-term solution, and it will have to be removed. Residents wondered whether removing it now would cost more overall, and it was explained that the removals costs would otherwise be incurred as part of the renovation. Cllr Laird expressed her concern that the decision to remove rather than repair would leave the village without any play park equipment while waiting for the replacement. Residents commented that they hoped this would incentivise the Council to speed up the replacement. Councillors then discussed whether to cut down to ground level or excavate and remove completely, and accepted a quotation from Greenfields to "excavate the legs /remove all the concrete/back fill the holes/remove both structures from site" at a cost of £975 plus VAT. Proposed by MJ seconded by AP; **motion carried** with one abstention.

As it was 10pm, the Chairman proposed to continue the meeting for 15 minutes from item 16.

16. **Tree Management:** A group of Parish-owned Cockspur Thorn trees on Harris Gardens are in decline due to their age, and 7 large branches failed under the weight of snow in December 2017. Additionally, a resident had complained of pre-existing problems with the tree outside her property, which had suspended dead branches and multiple splits to its branches after being repeatedly hit by waste lorries. Advice had been sought on how to manage these trees, and two different opinions were received: one to prune 9 trees in the group, and another to fell 2 trees now, and possibly others in future due to the risk of further branch failure. The first opinion had been obtained when the trees were still covered in snow; the second tree surgeon was able to make a closer inspection. The Clerk had already been asked to progress work to the tree outside 6 Harris Gardens, which was one of the 2 trees in extremely poor condition. To speed up the process, the Clerk had applied for permission to fell the 2 trees, 18/00408/DD, and the resident said that a tree officer had already been out to inspect the tree. Councillors resolved to accept the quotation to fell 2 trees. Proposed by MBu, seconded by MJ; **motion unanimously carried.**

Due to the late hour, items 17, 18, and 19, on Affordable Housing, the Youth Council, and the Annual Parish Meeting, were deferred. Cllr Buffery asked the Clerk to invite the Rural Housing Enabler to the next Parish Council meeting to explain the process for carrying out a Housing Needs Survey.

20. **Clerk's Employment:**

- a) The Clerk's holiday request was approved. Proposed by MBu, seconded by AP; **motion unanimously carried.**
- b) The Clerk's timesheets for December 2017 and January 2018 were reviewed. Some discrepancies on the timesheets were noted, and the Clerk explained that the totals included extra hours worked at home, due to problems with the slow office broadband, but this was not clear in the way the timesheets were presented. Overtime of 21.5 hours was approved, and any additional overtime will be considered at the next meeting. Proposed by MBu, seconded by AP; **motion unanimously carried.**
- c) The process for reviewing the Clerk's performance was not discussed to due lack of time.

21. **Correspondence:** Not discussed.

22. **Items for Future Meetings:** [Disciplinary and grievance policy already noted.]

23. **Meetings Schedule for 2018-19:** Not discussed.

24. **Date of Next Meeting:** [Wednesday 14th March 2018, at 7:30pm, as per the agenda.]

The meeting closed at 10:15pm

Signature of Chairman upon approval of the Minutes 14 March 2018

Copies to:

County Councillor Nigel Moor

District Councillor Mark Mackenzie-Charrington

Appendix

Bills for payment

Payee	Date of invoice	Details	Gross amount	Total	Relevant minutes	Authority
BT	09-Jan	Quarterly bill for phone, broadband	£188.92	£188.92	04/07/16 - 8(iii)	LGA 1972 s.111
HCI Data Ltd	15-Jan	Domain name renewal for 2 years	£83.88	£83.88	Agreed with Chairman	LGA 1972 s.142
UR Village Hall	16-Jan	Provision of additional keys	£40.00	£40.00	13/12/17 - 20	LGA 1972 s.133
Julia Sibun	24-Jan	Expenses (Printing NDP Survey)	£335.00	£335.00	07/02/17 - 11(a)	Localism Act 2011
WODC	25-Jan	Playground inspections (08/17 - 01/18)	£127.83		15/06/15 - 6	LG(MP)A 1976 s.19
WODC	26-Jan	Grass cutting, September	£535.09		05/01/15 - 8	LG(MP)A 1976 s.19
WODC	26-Jan	Grass cutting, October, & Jubilee Garden	£565.70		05/01/15 - 8	LG(MP)A 1976 s.19
				£1,228.62		
Pauline Rigby	01-Feb	Expenditure (office copier paper)	£9.23		Agreed with Chairman	LGA 1972 s.111
Pauline Rigby	07-Feb	Clerk's salary, Feb 2018	■		08/11/17 - 29	LGA 1972 s.112
				■		
GRCC	07-Feb	Membership 2018		£25.00	22/05/17 - 20	LGA 1972 s.111

Income received

From	Date	Details	Amount
Private booking	23-Jan	Hall hire fee from May 2017	£26.00