Upper Rissington Parish Council

Notice of Parish Council Meeting

I hereby give notice that an Extraordinary Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on **22nd March 2018 at 6pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All Residents of the Parish and **Press** are welcome to attend.

Pauline Rigby

Pauline Rigby
Clerk to Upper Rissington Parish Council **16 March 2018**

AGENDA

1. **Apologies**: To receive apologies for absence.
2. **To Receive Declarations of Interest** and consider **Applications for Dispensation**
3. **Office Broadband**: To receive an update from the Clerk on the contract for office telephone/ broadband; and authorise any additional expenditure required.
4. **Finance**: To consider and authorise payments due.
5. **To Resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 19a:** The public and press should leave the meeting during the consideration of: …
6. **Clerk's Interim Appraisal**: To receive a report from Cllr Buffery about the Clerk's interim appraisal, and approve recommendations arising thereof.
7. **Overtime**: To review the Clerk's timesheets, and consider and approve overtime to date.
8. **Clerk's Work Plan**: To discuss the Clerk's workload over the coming months, and identify any additional hours and support required.
9. **Date and Time of Next Meeting:** Thursday 12 April 2018, at 7:30 pm

Payments list:

Payee	Date of invoice	Details	Total	Relevant minutes	Authority
Greenfields	15-Mar	Removing play park equipment	**£1,170.00**	07/02/18 - item 15(b)	LG(MP)A 1976 s.19