


Upper Rissington Parish Council

Notice of Parish Council Meeting

I hereby give notice that a parish council meeting will be held at 7:30pm in Upper Rissington Village Hall, Wellington Road on Wednesday 15 January 2020.

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All Residents of the Parish and Press are welcome to attend.



Pauline Rigby
Clerk to Upper Rissington Parish Council

9th January 2020

AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest.

Members to declare any Disclosable Pecuniary Interests, or Personal Interests (including Other Pecuniary Interests), they may have in the business to be transacted.

3. To consider written applications for dispensation.

Requests for dispensations must be received in advance of the meeting.

4. To receive a report from the County Councillor.
5. To receive a report from the District Councillor.

6. Public session:

To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three (3) minutes per person.

7. To approve and sign the minutes of the parish council meeting held on 11 December 2019.
8. To approve and sign the minutes of the parish council meeting held on 18 December 2019.
9. To receive the Clerk's report and review any outstanding actions.

10. Planning and Highways:

- a. To record new planning decisions notified by Cotswold District Council, if any;
- b. To consider the parish council's response to the following consultations:

Application	Details	Deadline
19/04750/FUL	Erection of 32 Bed Sleeping Accommodation Block (sui generis use), kitchen store extension, operations building extension and vehicle garage lean-to 621/637 Volunteer Gliding Squadron Little Rissington Airfield Gloucestershire	Tues 28 January

- c. To consider urgent planning applications received since publication of the agenda, if any.

11. To consider council's response to the NALC consultation on unauthorized encampments.

12. To consider council's strategic priorities for Financial Year 2020-2021.
13. To consider and approve Upper Rissington Parish Council's budget for Financial Year 2020-2021.
14. To review earmarked reserves and update the Reserves Policy for Financial Year 2020-21.
15. To set Upper Rissington Parish Council's precept for Financial Year 2020-21.
16. Finance:
 - a. To record income received;
 - b. To review and approve the Clerk's overtime (confidential report);
 - c. To report payments made and instruct payments to be made (schedule appended);
 - d. To review and approve bank reconciliation;
 - e. To review expenditure against budget for the year to date;
 - f. To appoint a councillor to carry out the internal control checks;
 - g. To authorize addition and removal of signatories on the council's savings accounts; and
 - h. To consider the transfer of funds from current account to new Lloyds bank account.
17. To consider making a request to Cotswold District Council to install a new dog waste bin at the junction of the footpath from Folland Park to Bristol Road at a cost of £210 ex VAT.
18. Upper Rissington Village Hall:
 - a. To receive and consider the Council's response to a letter from Upper Rissington Village Hall dated 10 December 2019 seeking recompense of £4690.51 under section 20.3 of the lease, as the cost of replacing the car park lighting.
 - b. To receive the updated Section 20.3 register and consider any actions arising.
19. To consider nominations to attend Buckingham Palace Garden Party on Tuesday 12 May 2020.
20. To consider training for Clerk and councillors on 'dispute resolution for town and parish councils' by Chris Haine on 5 February 2020 at a cost of £55 per person, as suggested by GAPTC.
21. To consider Clerk's attendance at training course on 'dealing with abusive customers' by Sureteam Health and Safety Consultants Ltd on 26 January at a cost of £45.
22. To receive a list of correspondence for information.
23. To confirm the date and time of next scheduled meeting as Wednesday 12 February, 7:30pm.

Payments for January 2020 [Authority to spend is General Power of Competence unless indicated.]

Pending payments	Date of invoice	Details	Amount	Relevant minutes
GRCC	23-Dec	Membership renewal	£ 25.00	30b/19
SharePoint Assist Ltd †	01-Jan	IT licences, support - Jan 2019	£ 114.84	60b/19
Pauline Rigby	09-Jan	Mileage to SLCC training	£ 18.90	191/19
SharePoint Assist Ltd †	09-Jan	ESET Endpoint Encryption - Pro	£ 47.28	60b/19
Pauline Rigby	25-Jan	Clerk's Salary January	personal	21/03/19 - 17
NEST †	25-Jan	Pension contributions January	personal	13/06/18 - 13