

Upper Rissington Parish Council

Minutes of the Parish Council's virtual Meeting held on

Wednesday 16th September, 7:00 pm by Zoom

Present:

Don BOWIE

Declan TORRIS (Chairman)

Kelvin WALKER

Vaughan TAYLOR

Absent:

Samantha BROADHURST

Amos PEEK (Vice Chairman)

In attendance: District Councillor Andrew Maclean; Debbie Braiden (Acting Clerk) and 4 members of the public.

The meeting got underway at 19:05.

57/20 Apologies for Absence

Apologies were received from Councillor Moor. No apologies were received from Cllr Peek or Cllr Broadhurst.

The Chairman confirmed resignations received from both Cllrs McCann and Higgs. One Notice of Vacancy has been published following the resignation of Cllr Higgs and Cllr McCann's will soon be published. The vacancies will be filled by election if a request is received from 10 local electors.

58/20 Declarations of Interest

None received.

59/20 Applications for Dispensation

None received.

60/20 Receive a report from the County Councillor – Nigel Moor

No report received at the meeting. If a report is received it will be published on the website.

61/20 Receive a report from the District Councillor – Andrew Maclean

Andrew's was received and a full report can be read on the Parish Council's website. It covers various items such as Local Plan being updated, the new Planning white paper, Social housing plans, unitary authorities & Emergency Climate change information.

It is noted that CDC has met its housing targets.

62/20 Public Session:

Various discussions followed with members of the public raising concerns of unchecked building alterations by a neighbouring property. The Chairman and District Councillor confirmed that this has been noted and official action has been taken by informing the Planning Enforcement office for breach of planning & Vistry are already acting.

Parking issues raised of trailers parking on planted shrubland and other commercial vehicles parked in the tennis court and allotment parking spaces. The Chairman confirmed that these spaces remain under Vistry's ownership and control, but signage would be welcome.

Differences between the provision of pre-school Early Years and a children's nursery were raised, especially to the availability for care of a wider age range, 0 to 4 years old, provision of local jobs and cover for working hours.

A thank you was expressed to Cllr Moor for the provision of the new school signage and to the Parish Council for inclusivity on the planting of the bulbs, which is a great community event.

63/20 Minutes

In item 1b the payment of £40 to ICO Ltd was listed incorrectly on the agenda where actual payment made by DD from the bank was £35.

Subject to this amendment, it was **RESOLVED** that the minutes of the meetings held on 19th & 27th August 2020 be approved as accurate records and signed by the Chairman.

64/20 Matters arising

1. Report from the VHT annual meeting by Cllr Taylor

Items raised:

- Cllr Taylor attended the VHT annual meeting on 7th September 2020 and was accepted as the liaison officer acting on behalf of the Parish Council. The Parish Council are to sign a permit to document agreement.
- Procurement of buildings insurance for the new year – the Parish Council confirm that a procurement exercise has been carried out to get the best value of insurance cover.
- Roof leak – Kier will do a site visit with Cllr Taylor and Cllr Torris to investigate the initial build as we believe it to be at fault and causing the leak.
- On 29th September 2020, at approximately 11.30 the PC are informed that a contractor will be on site at the village hall servicing the alarm systems and security cameras.

2. This item was withdrawn from the meeting by the Chairman.

65/20 Planning

- Application 20/02420/TPO & 06/00268/TPO – Referred to the tree officer.
- Application 20/02697/FUL- Erection of 10 dwellings – All members agreed to make comment and **RESOLVED** to submit a list of conditions for the application. Cllr Maclean was happy to back the Parish Council's stance in relation to the 10 new dwellings.

Cllr Maclean left the meeting 20:03 hrs

66/20 Finance

- a) Income of £150 was received for a signed Deed of Covenant
- b) The new NALC instructions of salary awards increases for 20/21 was accepted and **RESOLVED**, proposed by Cllr Torris with all other members showing hands in approval.
- c) Members considered the clerk's comparison of three companies procured. Cllr Torris proposed with all members agreeing and **RESOLVED** to opt for one year's cover only, through BHIB insurance at £1770 due to imminent amendments that will need to be made to the policy.

d) Cllr Torris proposed with all members agreeing and **RESOLVED** to make payment for all scheduled items listed.

e) Payments made	Date Paid	Details	Amount	Minutes
Zoom †	26/08/20	Invoice 38102579 Period 26/08/20 – 25/09/20	£14.39	
Reformit †	01/09/20	Invoice 22211 – Microsoft 365 business basic & support	£125.88	60b/19
BT Telecom †	02/09/20	Invoice Q011 YT Phone and Broadband bundle	£150.17	

† Paid by direct debit

Pending payments	Invoice Date	Details	Amount	Minutes
D Braiden	NA	Salary Aug 20 - for 35.75 hours	Personal	51/20
WODC	03/09/20	Playground inspections 21/8/20	£19.94	
Kath Finch	NA	Salary for Aug 20	Personal	292/19

There being no further business, the meeting closed at 8.19 pm.

Signature of Chairman upon approval of the Minutes October 2020