

Upper Rissington Parish Council

Village Hall, Wellington Road, Upper Rissington, Gloucestershire, GL54 2QW

Telephone: 01451 810839, E-mail: clerk@upperrissington-pc.gov.uk

Minutes of the Parish Council's virtual Meeting held on

Wednesday 14th October, 7:00 pm by Zoom

Present:

Don BOWIE

Declan TORRIS (Chairman)

Kelvin WALKER

Vaughan TAYLOR

Absent:

Samantha BROADHURST

Amos PEEK (Vice Chairman)

Clr MOOR

Clr MACLEAN

In attendance: Debbie Braiden (Acting Clerk) and 4 members of the public.

The meeting got underway at 19:15.

67/20 No apologies were received prior to the meeting. Clr Moor sent in after the meeting.

68/20 The chairman declared an interest for a planning application Ref. No: 20/03492/FUL at 2 Smith Barry, being a neighbour. He confirmed that he had no objection.

Members to declare any Disclosable Pecuniary Interests, or Personal Interests (including Other Pecuniary Interests), they may have in the business to be transacted.

69/20 The Chairman was granted dispensation for the planning application Ref. No: 20/03492/FUL, 2 Smith Barry being a neighbour under LA2011, From Section 31(4), 33.2(a) to prevent making the council inquorate.

Requests for dispensations must be received in advance of the meeting.

70/20 No report was received from our County Councillor – Mr Nigel Moor

71/20 No report was received from our District Councillor – Mr Andrew McClean

72/20 Public session:

An update was requested regarding planning enforcement for building works in Godfrey Place. The Chairman confirmed that the PC were still awaiting a response from CDC planning enforcement. Vistry were sending a letter for breach of lease. The more enquiries CDC received from residents would assist with the progression of the case.

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73/20 It was **resolved** that the minutes of the meetings held on 16th September 2020 & 7th October 2020 be approved as accurate records and signed by the Chairman.

74/20 MATTERS ARISING:

- a) The speed survey for the village displayed good results showing slow speeds of 20s & 30s miles per hour. However, the chairman raised a concern that the checks were not carried out in the more dangerous areas to be effective or where speed checks had originally been requested. The PC felt that the results would have been very different and therefore decided to continue with progressing with 'twenty is plenty', for the village.
- b) It was noted that the agenda items and minutes numbering for 27th August was amended to follow the ongoing numbering system for 2020. This also required the following Agenda and Minutes for September 16th to be amended to follow on from 27th August numbering.
- c) 'Emergency Climate Change' will be referred back to an agenda when Andrew Maclean was in attendance. A discussion was held in respect to how the council could encourage less car journeys which start and end in the village. Ideas were put forward such as a survey or to encourage the school to leaflet parents on the benefits of walking to and from school.
 - **For the record, the zoom meeting ended and had to be restarted.**
- d) Members requested that all three companies to confirm what exactly the quotes include. Clerk to obtain further information and breakdown of works intended and to check they are based on the regulations. To be included on the next agenda.
- e) Cllr Taylor proposed, and Cllr Torris seconded the motion with all members **resolved** to sign a permit to document agreement between the VHT and PC making Cllr Taylor the elected Liaison officer between both parties.
- f) The members **resolved** to advertise for the co-option of new councillors to fill the 3 vacant seats. Cllr Taylor would encourage representation from the older side of the village. Clerk to write a co-option letter and advertise on website, noticeboards, and social media. Applications to be received in November meeting.
- g) No vote was taken. ** There was consensus not to advance this at the current time. **REF 86/20

75/20 PLANNING:

- a) **APPLICATION REF: 20_02811_TPO- closing date 8/09/20 - REFERRED TO TREE OFFICER**
- b) **APPLICATION REF: 20/02596/TPO T15 closing date 26/08/20 – REFERRED TO TREE OFFICER**
- c) **APPLICATION REF: 20/03120/TPO T1 & T2 closing date 30/09/20 – REFERRED TO TREE OFFICER**
- d) **APPLICATION REF: 20/03009/FUL closing date 15/10/20 - NO COMMENTS.**

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- e) **APPLICATION REF: 20/02495/FUL 26/08/20 DECISION** – ALREADY PERMITTED NO COMMENT.
- f) To consider any other applications received after the agenda was set as addendums and prior to the meeting. Clerk to advise.

Addendums - APPLICATION REF: 20/03492/FUL CLOSING DATE 29/10/20 2 SMITH BARRY – NO COMMENTS

APPLICATION REF: 20/03353/NONMAT CLOSE DATE 2/11/20 DUN HOUSE – NO COMMENTS

APPLICATION RE: 20/03651/TPO – REFER TO TREE OFFICER

76/20 Correspondence

***For the record, the zoom meeting ended and had to be restarted with no public attendance. Cllr Taylor continued the meeting on speaker phone**

The chairman confirmed this to be a historic case and is on file. It was agreed that the tree in question has a TPO. Therefore, the tree is protected by CDC conservation which means the PC does not have power to remove the tree and the tree was deemed healthy on the PC's tree survey. The PC adopted a tree management policy which states the PC cannot remove trees because of animal or leaves/fruit droppings from a tree. The PC previously advised the property owner the only course of action open is to produce a structural engineer's report showing that the tree roots are damaging their property at which point the PC will review any actions required. The clerk will reiterate the same requirements made earlier.

77/20 Finance:

- a. The clerk confirmed receipt of £22,043 being the 2nd part of the precept payment from CDC. The clerk will confirm bank interest payments next month.
- b. It was **resolved** to continue payments by cheque until more councillors were co-opted and no amendments to the finance regulations required.
- c. The Chairman proposed with Cllr Taylor seconding, and **resolved** to use Cotswold Lighting, as the works quoted for will take the wiring back to the fuse board.
- d. All unanimously **resolved** to agree to the extra cost for the bulbs at £785.60.
- e. The Chairman proposed acceptance with Cllr Taylor seconding, and **resolved** to make payment to the clerk for 23 hours overtime and expenses with her salary.

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f. The Chairman proposed with Cllr Taylor seconding, and **resolved** to make payments as per the schedule listed apart from Kath Finch, the chairman confirmed that there were no hours worked for September.

Payments for OCTOBER 2020 [Authority to spend is General Power of Competence unless indicated.]

Payments made	Date Paid	Details	Amount	Minutes
Zoom †	26/09/20	Services for September 20	£14.39	3
Better inks	16/9/20	Order 26593 2 x black printer cartridges (paid by Lloyds debit card)	£7.98	FR 6.18
Office Depot	16/9/20	Order 0160340249 Invoices 977402772, 977384904 - 3 lever arch files & postage (paid by Lloyds debit card)	£10.57	FR 6.18
Viking Direct	16/9/20	Invoice GB-006464340W Box of copy paper and spine labels (paid by Lloyds debit card)	£34.66	FR 6.18
BHIB Insurance	23/9/20	Invoice LCO01944-418610 Council and building insurance for period 01/10/20 to 30/09/21 (due by 9 th October)	£1770.12	66/20c
Absolute Creative Marketing Ltd	16/09/20	jNettl annual webhosting	£144.00	
BT package	19/08/20	BT Quarterly bill Q011 YT	£150.17	186/19

† Paid by direct debit

Pending payments	Invoice Date	Details	Amount	Minutes
D Braiden	NA	Salary Sept 20 - for 72 hours (4 x 18) & 23 extra hours & travelling expenses	Personal	51/20
WODC	15/09/20	Invoice 33373124 Grass cutting for July 16/07/20 & 31/07/20 includes £248.43 credit overcharge	£777.98	07/02/18 - 14
Kath Finch	NA	Salary for Sept 20	Personal	292/19
WODC	15/09/20	Invoice 33373287 Grounds Maintenance Grass cutting August 20 Lot 1 and Jubilee gdns 18/8/20	£538.06	07/02/18 - 14
Gedney bulbs	21/09/20	Invoice 110644 Order for 24 thousand daffodil bulbs	£1785.60	24/06/20 10/20 & Above 74/20 d.
HMRC	NA	TAX for Aug & Sep 20 D Braiden	Personal	51/20
REFORMIT	01/10/20	IT support package	£125.88	60b/19
PATA	7/10/20	Invoice 20/0246/PPS July to Sept 20 payroll service	£45.00	28/04/17 - 7

The next meeting was agreed to be held on 11th November 2020

There being no further business, the meeting closed at 8.53 pm.

Signature of Chairman upon approval of the Minutes 11th
November 2020