

Upper Rissington Parish Council

Village Hall, Wellington Road, Upper Rissington, Gloucestershire, GL54 2QW

Telephone: 01451 810839, E-mail: clerk@upperrissington-pc.gov.uk

Notice of Parish Council Meeting

I hereby give notice that a virtual ZOOM Parish Council meeting will be held at **7.00pm** on the **Monday 12th April 2021**.

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All Residents of the Parish and Press are welcome to attend.

Upper Rissington Parish Council is inviting you to a scheduled Zoom meeting.

Topic: Upper Rissington Parish Council Time: Apr 12, 2021 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/95739328004?pwd=ZWx1Y05jeG1QT3JzWVpRTXpKM1hLQT09>

Meeting ID: 957 3932 8004

Passcode: 888612

Signed by

Vanessa Oliveri
Parish Clerk

AGENDA – 12/04/2021

- 187/21** To receive **apologies** for absence.
- 188/21** To receive **declarations of interest**. (*Members to declare any Disclosable Pecuniary Interests, or Personal Interests (including Other Pecuniary Interests), they may have in the business to be transacted.*)
- 189/21** To consider written applications for **dispensation**. Requests for *dispensations must be received in advance of the meeting.*)
- 190/21** To receive and approve the **minutes of the Parish Council meeting held on 8th March 2021**.
- 191/21** To receive a report from our **County Councillor** – Mr Nigel Moor
- 192/21** To receive a report from our **District Councillor** – Mr Andrew McClean
- 193/21** **Public session:**

To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three (3) minutes per person.

194/21**Planning:**

To consider the following planning applications and agree our responses:

1. Ref: 21/00849/TPO 51, Hawker Square
Works to trees with a TPO for T367, Silver Birch in front garden – Prune back branch tips on south sides to give 5.5 m clearance from ground and 2.5 m clearance from building. All pruning cuts to secondary growth points and no removal of branches back to the trunk.
2. Ref: 21/00620/FUL 2, Provost Close
Single storey side extension and demolition of the existing garage.
3. Ref: 21/00814/FUL Kirk House
Single storey front and rear extension.
4. Ref: 21/01292/TPO 2, Avro Road
Works to trees with a TPO for T1 – Norway Maple – Lift lowers to approximately 10 feet. T2 T3 – Purple plums – Reduce/shape crown by approximately 30%.
5. Ref: 21/01081/FUL Little Glebe Farm
Change of use of agricultural land to equestrian with the erection of a riding arena.

195/21**Finance:**

Bank Mandates: To update the Councillors on the process of the bank mandates.

To **report payments** made and instruct payments to be made (see table below)

Payments made/DDs	Date Paid/paid by DD	Details	Amount	Minutes
Zoom †	26/03	IT	£14.39	3
REFORMIT †	12/4	IT support package	£125.88	60b/19
REFORMIT †	26/03	IT	47.28	60b/19

† Paid by direct debit.

Pending payments	Invoice Date	Details	Amount	Minutes
GAPTC	01/04	Annual subscription	£440.11	
HMRC	19/04	Final quarter HMRC payment	£885.31	
V. Oliveri	28/03	March Salary		
Community Heartbeat	12/04	Pads for defibrillator	£51.60	
WODC	15/03	Perimeter hedge cut	£1130.24	
WODC	15/03	Playground inspections	£19.94	
Viking	25/03	Office supplies	£97.20	
PATA	24/03	Payroll services	£23.85	
D. Torris	12/04	Expenses for 2020/21	£500.00	

196/21

Open Space and Section 106 contribution – To receive an update.

- 197/21 Youth Club**
- Update on grant funding applied for
 - If grant funding successful permission required from Council to purchase equipment required
 - Start date for Youth Club – 26th June 2021
 - Ben Ward – Youth Engagement Roadshow – to receive information
- 198/21 Village Hall –**
- The Parish Council to confirm appointment of Neath Raisbeck Golding Law solicitors to act on behalf of the Parish Council to deal with the surrender of the Village Hall lease with the Village Hall Trust at a cost of approximately £450.00.
 - To update the Councillors on signing the deed of surrender relating to Upper Rissington Village Hall and training prior to handover of the Village Hall.
 - To consider the Terms & Conditions of the Village Hall hire.
 - Parish Council to agree to add the Village Hall booking system onto the Parish Council website.
- 199/21 Ansell’s Hill Copse –** To receive an update from Cllr. Declan Torris on a site meeting held with The Wildlife Trust, Declan Torris and Vanessa Oliveri (Clerk) at Ansell’s Hill Copse.
- 200/21 20 mph speed limit –** The Council to discuss and agree to make a financial contribution towards reducing the 30 mph speed limit down to 20 mph in the village.
- 201/21 Name of new street development -** The Parish Council to propose a street name suggestion to CDC for the development off ‘Sandy Lane Court’.
- 202/21 Accounts Package –** The Parish Council to consider and approve an accounts package to assist in keeping an accurate record on the Council’s finance and being able to produce reports and end of year accounts. This will also help with the additional work arising from the Village Hall income and expenditure, grant funding and the Section 106 payments.
- 203/21 Ownership of trees –** Parish Council to agree ownership of trees at 5, Harris Gardens.
- 204/21 Enquiries to purchase small parcels of land:** The Council to consider four requests received from residents enquiring into purchasing a strip of land by their property. (Details to be attached to the agenda as confidential and will be discussed in committee).
- 205/21** To agree the date of the next **Parish Council meeting as 10th May 2021.**
- 206/21** To agree the date for the **Annual Parish Meeting via Zoom – 26th April 2021.**
- Close of business**

GENERAL ANNOUNCEMENTS

Meetings of the Parish Council are open to the public, and members of the public have a statutory right to attend meetings of the council as observers, but they have no legal right to speak.

As part of its commitment to community engagement, each meeting will include time for public participation when members of the public can ask questions or make representations.

Members of the public are welcome to stay for the Council meeting after the public session as observers but will not be able to join in the discussion unless invited to do so by the Chairman.

If you would like a response to your enquiry, then please leave your contact details with the clerk.

Anyone can film, record, broadcast, take photographs and use social media to report on the meeting when it is open to the public, so long as they conform to the Council’s protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.