

Upper Rissington Parish Council

Minutes of the Parish Council Meeting held on Monday 12th April 2021

A meeting of the Upper Rissington Parish Council was held on Monday 12th April 2021 at 7.00 pm via Zoom.

The following were present at the meeting: -

Cllr. Declan Torris, Chairman
Cllr. Sandi Garrett
Cllr. Vaughan Taylor
Cllr. Peter Towill
Cllr. Andy Cairns
Cllr. Melanie Sylvester
Cllr. Kelvin Walker
Cllr. Catherine Garrett
County Cllr. Nigel Moor
District Cllr. Andrew Maclean
Officer: Mrs. Vanessa Oliveri, Parish Clerk
Four members of the public

- 187/21 **Apologies for absence**: - None as all Councillors were in attendance.
- 188/21 **Declarations of Interest**: - Cllr. Declan Torris declared an interest in 195/21 - claim for Chairman's Allowance and left the meeting whilst the decision took place.
- 189/21 **Dispensation**: - no written applications for dispensation had been received for the meeting.
- 190/21 **Minutes of 8th March 2021**: - The Parish Councillors unanimously agreed to approve as a correct record the minutes of the Parish Council meeting held on 8th March 2021. Minutes to be signed by the Chairman at a convenient point.
- 191/21 **County Cllr. Nigel Moor** had circulated a report prior to the meeting updating the Parish Councillors on the County Council's budget, future investments, rural mobility fund, Shire Hall projects scooped national award, ash die back community re-planting scheme, local highways budget 2020/21, GCC's primary and secondary schools place strategy 2021-2026, the Burford and Adlestrop bridge weight restriction ETRO, GCC's recycling centres move to summer hours, GCC's partnership bid for site nominations and if successful would aim to build the world's first prototype fusion power reactor by 2040 and GCC's Local Transport Plan 2020-2041.
Cllr. Nigel Moor would update the Parish Council on a TRO to reduce the speed limit in the village from 30 mph to 20 mph and from 40 mph to 30 mph under Item 200/21. The Chairman thanked Cllr. Moor for the service which he had provided to the village as a County Councillor and with such huge energy and enthusiasm as he was retiring from his post with the County Council in May 2021.
- 192/21 **District Cllr. Andrew Maclean** reported that CDC had changed the planning system and updated the Council on the new process. The planning application to build 10 dwellings at the entrance of Mitchell Way had been granted planning approval by CDC. CDC had confirmed that they would be holding meetings in person again as from May 2021.

The Chairman congratulated Cllr. Catherine Garrett in becoming a Parish Councillor and welcomed her to the Parish Council meeting.

- 193/21 **Public Session**: No public in attendance wanted to address the Parish Council at this point.

194/21 **Planning Applications Received:**

1. **Ref: 21/00849/TPO 51, Hawker Square**

Works to trees with a TPO for T367, Silver Birch in front garden – Prune back branch tips on south sides to give 5.5 m clearance from ground and 2.5 m clearance from building. All pruning cuts to secondary growth points and no removal of branches back to the trunk.

COMMENT: No objection.

2. **Ref: 21/00620/FUL 2, Provost Close**

Single storey side extension and demolition of the existing garage.

COMMENT: The Parish Council has no objection to the planning application but stipulates that sufficient car parking needs to be retained on site.

Cllr. Melanie Sylvester did not vote on this planning application as she did not have enough information on the application.

3. **Ref: 21/00814/FUL Kirk House**

Single storey front and rear extension.

COMMENT: No objection.

4. **Ref: 21/01292/TPO 2, Avro Road**

Works to trees with a TPO for T1 – Norway Maple – Lift lowers to approximately 10 feet. T2 T3 – Purple plums – Reduce/shape crown by approximately 30%.

COMMENT: No objection.

5. **Ref: 21/01081/FUL Little Glebe Farm**

Change of use of agricultural land to equestrian with the erection of a riding arena.

COMMENT: The Parish Council has no objection to this planning application as long as this is for private domestic use and not commercial use as the access to this site is a single-track dirt road. The Parish Council believe that any commercial use on this site must be prohibited. Therefore, if the application was permitted the Parish Council would want a restriction added to this consent to restrict any use of the riding arena and equestrian land to private use only. We object to commercial use in this area due to the restricted and very limited access to the site. The Parish Council feel due to the limited width and unimproved nature of the access road, users to this site would use the residential roads of Upper Rissington. These roads are narrow and are used for parking. These roads could not cope with commercial traffic so the Parish Council would have to object to their use accessing this site due to their unsuitability. Additionally, the increased traffic would pose a health and safety risk for the residents.

195/21 **Finance:**

1. **Payments schedule for 12th April 2021:**

Payments made/DDs	Date Paid/paid by DD	Details	Amount	Minutes
Zoom †	26/03	IT	£14.39	3
REFORMIT †	12/4	IT support package	£125.88	60b/19
REFORMIT †	26/03	IT	47.28	60b/19

† Paid by direct debit.

Pending payments	Invoice Date	Details	Amount	Minutes
GAPTC	01/04	Annual subscription	£440.11	195/21
HMRC	19/04	Final quarter HMRC payment	Personal	195/21
V. Oliveri	28/03	March Salary	Personal	195/21
Community Heartbeat	12/04	Pads for defibrillator	£51.60	195/21
WODC	15/03	Perimeter hedge cut	£1130.24	195/21

WODC	15/03	Playground inspections	£19.94	195/21
Viking	25/03	Office supplies	£97.20	195/21
PATA	24/03	Payroll services	£23.85	195/21
D. Torris	12/04	Chairman's Allowance for 2020/21	£500.00	195/21

Cllr. Declan Torris left the meeting whilst the Parish Council decided on the Chairman's Allowance payment.

The Councillors present discussed and agreed unanimously in favour of the Chairman's Allowance payment. The Chairman re-joined the meeting at this point. The Councillor unanimously approved the list of payments above for the month.

196/21 **Open Space and Section 106 contribution:** The Chairman and the Clerk updated Councillors on the way the Section 106 contribution was being handled and the procedure to follow. Three quotations were being obtained to cover all aspects of future maintenance for the Public Open Space in the village. An average was to be calculated and then times by five years so that a figure could be presented to Vistry Homes and CDC to cover the maintenance costs of the POS for the next five years. This decision was required to be settled before CDC granted planning permission on the latest planning application submitted on the POS.

197/21 **Youth Club:** It was noted that a grant application had been submitted to the National Lottery for a community grant towards getting the youth club up and running in the village. The Parish Councillors present confirmed that the Parish Council would fully support a youth club but agreed that this was to be run as a separate entity, similar to the Scouts etc.

198/21 **Village Hall:** The Parish Council unanimously agreed to appoint Neath Raisbeck Golding Law Solicitors to act on behalf of the Parish Council in completing the surrender of the Village Hall lease with the Village Hall Trust at a cost of approximately £450.00 plus VAT. The deed of surrender had been signed by both parties and had been posted back to the solicitor. The Village Hall Trust would undertake some training prior to the handover of the Village Hall. The Parish Councillors unanimously agreed to the current Terms & Conditions of the Village Hall use. The Parish Council would be taking on the cleaner of the Village Hall in the handover process. The Village Hall booking system was to be incorporated into the Parish Council's website.

199/21 **Ansell's Hill Copse:** Cllr. Declan Torris updated the Councillors of a site meeting held with a member of the Wildlife Trust recently to discuss a future project to create woodland walks in Ansell's Hill copse for the community to use. The representative agreed to provide some plans and costings for the project. Once the plans and costings had been received then grant funding could be sought to help achieve the project. Provision of wildlife sites were also discussed within the village i.e., the field leading down to the allotments, banks by the tennis courts, in front of the officer's mess and leading down to Ansell's Hill copse – this was to be discussed at a later date. A transfer of Ansell's Hill copse from Albion Water to the Parish Council was to be proceeded. The Council unanimously agreed to try and incorporate Peak copse into the Ansell's Hill copse project. The Chairman was in communication with the owner of Peak Copse.

200/21 **20 mph speed limit:** Cllr. Nigel Moor explained the process of a TRO to the Parish Council and stated that the consultation process had already been undertaken. He had agreed to put £5,000.00 out of his County Council fund to go towards the cost. The Parish Council voted 6 in favour and 1 against in contributing £5,000.00 towards the implementation of the TRO in the village. Cllr. N. Moor left at this point of the meeting.

201/21 **Name of new development:** A list of street names had been compiled in order of preference and had been circulated prior to the meeting. The Parish Council agreed for the list to be emailed to CDC for consideration.

202/21 **Accounts Package:** The Council agreed to look into migrating the Village Hall booking system into the Council's account system.

203/21 **Ownership of Trees:** A resident had written requesting confirmation of ownership of the trees alongside his property. The Council considered this request along with maps and further information provided for the meeting and unanimously agreed that the trees should be in the ownership of the resident.

Cllr. A. Maclean left the meeting at 9.03 pm.

IN COMMITTEE: The Council went into committee to discuss 204/21 as this was a financial matter and the public left the meeting at this point.

204/21 **Enquiries to purchase small parcels of land:** This item concludes on the following page.

205/21 **Date of Next Parish Council Meeting:** Monday 10th May 2021 at 7.00pm at the Village Hall.

Date of Meeting to discuss Village Hall topics prior to hand over: Wednesday 21st April 2021 at 7.00 pm via Zoom.

206/21 **Annual Parish Meeting:** had been arranged for Monday 26th April 2021 at 7.00 pm via Zoom.

The meeting closed at 9:34 pm.