

Upper Rissington Parish Council

Notice of Parish Council Meeting

6th July 2022

I hereby give notice that a meeting of the Parish Council will be held in Upper Rissington Village Hall, Wellington Road on Monday 11th July 2022, 7:00pm.

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All Residents of the Parish and Press are welcome to attend.

Vanessa Oliveri

Clerk to Upper Rissington Parish Council

AGENDA

153/22 To Receive Apologies for Absence

154/22 To Receive Declarations of Interest and Applications for Dispensation

155/22 Public Session: *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes in total and three minutes per person.*

156/22 To co-opt Parish Councillor/s if applications have been received.

157/22 To receive the County Councillor's report

158/22 To receive the District Councillor's report

159/22 To receive a report from the police.

160/22 Minutes: To approve the Minutes of the Parish Council Meeting held on 13th June 2022 and authorise the Chairman to sign the same.

161/22 Clerk's Report: To report on outstanding actions from previous meetings not covered elsewhere on the agenda.

162/22 Planning:

a. To note new planning decisions issued by Cotswold District Council;

b. To consider the council's response to the following planning applications:

| Application Details |
|---------------------|
| 1. None to date. |

c. To consider any urgent planning applications received since publication of the agenda.

163/22 Finance:

a. To record income received,

b. To approve payments according to the payments list.

| Payee | Date | Details | Total | Relevant/ minutes |
|--|---------|--|----------|----------------------|
| VALDA Energy -DD | 11-July | Gas/Elec V/Hall | £36.94 | 343/21 |
| ReformIT -office 365 support contract – DD | 11-July | Support contract, ESET full disk encryption and antivirus protection | £130.32 | 185/21 |
| NEST pension – DD | 11-July | Pension contribution | Personal | 13/06/18-13 |
| Divert Waste Ltd - DD | 11-July | Empty V/Hall bin (6 weeks) | £43.87 | 083/22 b |

| | | | | |
|--------------------------|---------|---|----------|--------|
| Mrs V Boshier – staff | 11-July | July salary | Personal | 198/21 |
| Mrs V Oliveri – staff | 11-July | July salary | Personal | 169/21 |
| City Fire Protection Ltd | 11-July | Replacement of emergency light in gent's toilet | £234.00 | |
| Cotswold & Vale Ltd | 11-July | Repair small roller door and plug on Hoover. | £59.40 | |
| PATA Payroll | 11-July | Quarterly payroll service | £52.95 | |
| WODC | 11-July | Playground inspection | £20.87 | |
| | | | | |

- c. To receive bank reconciliations up to date.
- d. The PC to receive a report on expenditure against the budget.
- e. The PC to approve the annual direct debit payment for the Data Protection fee with the ICO at a cost of £35.00 - due by 23/8/2022.

164/22 Recreation Inspection

The PC to receive the monthly recreation equipment inspection undertaken by WODC.

165/22 Public Open Space

- a. To receive the notes of two meetings with Vistry held on 16/6/2022 and 5/7/2022.
- b. The PC to receive details for a phased handover from Vistry and the PC to decide upon whether to take on a Phased Plan approach with Vistry.
- c. The PC to decide on an acceptable standard for the allotments hand over.
- d. The PC to receive and approve the Terms & Conditions for the use of the Tennis Courts in the village.

166/22 To receive, discuss and adopt the Licence for the Upper Rissington Parish Council Allotments.

167/22 Council and/or Staff subscriptions to other bodies

The PC to receive information on GRCC and SLCC membership.

168/22 Asset Register

The PC to receive and approve a revised Asset Register for 2022/23.

169/22 Village Hall

- a. To receive a report on the income and expenditure of the Village Hall for June 2022.
- b. To receive and approve a quotation to replace a light panel in the V/Hall office at a cost of £102.53 plus VAT.
- c. To receive and approve a quotation to replace an exterior light on the V/Hall next to the Plant Room at a cost of £124.50 plus VAT.
- d. The PC to approve Numatic to service the V/Hall floor cleaner and to undertake a repair required.
- e. The PC to discuss and decide upon a V/Hall booking request for a New Year's Eve party.
- f. The PC to agree to the recruitment of a Village Caretaker and the PC to approve the hourly rate and job specification.
- g. The PC to discuss and approve the weeding to be undertaken around the V/Hall and car park area.
- h. The PC to discuss and decide upon the installation of a gate on the fence at the V/Hall.

170/22 PC Website

To receive quotations for works required on the PC website and the PC to select a company to undertake the work quoted for.

171/22 Defibrillator

The PC to receive details on grant funding for a second defibrillator in the village.

172/22 Trees

To receive details of three companies who will be providing a quotation for tree works required in the village.

173/22 ICO

The PC to receive and discuss the ICO's response to a Freedom of Information request.

174/22 Ansell's Copse

The PC to discuss and decide the next steps on the recent information received from the solicitor.

175/22 Correspondence Received

- a. Blanket Road Closure up to 31.12.2022 – details circulated prior to the meeting.
- b. Kendrick Homes – Works scheduled to install the water supply to the new development in the village w.c. 25/7/2022.
- c. CDC holding a virtual crowd funding workshop 12.7.2022 at 1.30 pm.
- d. GAPTC invite Councillors to attend their AGM arranged for 23/7/2022 at Highnam Community Centre at 10.00 am.

176/22 Date and Time of Next Meeting: Monday 12th September 2022, 7:00 pm.

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.