

Notes of a site meeting with Vistry
on 8.9.2022

In attendance: Cllr. A. Cairns, Chairman
Jeremy Cook, Vistry
James Atkinson, Vistry
Vanessa Oliveri, Parish Clerk

Points discussed at the meeting: -

- **Bowling Green** – Vistry confirmed works on the Bowling Green planned to take approximately 2/3 weeks to complete. Vistry agreed to leave Herras fencing around the bowling green in place until handover of the POS. The PC would discuss installation of a knee high metal fence around the bowling green and provision of benches for spectators.
- **Cricket Wicket** – It was agreed to install the cricket wicket with the lay of the land.
- **Tennis Courts** – Vistry confirmed to provide a twelve month warranty on the tennis courts and any problems in that period the PC were to contact Vistry to remedy.
- **Allotments** – The PC confirmed that the allotments were to be strimmed, cuttings to be removed and area to be rotavated. The allotments were to be marked out next week. Provision of sheds was discussed and would be agreed upon shortly.
- **Meadow Area just up from Allotments** – Vistry confirmed that the meadow area had been cut and cuttings have been shredded.
- **Spraying areas of the POS** – Vistry had supplied a certificate of use of weed killer on the POS and confirmed the type of spray they used was a recognised spray to use on areas of POS.
- **Play Area Certificates** – Vistry confirmed that most play area certificates had been obtained but were still awaiting a few certificates.
- **Tree Guards** – Vistry were in the process of removing all tree guards on the POS as instructed by the PC.
- **Orchard Area** – Vistry confirmed that the orchard area had now been cut as requested.
- **Attenuation Pond** – Vistry were due to have a meeting next week with Albion Water to progress on ownership/maintenance of the attenuation pond and infrastructure of the water supply.
- **Grass Cutting** – Vistry confirmed that the grass cutting on the POS was on track and it was agreed that the POS was looking much better.
- **Quotations for maintenance of the Public Space** – Vistry pointed out that the Section 106 agreement states that the developer should obtain quotations for the works on the POS and work on an average of the quotes received. Jeremy Cook agreed to re-look at the Section 106 to check what was to be included in the provision of the quotes and share this information with the PC.
- **Phased Plan for POS** – Jeremy Cook agreed that a handover of the whole of the POS would be better and was ideally looking at getting to the point of handover by the end of 2022 or by March/April 2023. This would give the PC chance to put contracts into place to cover the work required. Dates to be confirmed.
- **Fenced off Area** – Vistry confirmed that legal action was being taken and would keep the PC informed of progress.
- **Road Safety Audit** – Vistry confirmed that the road safety audit had been undertaken and a copy had been provided to GCC.
- **Fence between Albion Water and Ansell's Copse** – A site visit of the fenced area was undertaken after the meeting and Vistry agreed to fence the area concerned as requested by the PC.

- **Chain link fence at bottom of Ansell's Copse** – Vistry confirmed that the chain link fence had been delivered today and installation of the fence was scheduled within the next two weeks.
- **Notice Board** – Vistry confirmed that they had received one quotation for a metal notice board alongside the tennis courts. A further quotation was awaited.
- **Plastic caps on slide** – Vistry confirmed that all plastic caps on the slide had now been re-installed.
- **Grassed Area of land to the side of Spitfire Place** – Vistry had cut the grassed area concerned and the resident had reported to the Parish Clerk that he was now happy with the work undertaken.
- **Rubber Grass Matting** - Vistry confirmed that some of the grass matting had been cut by the contractors and Vistry had already authorised their contractors to replace the areas required.
- **Flower Beds Behind the Officer's Mess** – Vistry confirmed that they had planned to replant the three flower beds behind the Officer's Mess.
- **The date of next meeting** was arranged for Tuesday 4th October 2022 at the Village Hall at 9.00 am.

The meeting closed at 11.50 am and a short site visit was undertaken to cover the areas discussed in the meeting.