

Upper Rissington Parish Council

Notice of Parish Council Meeting

9th November 2022

I hereby give notice that a meeting of the Parish Council will be held in Upper Rissington Village Hall, Wellington Road on Monday 14th November 2022, 7:00pm.

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All Residents of the Parish and Press are welcome to attend.

Vanessa Oliveri
Clerk to Upper Rissington Parish Council

AGENDA

232/22 To Receive Apologies for Absence

233/22 To Receive Declarations of Interest and Applications for Dispensation

234/22 Public Session: *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes in total and three minutes per person.*

235/22 To receive the County Councillor's report

236/22 To receive the District Councillor's report

237/22 To receive a report from the police.

238/22 Minutes: To approve the Minutes of the Parish Council Meeting held on 10th October 2022 and authorise the Chairman to sign the same.

239/22 Clerk's Report:

- a. To report on outstanding actions from previous meetings not covered elsewhere on the agenda.
- b. Correspondence Received.

240/22 Planning:

- a. To note new planning decisions issued by Cotswold District Council;
- b. To consider the council's response to the following planning applications:

Application Details
1.

- c. To consider any urgent planning applications received since publication of the agenda.

241/22 Finance:

- a. To record income received to 31st October 2022.
- b. To receive bank reconciliations up to 31st October 2022.
- c. The PC to receive a report on expenditure against the budget up to 31st October 2022.
- d. The PC to receive information that NALC have formally approved 2022/23 pay increase of £1,925.00 on all NJC pay points 1 and above with effect from 1st April 2022. Also, NALC have formally approved with effect from 1st April 2023, an increase of one day to all employees' annual leave entitlement.

e. To approve payments according to the payments list.

Payee	Date	Details	Total	Relevant/ minutes	Authority Budget Code
VALDA Energy -DD	14-Nov	Gas/Elec V/Hall	£731.12	343/21	LGA 1972 s133
ReformIT -office 365 support contract – DD	14-Nov	Support contract, ESET full disk encryption and antivirus protection	£130.32	185/21	LGA 1972 s111
NEST pension – DD	14-Nov	Pension contribution	Personal	13/06/18-13	LGPSR SI 2007/1166
Divert Waste Ltd - DD	14-Nov	Empty V/Hall bin	£54.84	083/22 b	LGA 1972 s133
City Fire Protection Ltd	14-Nov	To carry out a 6 monthly inspection of the fire alarm system at the V/Hall	£252.30		LGA 1972 s133
Albion Water	14-Nov	Water charge	£10.55		LGA 1972 s133
Ubico Ltd	14-Nov	Spray weed killer around V/Hall	£151.20		HA1980 s96
WODC	14-Nov	Play inspections £20.87 Grounds maintenance/grass cutting £525.96	£546.83		HA1980 s96
Mrs V Boshier – staff	14-Nov	November salary	Personal	148/22 b	LGA 1972 s112(2)
Mrs V Oliveri – staff	14-Nov	November salary	Personal	169/21	LGA 1972 s112(2)
Community Heartbeat	14-Nov	Supply of pads and first aid kit for defibrillator	£134.40		LGA 1972 s111
HCI Data Ltd	14-Nov	Domain name	£102.00		LGA 1972 s111
Vanessa Oliveri	14-Nov	Re-imburement for nappy bin liners	£22.50		LGA 1972 s111

f. The PC to receive a draft budget for 2023/4 and the following two years.

242/22 Recreation Inspection

The PC to receive the monthly recreation equipment inspection undertaken by WODC.

243/22 Public Open Space

- a. To receive the notes of a meeting with Vistry held on 8/11/2022.
- b. The PC to receive and approve an allotments and tennis courts licence received from Vistry and authorise two Parish Councillors to sign.
- c. The PC to agree to freeze the current allotment waiting list until initial allocation.
- d. The PC to agree a date and method to allocate the allotments in the village.
- e. To receive and approve details of an allotment management package through existing accounts package, Scribe.
- f. The PC to receive and approve the five year maintenance fee with the information to be received from Vistry and to agree a timescale of the handover of the POS.
- g. The PC to agree whether Vistry are to supply and supply and install one metal five a side football goal post, or to supply four plastic tubular transportable goal posts.
- h. The PC to discuss and agree a safe location of the cricket strip on the main recreation field upon receiving information from Vistry.

244/22 PC Website

- a. The PC to receive an update on the new website from Cllr. D. Holden.
- b. The PC to approve the update to the website and social media policy.
- c. The PC to approve Cllr. D. Holden as the webmaster and for Chair, Cllr. A. Cairns to have access to the CMS in accordance with the website and social media policy.

245/22 Defibrillator

- a. The PC to receive details on grant funding for a second defibrillator in the village obtained from CDC.

246/22 Village Caretaker

- a. The Parish Council to receive the information on the interviews taken place for the Village Caretaker and to decide who to appoint for the position.
- b. The PC to receive and approve a contract for the Village Caretaker.

247/22 Appraisals

The PC to receive details of the appraisal undertaken on the Parish Clerk.

248/22 Co-option

The PC to approve to advertise to fill the co-option vacancies for Parish Councillors.

249/22 Christmas Event/Christmas Tree

- a. The PC to receive quotations to supply and deliver a Christmas tree as agreed at the October PC meeting.
- b. The PC to receive an update on incorporating an event with the church and switching on the lights of the village Christmas tree.

250/22 Commercial Bin – Protection Scheme

The PC to decide to take on a protection scheme with Divert Ltd to cover for the cost of a replacement bin at a cost of £0.61 per week.

251/22 Date and Time of Next Meeting: Monday 12th December 2022, 7:00 pm.

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.