

# Upper Rissington Parish Council

## Notice of Parish Council Meeting

4<sup>th</sup> January 2023

I hereby give notice that a meeting of the Parish Council will be held in Upper Rissington Village Hall, Wellington Road on Monday 9<sup>th</sup> January 2023, 7:00pm.

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All Residents of the Parish and Press are welcome to attend.

Vanessa Oliveri  
Clerk to Upper Rissington Parish Council

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### AGENDA

273/22 **Election of Chairman:** The PC to elect a Chairman of the Parish Council.

274/22 **Election of Vice Chairman:** To PC to elect a Vice Chairman of the Parish Council.

275/22 **To Receive Apologies for Absence**

276/22 **To Receive Declarations of Interest and Applications for Dispensation**

277/22 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes in total and three minutes per person.*

278/22 To receive the **County Councillor's report**

279/22 To receive the **District Councillor's report**

280/22 To receive a **report from the police**

281/22 **Minutes:** To approve the Minutes of the Parish Council Meeting held on 12<sup>th</sup> December 2022 and authorise the Chairman to sign the same.

282/22 **TUPE**

- a. The PC to receive an email from the developers regarding TUPE.
- b. The PC to agree to seek legal support on TUPE.
- c. The PC to receive three quotations from TUPE specialists.

283/22 **Clerk's Report:**

- a. To report on outstanding actions from previous meetings not covered elsewhere on the agenda.
- b. Correspondence Received.

284/22 **Village Caretaker**

- a. To receive a Village Caretakers report.
- b. The PC to approve the Village Caretaker to attend a recreation inspection course.

285/22 **Planning:**

- a. To note new planning decisions issued by Cotswold District Council;
- b. To consider the council's response to the following planning application:

Application Details
1.

- c. To consider any urgent planning applications received since publication of the agenda.

**286/22 Finance:**

- a. To record income received to 30<sup>th</sup> November 2022 and to 31<sup>st</sup> December 2022.
- b. To receive a list of outstanding invoices.
- c. To receive bank reconciliations up to 30<sup>th</sup> November 2022 and 31<sup>st</sup> December 2022.
- d. The PC to receive a report on expenditure against the budget up to 30<sup>th</sup> November 2022 and 31<sup>st</sup> December 2022.
- e. To approve payments according to the payments list.

Payee	Date	Details	Total	Relevant/minutes	Authority Budget Code
VALDA Energy -DD	9-Jan	Gas/Elec V/Hall	£692.54	343/21	LGA 1972 s133
ReformIT -office 365 support contract – DD	9-Jan	Support contract, ESET full disk encryption and antivirus protection	£130.32	185/21	LGA 1972 s111
NEST pension – DD	9-Jan	Pension contribution	Personal	13/06/18-13	LGPSR SI 2007/1166
Divert Waste Ltd - DD	9-Jan	Empty V/Hall bin	£32.90	083/22 b	LGA 1972 s133
WODC	9-Jan	Play inspections	£20.87		HA1980 s96
Viking	9-Jan	Stationery	£83.76		LGA 1972 s111
Mrs V Boshier – staff	9-Jan	December salary	Personal	148/22 b	LGA 1972 s112(2)
Mrs V Oliveri – staff	9-Jan	December salary + back pay	Personal	169/21	LGA 1972 s112(2)
Mr A Wakefield – staff	9-Jan	December salary	Personal	246/22	LGA 1972 s112(2)
Buern Farms	9-Jan	Christmas tree	£240.00	249/22 a	LGA 1892 s.8(1)(i)
Rissington's Local History Society	9-Jan	Grant fund	£300.00	267/22 a	LGA 1972 Section 137
Upper Rissington Social Committee	9-Jan	Grant fund	£500.00	267/22 b	LGA 1972 Section 137

- f. The PC to approve on-line banking for the three HSBC bank accounts.

**287/22 Recreation Inspection**

The PC to receive the monthly recreation equipment inspection undertaken by WODC.

**288/22 Public Open Space**

- a. To receive the notes of a meeting with Vistry held on 6/1/2023.
- b. The PC to agree an acceptable surfacing for the footpaths between allotments.
- c. The PC to agree a soft opening of the allotments and set a date for an official opening of the allotments.
- d. The PC to receive quotations obtained to supply and install benches around the Bowling Green.

**289/22 Financial Reserves Policy & Investment Strategy**

The PC to receive a revised Financial Reserves Policy & Investment Strategy as follows: -

- a. Annex A
  - Schedule of Earmarked Reserves has been updated omitting the Locality Grant of £1,194.70 which had to be paid back to Groundwork UK as the deadline had expired.
  - CIL payments have been updated showing the recent payments received and dated.
- b. List of PC Investments updated.

**290/22 Coronation King Charles III 6 May 2023**

The PC to discuss plans for the Coronation King Charles III on 6 May 2023.

**291/22 Flag Pole**

The PC to receive three quotations to supply and install a flag pole to be in the vicinity of the Village Hall.

**292/22 Annual Parish Meeting**

The PC to approve a date for the Annual Parish Meeting 2023.

**293/22 Date and Time of Next Meeting:** Monday 6<sup>th</sup> February 2023, 7:00 pm.

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.