

Notes of a site meeting with Vistry
on 25.4.2023

In attendance: Cllr. D. Holden, Vice-Chairman

Cllr. S. Bates

Cllr. S. Mitchell

Jeremy Cook, Consultant, Vistry

Rob Derricott, Associate Engineering Director, Vistry

Vanessa Oliveri, Parish Clerk

Points discussed at the meeting: -

- **Bowling Green** – Vistry agreed to forward two quotes to the PC to supply and install a metal fence around the bowling green to the PC. The PC had obtained the third quotation required. Vistry were to confirm a contribution figure towards the provision of the metal fence as discussed previously due to the non-installation of the cricket wicket. When the PC are notified of the handover of the POS date then the installation of the metal fencing would be progressed. Vistry agreed to forward the care instructions and warranty details of the bowling green to the PC for future reference.
- **Notice Board** – It had been noted that contractors had moved the notice board up to the top of the poles rather than removing the top part of the poles. The PC's caretaker had moved the notice board lower to enable better access and visibility of the board.
- **Collapsing Wall leading into Folland Park** – An assessment and quotation had been received from a structural engineer and Vistry were pursuing this matter.
- **Land adjacent to Godfrey Place** – Vistry confirmed the land adjacent to Godfrey Place was to be trimmed down to the bramble area.
- **Land just off from the raised maze** – Contractors were waiting for the area concerned to dry up before commencing work to remedy the pooling/flooded area adjacent to the raised maze.
- **Recreation signs** – Vistry confirmed that the missing recreation signs were now back in place and agreed to fit locking nuts to prevent the signs from being removed in the future.
- **Red Brick Building** – Vistry agreed to look into removing the red brick building and leaving the wall attached as is.
- **Allotments** – The water metre to serve this point allotments had been transferred over to the PC and a metre reading had been taken.
- **Collapsed Wall by the Co-op** – The PC were to discuss ownership of the piece of land between the highways and Badhams car park.
- **Road and verges in Smith Barry Crescent** – Vistry agreed to pursue the ownership of the road and verges in Smith Barry Crescent with GCC.
- **Manhole covers** – Vistry agreed to look into attaching fixings for the manhole covers.
- **Cables sticking up from ground** – Vistry confirmed that the B.T. cable up by the air field was to be removed. After looking at the locations on a map of another two cables protruding through the ground Vistry agreed to check these after the meeting.
- **Enclosed fenced area in POS area just off from the Co-op** – It was agreed to leave the enclosed area in its current condition.
- **Vistry's list of outstanding jobs** – Vistry agreed to update the list of outstanding jobs and would pass onto the PC for confirmation of list.
- **Locum Clerk Cover** – The PC notified Vistry that a Locum Clerk would continue with all matters relating to the handover of the POS as from 5th May 2023.
- **Tree in Firefly Close** – Vistry confirmed that a tree in Firefly Close was to be removed.
- **Tree Survey** – Vistry confirmed that a full tree survey would be undertaken before handover of the POS.
- **Handover Period** – Vistry's solicitor was to communicate with Willans LLP to draw a draft deed of variation, to form a contract regarding a handover period possibly in July 2023 with a maintenance period to be agreed. The PC would need to agree maintenance figures, payment terms and a maintenance period at a PC meeting.

- **TP1** – The TP1 was being revised and was to be consolidated to include all of the different land titles into one document. A draft TP1 had been sent to Willans LLP to start the legal conversations on the draft document.
- **The date of next meeting:** Tuesday 30th May 2023 at 2.00 pm.

The meeting closed at 3.14 pm.