


Upper Rissington Parish Council

Risk Assessment

Reference: URR-0001

Title	Outdoor Tennis Courts	Date Of Assessment	Fri 23 Jun 2023
Site	Upper Rissington Parish Council	Location	Tennis Courts
Risk Assessor	Daniel Holden	Assisted By	-
Non-Employees Involved	-	People At Risk	Children & Young Persons, Visitors, Members of the Public
Task Description	Use of the outdoor tennis courts by members of the public		
Risk Rating	Low 		
Review Date	Sat 22 Jun 2024	Reviewer	Daniel Holden

Hazards

Hazard	Uneven, Wet or Slippery Floors
Risk Of Harm	Slips, trips and falls
Existing Control Measures	<p>Courts are to be kept in good order.</p> <p>Players are to check the courts are clear of debris before playing tennis.</p> <p>All courtside equipment to be kept in good order.</p> <p>Courts routinely inspected for moss and vegetation and this is treated or removed if found.</p> <p>Regular inspections are carried out to look for wear and tear.</p> <p>A documented maintenance programme is in place.</p> <p>Courts are only to be used during daylight hours.</p> <p>Sign on display in the noticeboard for the nearest First aid kit.</p>

Hazard	Road risk
Risk Of Harm	Collision with players and members of the public
Existing Control Measures	Provision of traffic calming signs around the Tennis Court parking area. Tennis Court users are not permitted to bring their vehicles onto the tracks or courts. Booking system by Parish Council in operation to manage number of hirers.

Hazard	Public or Visitor Access
Risk Of Harm	Noise and anti-social behaviour
Existing Control Measures	Provision of litter bins and monitoring to ensure they don't overflow. Monitoring of litter during Village Caretaker patrols. Continual maintenance of surrounding foliage. Posting of clear, unequivocal rules of the Tennis Courts on notice board. Booking system used by Parish Council to record users of the Tennis Courts. Reports are to be made to the Police where appropriate. Tennis Courts operating hours are restricted to reduce impact on local residents. Local residents are to be continually consulted on the initial opening. Independent noise survey to be considered once the initial use of the Tennis Courts is understood. Repeat occurrences will be monitored with the Parish Council holding the right to ban individual or groups.

Hazard	Public or Visitor Access
Risk Of Harm	Blocked access for hirers and emergency services
Existing Control Measures	Secure locking systems on both gates. North gate is designated as the main entrance gate. South gate to be designated as an Emergency Exit, using the same codes to allow quick entry and exit in an emergency. Surrounding banks to be maintained so access is possible. Access tracks, road and steps are to be maintained and kept clear. Boundary fences and gates are to be maintained and repaired as needed.

Hazard	Confined Spaces
Risk Of Harm	Overcrowding in the courts
Existing Control Measures	<p>The number of persons permitted on the courts is limited as per the terms of use.</p> <p>Admission of children is only permitted within the overall number of court users per the terms of use.</p> <p>Spectators are to remain outside of the court fencing.</p> <p>Court hirers are responsible as per the terms of use for monitoring numbers on their court.</p>

Hazard	Public or Visitor Access
Risk Of Harm	Damage to third party property around the perimeter
Existing Control Measures	<p>Height of the Tennis Courts should meet the recommendations of the LTA 2.75m.</p> <p>The Parish Council should be prepared to take appropriate action should damages occur where the hirer causing the damage isn't identified.</p> <p>All court hirers will accept at booking stage that the hirer is responsible and liable for damage to any third parties properties by all players using the court within their booking.</p>

Hazard	Work equipment
Risk Of Harm	Injury due to lack of maintenance
Existing Control Measures	<p>The Parish Council will assign an annual tennis court budget to include repairs, routine cleaning, and maintenance.</p> <p>The courts' surface to be inspected and reported monthly to PC using LTA guidelines.</p> <p>Courts are to be checked for debris as part of the Caretaker checklist.</p> <p>Equipment, including nets, signs and gates are to be maintained and replaced as appropriate.</p>

Hazard	Work equipment
Risk Of Harm	Lack of financial planning preventing maintenance and upkeep
Existing Control Measures	<p>Financials of tennis courts to be reviewed each quarter to monitor income against budget.</p> <p>Hire cost of Tennis courts are to be self-supporting.</p> <p>Booking system to be used to monitor usage, cancellations and refunds to access usage against budget.</p> <p>Five-year budget plan to be reviewed annual as part of the financial governance of the Parish Council.</p>

Hazard	Injury and Health
Risk Of Harm	Injury to individuals
Existing Control Measures	<p>Both entrances and exits to be clearly marked.</p> <p>Emergency information is clearly posted on the noticeboard, including the nearest defibrillator.</p> <p>Tennis courts to be included in Village Emergency Plan.</p> <p>Nearest accident and emergency and minor injuries unit to be displayed on the noticeboard.</p> <p>Terms of use to include hirers responsibility to ensure all players have the required fitness levels to play.</p> <p>Surface of the courts is to be inspected and reported weekly to the Parish Council by the Village Caretaker.</p> <p>Players are to report any concerns over structure or equipment to the Parish Council and cease play.</p> <p>Courts will be closed if any maintenance issues that could cause harm to players are identified until they are repair.</p> <p>Courts to be maintained clear of debris. If tennis players notice any debris they are to report this to the Parish Council.</p> <p>Use of the Tennis Courts in inclement weather isn't permitted as per the terms of use.</p> <p>Players under the age of 18 years old are to be supervised by an over 18-year-old at all times.</p> <p>Players are to report any injuries sustained during the use of the Tennis Courts to the Parish Council.</p> <p>No glass is permitted on the Tennis Courts.</p> <p>All rubbish is to be removed from the court and disposed of in the appropriate bins.</p>