

NOTICE OF PARISH COUNCIL MEETING

1st September 2023

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on **Monday 11th September 2023, 7:00pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All **Residents of the Parish** and **Press** are welcome to attend.

R Waller

Ruth Waller
Locum Clerk to Upper Rissington Parish Council

AGENDA

209/23 To receive and approve apologies for absence and confirm the meeting is quorate

210/23 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)

211/23 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*

212/23 **Planning:**

- a. To note new planning decisions issued by Cotswold District Council;
- b. To consider the Council's response to the following planning applications:
 - i. [23/02174/FUL | Subdivision of property and conversion of garage into a separate two bedroom dwelling | 8 Sandy Lane Court Upper Rissington Cheltenham Gloucestershire GL54 2NF](#)
 - ii. [23/02520/FUL | Erection of 4no. dwellings and associated works | Land At Sandy Lane Court Upper Rissington Gloucestershire](#)
- c. To consider any urgent planning applications received since publication of the agenda.

213/23 To receive the County Councillor's Report

214/23 To receive the District Councillor's Report

215/23 To pass a resolution to sign up to the Civility and Respect Pledge as per recommendation from The Association of Local Councils, the Society of Local Council Clerks and One Voice Wales

216/23 To confirm and sign the minutes of the Parish Council meeting held on 14 August 2023 circulated to Members prior to the meeting

217/23 To receive the **Clerk's Report**

218/23 To receive update following communication from Gloucestershire County Council regarding replanting of trees between November 2023 and March 2024 (Ash Die-Back Project)

219/23 To receive an update on the Actions Log

220/23 To receive the **Village Caretaker's Report** and agree actions

221/23 To receive three quotes for the Parish Council **Insurance Premium** and agree provider (paper available)

222/23 **Finance** – documents circulated prior to meeting:

- a. To approve the purchase of a new Vacuum cleaner at the cost of £250.00
- b. To approve the September payment list/those paid between meetings and to note receipts
- c. To approve the bank reconciliation
- d. To receive the budget monitoring report up to 31 August 2023

223/23 **Public Open Spaces**

- a. To receive an update on the latest legal developments between Vistry and PC solicitors.
- b. To provide update relating to the fence around the bowling green and agree actions

224/23 To receive report regarding **Village Emergency Plan** and agree actions (Paper available)

225/23 To agree actions relating to snow warden and snow plough operator for 2023/24

226/23 **Recreation facilities:**

- a. To receive any requests from allotment holders and agree actions
- b. To receive quotes and approve an interim grass and hedge cutting schedule until a full maintenance contract is in place
- c. To approve the Terms and Conditions for the use of the Tennis Courts

227/23 **Village Hall:**

- a. To receive an update on Village Hall bookings against budget forecast
- b. The receive update regarding the external fence surrounding the village hall and agree actions.

228/23 **Human Resources**

- a. To receive an update on the recruitment of a permanent Parish Clerk/s and RFO.
- b. To consider proposed staff contracts and agree actions
- c. To consider proposal to recruit a temporary Admin Assistant/Assistant Clerk and agree advert and actions (paper available)

229/23 **Health and Safety**

- a. To discuss issues relating to Harris Gardens Footpath and agree actions
- b. To agree completion of a Tree Survey for the Parish and agree budget
- c. To receive the monthly recreation equipment inspection and agree any actions or recommendations that are required from the information received.
- d. To receive any health and safety issues relating to the Village Hall and agree actions

230/23 To note agenda items for the next Parish Council meeting

231/23 **Date of Next Meeting**

The date of next PC meeting is arranged for Monday 9th October 2023.

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.