

3rd October 2023

Public notice is given of a Meeting of Upper Rissington Parish Council to be held at 7pm in Upper Rissington Village Hall, Wellington Road on Monday 9th October 2023 for the transaction of business on the following agenda.

All members of the public and press are welcome to attend.

To all Members of Upper Rissington Parish Council

Councillors are hereby summoned to attend the **Meeting of Upper Rissington Parish Council** to be held on **Monday 9th October 2023** commencing at **7pm** for the transaction of business on the following agenda.

R Waller

Ruth Waller

Locum Clerk to Upper Rissington Parish Council

AGENDA

232/23 To receive and approve apologies for absence and confirm the meeting is quorate

233/23 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)

234/23 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*

235/23 Planning:

- i. To note new planning decisions issued by Cotswold District Council
- ii. To consider any urgent planning applications received since publication of the agenda.

236/23 To receive the County Councillor's Report

237/23 To receive the District Councillor's Report

238/23 To receive report regarding **Village Emergency Plan** and agree actions

239/23 To confirm and sign the minutes of the Parish Council meeting held on 11th September 2023 and the minutes of the Extraordinary Council Meeting held on 4th September 2023 circulated to Members prior to the meeting

240/23 To receive the **Clerk's Report**

241/23 To receive an update on the Actions Log

242/23 To receive the **Village Caretaker's Report** and agree actions

243/23 **Finance** – documents circulated prior to meeting:

- i. To approve the October payment list/those paid between meetings and to note receipts
- ii. To approve the bank reconciliation
- iii. To receive the budget monitoring report up to 30 September 2023
- iv. To receive the External Audit Report

244/23 Public Open Spaces

- i. To receive a formal offer from Vistry and agree actions
- ii. To provide update relating to the fence around the bowling green and agree actions
- iii. To receive update in relation to the current grass cutting contract and agree actions

245/23 Recreation facilities:

- i. To receive any requests from allotment holders and agree actions
- ii. To receive quotes for further grass cutting/weeding on the allotments from October-March 2024
- iii. To consider Rotary extending their current plot to include unallocated triangular area to West end of plot 38
- iv. To review the use of the Tennis Courts since opening and agree any changes required to the Policy
- v. To consider annual membership for the Tennis Courts

246/23 Village Hall:

- i. To receive an update on Village Hall bookings against budget forecast
- ii. To consider quotes for the groundwork at the village hall and agree actions.

247/23 Human Resources

- i. To receive update on the recruitment of an Admin Assistant and actions (paper available)

248/23 Health and Safety

- i. To agree completion of a Tree Survey for the Parish and agree budget
- ii. To receive the monthly recreation equipment inspection and agree any actions or recommendations that are required from the information received
- iii. To receive any health and safety issues relating to the Village Hall and agree actions
- iv. To receive update on the second defibrillator and agree actions

249/23 To note agenda items for the next Parish Council meeting

250/23 Date of Next Meeting

The date of next PC meeting is arranged for Monday 13th November 2023.

251/23 Confidential Item:

Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.

- i. To discuss and agree actions relating to a Volunteer working on behalf of the Parish Council
- ii. To consider an exemption from the Village hall's current 'no dogs' policy

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.