

8 January 2023

Public notice is given of a Meeting of Upper Rissington Parish Council to be held at 7pm in Upper Rissington Village Hall, Wellington Road on Monday 15 January 2024 for the transaction of business on the following agenda.

All members of the public and press are welcome to attend.

To all Members of Upper Rissington Parish Council

Councillors are hereby summoned to attend the **Meeting of Upper Rissington Parish Council** to be held on **Monday 15 January 2024** in **Upper Rissington Village Hall, Wellington Road** commencing at **7pm** for the transaction of business on the following agenda.

RWaller

Ruth Waller

Clerk to Upper Rissington Parish Council

AGENDA

- 24.01.15.01 To receive and approve apologies for absence and confirm the meeting is quorate
- 24.01.15.02 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 24.01.15.03 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
- 24.01.15.04 To receive the County Councillor's Report
- 24.01.15.05 To receive the District Councillor's Report
- 24.01.15.06 To receive update in relation to the **Village Emergency Plan** and agree budget
- 24.01.15.07 To **confirm and sign the minutes** of the Parish Council meetings held on 13 November 2023 and 15 December 2023 circulated to Members prior to the meeting
- 24.01.15.08 To receive the **Clerk's Report**
- 24.01.15.09 To receive an update on the Actions Log
- 24.01.15.10 To receive the **Village Caretaker's Report** and agree actions

- 24.01.15.11 To consider use of Cil funds for the purchase and installation of bat and owl boxes within the Parish
- 24.01.15.12 **Public Open Spaces**
- i. To receive update on the completion date of the TP1
 - ii. To confirm agreement of the Allotment and Tennis Court Licence
 - iii. To receive update on Tree works
- 24.01.15.13 **Planning:**
- i. To consider the following planning application(s) and agree actions:
[23/03920/TPO | Works as per Tree Maintenance tree hazard survey report \(June 2023\) | Upper Rissington Village Hall Wellington Road Upper Rissington GL54 2QW](#)
 - ii. To note new planning decisions issued by Cotswold District Council
[23/03678/TPO – various trees: Application permitted](#)
 - iii. To consider any urgent planning applications received since publication of the agenda
- 24.01.15.14 **Finance** – documents circulated prior to meeting:
- i. To approve the January payment list/those paid between meetings and to note receipts (Appendix A)
 - ii. To approve the bank reconciliation
 - iii. To receive the budget monitoring report up to 31 December 2023
- 24.01.15.15 **Recreation facilities:**
- i. To receive any requests from allotment holders and agree actions
 - ii. To receive quotes and consider request for 10 wooden posts for the allotments
 - iii. To receive update on grass cutting tender on Contracts Finder
- 24.01.15.16 **Village Hall:**
- i. To receive quote for window and door survey and agree actions
 - ii. To consider proposal for recycling bins for village hall
 - iii. To receive update on Changing Places proposal and agree actions
- 24.01.15.17 **Health and Safety**
- i. To receive the monthly recreation equipment inspection and agree any actions or recommendations that are required from the information received
 - ii. To receive any health and safety issues relating to the Village Hall and agree actions
- 24.01.15.18 To note agenda items for the next Parish Council meeting
- 24.01.15.19 **Date of Next Meeting** is arranged for Monday 12 February 2024
- 24.01.15.20 **Confidential Item:**
- Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.
- i. To review the policy for the admittance of dogs in The Village Hall
 - ii.

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.