

2 April 2024

Public notice is given of a Meeting of Upper Rissington Parish Council to be held at 7pm in Upper Rissington Village Hall, Wellington Road on Monday 8 April 2024 for the transaction of business on the following agenda.

All members of the public and press are welcome to attend.

To all Members of Upper Rissington Parish Council

Councillors are hereby summoned to attend the **Meeting of Upper Rissington Parish Council** to be held on **Monday 8 April 2024** in **Upper Rissington Village Hall, Wellington Road** commencing at **7pm** for the transaction of business on the following agenda.

RWaller

Ruth Waller

Clerk to Upper Rissington Parish Council

AGENDA

- 24.04.08.01 To receive and approve apologies for absence and confirm the meeting is quorate
- 24.04.08.02 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 24.04.08.03 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
- 24.04.08.04 To receive the County Councillor's Report
- 24.04.08.05 To receive the District Councillor's Report
- 24.04.08.06 To **confirm and sign the minutes** of the Parish Council meeting held on 11 March 2024 and circulated to Members prior to the meeting
- 24.04.08.07 To receive the **Clerk's Report**, including update on the Actions Log
- 24.04.08.08 To consider annual membership for the tennis courts and agree actions
- 24.04.08.09 To consider any resolutions for GAPTC's Annual General Meeting
- 24.04.08.10 To consider an alternative proposal to a bandstand in the Parish
- 24.04.08.11** To receive the **Internal Audit Report** and note recommendations

- 24.04.08.12 Planning:**
- i. **To discuss planning application and agree actions**
[24/00693/FUL | Subdivision of property and convert garage into single bedroom dwelling | 8 Sandy Lane Court Upper Rissington Cheltenham Gloucestershire GL54 2NF](#)
 - ii. To note new planning decisions issued by Cotswold District Council (see Clerks Report for full list)
 - iii. To discuss any urgent planning applications received since publication of the agenda
- 24.04.08.13 Finance – documents circulated prior to meeting:**
- i. To approve the April payment list/those paid between meetings and to note receipts (Appendix A)
 - ii. To approve the bank reconciliation
- 24.04.08.14 Recreation facilities:**
- i. To receive any requests from allotment holders and agree action
 - ii. To consider 2024/5 Allotment Tenancy agreement and annual rental fees and agree next actions
 - iii. To consider future running of bowling green and agree actions
 - iv. To consider any further maintenance quotes in relation to recreation facilities or Public Open Space and agree actions
- 24.04.08.15 Village Hall:**
- i. To receive update following clear out of the storage cupboard and agree actions
 - ii. To consider introduction of an automatic keypad lock on the front door and agree actions
 - iii. To consider the changing of the bike shed to an enclosure for football and outdoor storage
- 24.04.08.16 Health and Safety**
- i. To receive the monthly recreation equipment inspection and agree any actions or recommendations that are required from the information received
 - ii. To receive any health and safety issues relating to the Village Hall and agree actions
- 24.04.08.17 Date of Next Meeting** is Monday 13 May 2024
- 24.04.08.18 Confidential session:** Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102
- i. **Update on staffing and agree next actions**
 - ii. **To discuss Council's response to the incident which occurred at the Village Hall on 14 March 2024 and agree actions**

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.