

4 June 2024

Public notice is given of a Meeting of Upper Rissington Parish Council to be held at 7pm in Upper Rissington Village Hall, Wellington Road on Monday 10 June 2024 for the transaction of business on the following agenda.

All members of the public and press are welcome to attend.

To all Members of Upper Rissington Parish Council

Councillors are hereby summoned to attend the **Meeting of Upper Rissington Parish Council** to be held on **Monday 10 June 2024** in **Upper Rissington Village Hall, Wellington Road** commencing at **7pm** for the transaction of business on the following agenda.

RWaller

Ruth Waller

Clerk to Upper Rissington Parish Council

AGENDA

- 24.06.10.01 To receive and approve apologies for absence and confirm the meeting is quorate
- 24.06.10.02 To formally note resignation of Cllrs. Mitchell and Watson
- 24.06.10.03 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 24.06.10.04 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
- 24.06.10.05 To receive the County Councillor's Report
- 24.06.10.06 To receive the District Councillor's Report
- 24.06.10.07 To **confirm and sign the minutes** of the Parish Council meeting held on 11 May 2024 and the Extraordinary Council and Staffing Committee Meetings held on 3 June 2024 circulated to Members prior to the meeting
- 24.06.10.08 To receive the **Clerk's Report**
- 24.06.10.09 To receive report regarding the History Walk and agree actions
- 24.06.10.10** To receive quotes for the electronic key pad lock and agree next actions

24.06.10.11 Planning:

i. To discuss planning application and agree actions

[24/01537/TPO | T1 - Beech - Remove x4 low branches over garden back to stem. Crown raise tree to clear building by 3 metres. G1 - Beech - Crown raise trees to clear building by 3 metres | 2 Smith Barry Circus Upper Rissington GL54 2NQ](#)

ii. To note new planning decisions issued by Cotswold District Council (see Clerks Report for full list)

iii. To discuss any urgent planning applications received since publication of the agenda

24.06.10.13 Finance – documents circulated prior to meeting:

i. To approve the June payment list/those paid between meetings and to note receipts (Appendix A)

ii. To approve the bank reconciliation

iii. To receive an update in relation to the Parish Council's Bank Mandates

24.06.10.14 Recreation facilities:

i. To receive any requests from allotment holders and agree actions

ii. To receive update on allotment allocations

iii. To consider future running of bowling green, including fees and agree actions

iv. To review the performance of Silver Trees in relation to the maintenance contract for the Public Open Spaces over the initial 3 months period and agree actions

v. To consider the Facilities Maintenance Plan and agree actions

vi. To consider quote for the removal of the playground fence at Officers' Parade LEAP (rear of village hall)

24.06.10.15 Health and Safety

i. To receive the monthly recreation equipment inspection and agree any actions or recommendations that are required from the information received

ii. To receive any health and safety issues relating to the Village Hall and agree actions

24.06.10.16 Date of Next Meeting is Monday 8 July 2024

Confidential session

Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102

24.6.10.17 Staffing matters

i. To approve any recommendations received from the Staffing Committee and agree actions

ii. To discuss Holiday Pay for the Assistant Clerk

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.