

6 August 2024

Public notice is given of a Meeting of Upper Rissington Parish Council to be held at 7pm in Upper Rissington Village Hall, Wellington Road on Monday 12 August 2024 for the transaction of business on the following agenda.

All members of the public and press are welcome to attend.

To all Members of Upper Rissington Parish Council

Councillors are hereby summoned to attend the **Meeting of Upper Rissington Parish Council** to be held on **Monday 12 August 2024** in **Upper Rissington Village Hall, Wellington Road** commencing at **7pm** for the transaction of business on the following agenda.

RWaller

Ruth Waller

Clerk to Upper Rissington Parish Council

AGENDA

- 24.08.12.01 To note appointment of District Cllr. Maclean by Cotswold District Council unto Upper Rissington Parish Council
- 24.08.12.02 To receive and approve apologies for absence and confirm the meeting is quorate
- 24.08.12.03 To co-opt a Councillor unto the Parish Council and signing of Acceptance of Office form
- 24.08.12.04 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 24.08.12.05 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
- 24.08.12.06 To receive the County Councillor's Report
- 24.08.12.07 To receive the District Councillor's Report
- 24.08.12.08 To **confirm and sign the minutes** of the Parish Council meeting held on 10 June 2024 and Staffing Committee Meetings held on 29 July 2024 circulated to Members prior to the meeting
- 24.08.12.09 To receive the **Clerk's Report**

- 24.08.12.10 To consider the current maintenance and future ownership of Little Glebe Lane and agree actions
- 24.08.12.11 To consider Proposals for annual HR support and agree actions
- 24.08.12.12 To receive quotes for the repair of the dry stone wall outside Dragon Vets and agree actions
- 24.08.12.13 To receive quotes for the removal of the playground fence at Officers' Parade LEAP (rear of village hall)
- 24.08.12.14 **Planning:**
 - i. To discuss planning application and agree actions
 - ii. To note new planning decisions issued by Cotswold District Council (see Clerks Report for full list)
 - iii. To discuss any urgent planning applications received since publication of the agenda
- 24.08.12.15 **Finance** – documents circulated prior to meeting:
 - i. To approve the August payment list/those paid between meetings under delegated authority and to note receipts (Appendix A)
 - ii. To approve the bank reconciliation
 - iii. To receive an update in relation to the Parish Council's Bank Mandates
- 24.08.12.16 **Recreation facilities:**
 - i. To consider the Facilities Maintenance Plan and agree actions
- 24.08.12.17 **Health and Safety**
 - i. To receive the monthly recreation equipment inspection and agree any actions or recommendations that are required from the information received
 - ii. To receive any health and safety issues relating to the Village Hall and agree actions
- 24.08.12.18 **Date of Next Meeting** is Wednesday 21 August 2024

Confidential session

Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102

24.08.12.17 **Staffing matters**

- i. To approve any recommendations received from the Staffing Committee held on 29 July and agree actions

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.