

# UPPER RISSINGTON

## PARISH COUNCIL

14 August 2024

**Public Notice is given of An Extraordinary Meeting of Upper Rissington Parish Council  
To be held at 7.00pm on Wednesday 21 August 2024 in Upper Rissington Village Hall, Wellington Road,  
Upper Rissington. GL54 2QW for the transaction of business on the following agenda**

**Members of the public and press are invited and encouraged to attend the meeting**

Public Bodies (Admission to Meetings) Act 1960

**To all Members of Upper Rissington Parish Council**

As called by the Chairman of Upper Rissington Parish Council, you are hereby summoned to attend an **Extraordinary Meeting of Upper Rissington Parish Council** to be held on **Wednesday 21 August 2024** in **Upper Rissington Village Hall, Upper Rissington**, commencing at **7:00pm**, for the transaction of business on the following agenda.

*R. Waller*

**Ruth Waller**

Upper Rissington Parish Council

Email: clerk@upperrissington-pc.gov.uk

### AGENDA

- 24.08.21.1 **To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))**
- 24.08.21.2 **Public Session:** To provide members of the public/press with the opportunity to comment on items on the agenda. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person. No decision can be taken during this session<sup>1</sup>, but the Chairman may decide to refer any matters raised for further consideration
- 24.08.21.3 **Declarations of interests** - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e)
- 24.08.21.4 To consider Proposals for annual HR Support package and agree actions
- 24.08.21.5 To consider the updated proposal for the kitchen refurbishment, approve budget and agree actions
- 24.08.21.6 To consider quotes for replacement bollard and agree actions
- 24.08.21.7 To consider competition to 'Design-a-Flag', agree prizes, age groups and next actions
- 24.08.21.8 i. To receive updated August Payment list those paid between meetings under delegated authority and to note receipts (Appendix A)  
ii. To approve the bank reconciliation
- 24.08.21.9 To consider the updated Facilities Maintenance Plan and agree actions
- 24.08.21.10 To receive updates relating to any Health and Safety issues raised at the Council meeting held on 12 August 2024 and agree actions
- 24.08.21.11 To approve the Biodiversity Policy
- 24.08.21.12 **Allotments:** i. To approve updated Handbook  
ii. To approve the Policy for keeping Bees and Livestock on the Council Allotments
- 24.08.21.12 To consider proposal for the 25<sup>th</sup> Parish Anniversary celebration, agree budget and next actions
- 24.08.21.13 **Date of Next Meeting** - Monday 9 September 2024

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, faith, marital status and disability); Crime and Disorder (Section 17); Health and Safety; and Human Rights.*

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<sup>1</sup> Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)