

4 September 2024

Public notice is given of a Meeting of Upper Rissington Parish Council to be held at 7pm in Upper Rissington Village Hall, Wellington Road on Monday 9 September 2024 for the transaction of business on the following agenda.

All members of the public and press are welcome to attend.

To all Members of Upper Rissington Parish Council

Councillors are hereby summoned to attend the **Meeting of Upper Rissington Parish Council** to be held on **Monday 9 September 2024** in **Upper Rissington Village Hall, Wellington Road** commencing at **7pm** for the transaction of business on the following agenda.

RWaller

Ruth Waller

Clerk to Upper Rissington Parish Council

AGENDA

- 24.09.09.01 To receive and approve apologies for absence and confirm the meeting is quorate
- 24.09.09.02 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 24.09.09.03 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
- 24.09.09.04 To receive the County Councillor's Report
- 24.09.09.05 To receive the District Councillor's Report
- 24.09.09.06 To **confirm and sign the minutes** of the Parish Council meeting held on 12 August 2024 and Extraordinary Council Meeting held on 21 August 2024 circulated to Members prior to the meeting
- 24.09.09.07 To receive the **Clerk's Report**
- 24.09.09.08 **To confirm** current ownership of Grebe Square and to note the Parish Council's previous Agreement relating to grass cutting
- 24.09.09.09 To consider Proposals for annual HR support and agree actions

- 24.09.09.10 To receive quotes for the repair of the dry stone wall outside Dragon Vets and agree actions
- 24.09.09.11 **To approve** quote and design for the Village Sign and agree actions
- 24.09.09.12 Planning:**
- i. To discuss the following planning application and agree actions
[24/02321/FUL | Subdivision of property, convert and extend into 1 self-build dwelling | 8 Sandy Lane Court Upper Rissington Cheltenham Gloucestershire GL54 2NF](#)
 - ii. Tracked application: [20/03883/FUL | Provision of Public Open Space \(as part of the Victory Fields development already approved under application reference: 08/03697/OUT \(APP/F1610/A/09/2112497\)\) | Land At Victory Fields Upper Rissington](#)
 - iii. To consider a response to Gloucestershire County Council's Local Development Guide (LDG) – closing date 29 September
<https://haveyoursaygloucestershire.uk.engagementhq.com/local-development-guide-consultation>
 - iv. To note new planning decisions issued by Cotswold District Council (see Clerks Report for full list)
 - v. To discuss any urgent planning applications received since publication of the agenda
- 24.09.09.13 **Finance** – documents circulated prior to meeting:
- i. To approve the September payment list/those paid between meetings under delegated authority and to note receipts (Appendix A)
 - ii. To approve the bank reconciliation
 - iii. To receive an update in relation to the Parish Council's Bank Mandates
 - iv. To review reserves allocations and agree actions
- 24.09.09.14 **Recreation facilities:**
- i. To consider the Facilities Maintenance Plan and agree actions
 - ii. To receive update on playground fence removal and dry stone wall repair
- 24.09.09.15 **Health and Safety**
- i. To receive the monthly recreation equipment inspection and agree any actions or recommendations that are required from the information received
 - ii. To receive any health and safety issues relating to the Village Hall and agree actions
- 24.09.09.16 **Date of Next Meeting** is Monday 10 October 2024

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.