

8 October 2024

Public notice is given of a Meeting of Upper Rissington Parish Council to be held at 7pm in Upper Rissington Village Hall, Wellington Road on Monday 14 October 2024 for the transaction of business on the following agenda.

All members of the public and press are welcome to attend.

To all Members of Upper Rissington Parish Council

Councillors are hereby summoned to attend the **Meeting of Upper Rissington Parish Council** to be held on **Monday 14 October 2024** in **Upper Rissington Village Hall, Wellington Road** commencing at **7pm** for the transaction of business on the following agenda.

R Waller

Ruth Waller

Clerk to Upper Rissington Parish Council

AGENDA

- 24.10.14.01 To receive and approve apologies for absence and confirm the meeting is quorate
- 24.10.14.02 Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
- 24.10.14.03 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 24.10.14.04 To receive the County Councillor's Report
- 24.10.14.05 To receive the District Councillor's Report
- 24.10.14.06 To **confirm and sign the minutes** of the Parish Council meeting held on 16 September 2024 circulated to Members prior to the meeting
- 24.10.14.07 To receive the **Clerk's Report**
- 24.10.14.08 **To consider** a memorial request for an RAF comrade and agree actions
- 24.10.14.09 **To review and approve** Financial Regulations
- 24.10.14.10 **To approve** quote and design for the Village Sign following public consultation and agree actions
- 24.10.14.11 **To approve** appointment of a General Purposes Committee and agree Terms of Reference
- 24.10.14.12 To consider proposal for clear out of sub stations and agree actions (report available)
- 24.10.14.13 **To consider quotes relating to** improvements to the Village Hall as proposed by the Social Committee and agree actions
- 24.10.14.14 **To consider proposal** for café on Parish Council land and agree actions (report available)

24.10.14.15 To consider options available for the Christmas Tree at the Village Hall and agree actions

24.10.14.16 Planning:

- i. To discuss the following planning application and agree actions
- ii. Tracked application:
- iii. To note new planning decisions issued by Cotswold District Council
- iv. To discuss any urgent planning applications received since publication of the agenda

24.10.14.17 **Finance** – documents circulated prior to meeting:

- i. To approve the October payment list/those paid between meetings under delegated authority and to note receipts (Appendix A)
- ii. To approve the bank reconciliation
- iii. To receive the budget monitoring report up to 30 September 2023
- v. To receive the External Audit Report
- vi. To review reserves allocations and agree action

24.10.14.18 **Allotments:**

- i. To consider proposal to set up an Allotment Society/Committee and agree actions

24.10.14.19 **Recreation facilities:**

- i. To consider the quotes for the Facilities Maintenance and agree actions
- ii. To consider extension of the Tennis Courts opening times in 2025
- iii. To consider proposal for 4 benches around the village green and agree actions (report available)
- iv. To receive update on playground fence removal and dry stone wall repair

24.10.14.20 **Health and Safety**

- i. To review Tree Survey report and recommendations and agree actions
- ii. To receive the monthly recreation equipment inspection and agree any actions or recommendations that are required from the information received
- iii. To receive any health and safety issues relating to the Village Hall and agree actions

21.10.14.21 To consider matters for the agenda of the next Parish Council meeting
(no decisions may take place at this item).

24.10.14.22 Date of Next Meeting is arranged for Monday 18 November 2024

Confidential Item:

Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102

24.10.14.23 Human Resources

- i. To receive recommendation from Staffing Committee relating to the recruitment of an Administrative Assistant
- ii. To receive recommendation from Staffing Committee relating to the recruitment of an Assistant Clerk and agree actions

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.