

12 November 2024

Public notice is given of a Meeting of Upper Rissington Parish Council to be held at 7pm in Upper Rissington Village Hall, Wellington Road on Monday 18 November 2024 for the transaction of business on the following agenda.

All members of the public and press are welcome to attend.

To all Members of Upper Rissington Parish Council

Councillors are hereby summoned to attend the **Meeting of Upper Rissington Parish Council** to be held on **Monday 18 November 2024** in **Upper Rissington Village Hall, Wellington Road** commencing at **7pm** for the transaction of business on the following agenda.

RWaller

Ruth Waller

Clerk to Upper Rissington Parish Council

AGENDA

- 24.11.18.01 To receive and approve apologies for absence and confirm the meeting is quorate
- 24.11.18.02 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
- 24.11.18.03 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 24.11.18.04 To receive the County Councillor's Report
- 24.11.18.05 To receive the District Councillor's Report
- 24.11.18.06 To receive the Police report
- 24.11.18.07 To **confirm and sign the minutes** of the Parish Council meeting held on 16 September 2024 circulated to Members prior to the meeting
- 24.11.18.08 To receive the **Clerk's Report**
- 24.11.18.09 **To review and approve** Financial Regulations
- 24.11.18.10 **To consider grant request** from Social Committee towards 2024 Pantomime
- 24.11.18.11 **Finance** – documents circulated prior to meeting:
 - i To approve the November payment list/those paid between meetings under delegated authority and to note receipts (Appendix A)
 - ii. To approve the bank reconciliation
 - iii. To receive the budget monitoring report up to 31 October 2024

- iv. To consider proposed budget for 2025/26 and agree next actions
- v. To review reserves allocations and agree action
- 24.11.18.12 **To approve** appointment of a General Purposes Committee and agree Terms of Reference
- 24.11.18.13 **To consider** proposal for benches around the Parish and agree actions
- 24.11.18.14 **To consider** proposal for Tree replacements and agree actions
- 24.11.18.15 **To receive quote** for the Village Gates restoration and agree actions
- 24.11.18.16 **To receive quotes** for the Bollard Installation and agree actions
- 24.11.18.17 **To consider proposal** for café on Parish Council land and agree actions (report available)
- 24.11.18.18 **To consider** request from resident to purchase a strip of land on Smith Barry Crescent and agree actions
- 24.11.18.19 **Planning:**
 - i. To note new planning decisions issued by Cotswold District Council
 - ii. To discuss any urgent planning applications received since publication of the agenda
 - iii. To consider response to Consultation on the Cotswolds National Landscape Management Plan
- 24.11.18.20 **Recreation facilities:**
 - i. To confirm the Facilities Maintenance agreement, without allotments and agree actions
- 24.11.18.20 **Health and Safety**
 - i. To receive the monthly recreation equipment inspection and agree any actions or recommendations that are required from the information received
 - ii. To receive any health and safety issues relating to the Village Hall and agree actions
- 24.11.18.21 To consider matters for the agenda of the next Parish Council meeting (no decisions may take place at this item).
- 24.11.18.22 In view of the confidential nature of the following items, Council are advised to resolve to exclude the press and public from the meeting, pursuant to The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)
- 24.11.18.23 To approve contractual salary increase in line Local Government Services Pay Agreement 2024/25 (backdated to 1 April 2024) of NJC SCP 43
- 24.11.18.24 To approve Clerk's extra 10 hours (due mainly to recruitment process)
- 24.11.18.22 Date of Next Meeting: Monday 9 December 2024**

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.