

8 April 2025

**Public notice is given of a Meeting of Upper Rissington Parish Council to be held at 7pm in Upper Rissington Village Hall, Wellington Road on Monday 14 April 2025 for the transaction of business on the following agenda.**

All members of the public and press are welcome to attend.

**To all Members of Upper Rissington Parish Council**

Councillors are hereby summoned to attend the **Meeting of Upper Rissington Parish Council** to be held on **Monday 14 April 2025** in **Upper Rissington Village Hall, Wellington Road** commencing at **7pm** for the transaction of business on the following agenda.

*RWaller*

**Ruth Waller**

**Clerk to Upper Rissington Parish Council**

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**AGENDA**

- 18.04.25.01 To receive and approve apologies for absence and confirm the meeting is quorate
- 18.04.25.02 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
- 18.05.25.03 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 18.05.25.04 To receive the County Councillor's Report
- 18.05.25.05 To receive the District Councillor's Report
- 18.05.25.06 To **confirm and sign the minutes** of the Parish Council meeting held on 17 March 2025 and Extraordinary Council meeting held on 31 March 2025
- 18.05.25.07 To approve Internal Control Policy and Check List
- 18.05.25.08 To consider revised proposal for 25<sup>th</sup> Parish Anniversary Events and agree actions
- 18.05.25.09 To receive quote for next stage of repair to the dry stone boundary wall on, near Sandy lane and agree actions
- 18.05.25.10 To consider quotes for the Automated door entry system, approve contractor and agree actions
- 18.05.25.11 To consider quotes for Partition doors and agree actions
- 18.05.25.12 To consider extra litter and dog waste bins on sports field, Randall Rides and near airfield and agree Actions

**18.05.25.13 Recreation facilities**

- 13.1 To receive update on the Council working in partnership with Glorious Cotswold Grasslands (GCG) and agree next actions
- 13.2 To consider positioning of the new whips on playing fields and agree actions

**18.05.25.14 Allotments**

- 14.1 To receive update on Allotment Management and Maintenance
- 14.2 To receive requests from Allotment holders and agree actions

**18.05.25.15 Finance – documents circulated prior to meeting:**

- 15.1 To approve the April payment list/those paid between meetings under delegated authority and to note receipts (Appendix A)
- 15.2 To approve the bank reconciliation
- 15.3 To receive the budget monitoring report up to 31 March 2025
- 15.4 To consider proposal for Finance Improvements and Investments and agree actions

**18.05.25.16 Planning:**

- 16.1 To note new planning decisions issued by Cotswold District Council
- 16.2 To consider the following planning applications and agree response:
  - i. [25/00677/FUL Erection of a New dwelling, Barn View Upper Rissington Cheltenham GL54 2NX](#)
  - ii. [25/00763/FUL Erection of oak framed garden room extension | 18 Smith Barry Crescent Upper Rissington Cheltenham Gloucestershire GL54 2NG](#)
  - iii. [25/00901/FUL 1 Smith Barry Crescent Upper Rissington Cheltenham Gloucestershire GL54 2NG](#)
- 16.3 To discuss any urgent planning applications received since publication of the agenda

**18.05.25.17 Village Hall**

- 17.1 To receive update on services offered by Utility Aid and agree action

**18.05.25.18 To approve position of Village Sign and agree actions**

**18.05.25.19 To receive Clerk's Report**

**18.05.25.20 Health and Safety**

- 20.1 To receive the monthly recreation equipment inspection and agree any actions or recommendations that are required from the information received
- 20.2 To receive any health and safety issues relating to the Village Hall and agree actions

**18.05.25.21 To consider matters for the agenda of the next Parish Council meeting (no decisions may take place at this item).**

**18.05.25.22 To resolve the Date of Next Council Meeting as Monday 19 May 2025**

**Confidential Item:**

Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102

**18.05.25.23 Human Resources**

- i. To approve additional 7hrs worked by the Clerk during March
- ii. To approve additional 2hrs worked by the Assistant Clerk during March

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.